

Narrative of Change

The purpose of the Narrative of Change is to clearly indicate changes to a collection since the previous approval

Collection Title: Continuous Discharge Book, Application, Physical Exam Report, Sea Service Report, Chemical Testing, Entry Level Physical
OMB Control No.: 1625-0040
Current Expiration Date: 6/30/2012
Collection Instrument: CG-719B

The following items listed below are changes to CG-719B as a result of the Coast Guard Authorization Act of 2010 and to align language with statutory and regulatory changes. See the enclosed CG-719B for further details:

1) Added the following to page 1 –

- a) “See instructions at the end of the application for completing this form.” after Section I – Personal Data.
- b) “Reference Number”
- c) “Alien Registration Number (ARN)”
- d) “Delivery/Mailing Address, if different (PO Box acceptable)”
- e) “Other” box after phone, alternate phone, and email address boxes
- f) “(Please indicate best method(s) of contact by checking the appropriate box(es))” after Next of Kin/Emergency Contact
- g) “Cell Phone (Optional)” under Next of Kin/Emergency Contact
- h) “Endorsement Category” under Section II
- i) “Transaction Type (Check All That Apply; See Instructions for Definitions and Additional Requirements for the transaction below)” under Section II
- j) “ If I am not approved for the endorsement I have requested, I wish to be approved for the highest endorsement for which I am qualified (e.g. I want AB Limited if I am not approved for AB Unlimited).”

2) Added the following to page 2 –

- a) “Transportation Worker’s Identification Credential (TWIC)
 I have previously enrolled for a TWIC with TSA and am exempt from holding a valid TWIC” to Section III
- b) “ I understand that a Document of Continuity is not valid for use in accordance with 46 CFR 10.227(e)(2)(ii) and aware of the requirements to obtain an MMC.” to Section III.
- c) “Third Party (Optional): By checking the following boxes, I am authorizing release of information to the third party as indicated below. If a selection is made, please provide the Name of the Organization or Third Party, Address, and Phone Number. Additional Third Party release information can be attached separately.” to Section III.
- d) “ Safety and Suitability” to Section III.
- e) “ Medical” to Section III
- f) “ Professional qualifications, certification records, or Sea Service” to Section III
- g) “ Merchant Mariner Credential” to Section III
- h) “ Act on my behalf in all matters pertaining to the processing of my current USCG credential application” to Section III
- i) “Name of Organization or Third Party” to Section III
- j) “Organization Point of Contact (if applicable)” to Section III
- k) “Address” to Section III
- l) “City, State, Zip Code” to Section III
- m) “Phone Number” to Section III

3) Added the following to page 3 –

- a) “Signature of Witness to the Oath” and “Date” to Section III

- 4) Added 2 pages of instructions for further guidance regarding information that may be required to be submitted with the application.
- 5) Added “Figure 1” to assist applicants in determining what attachments to include with applications (according to endorsement categories and transaction types).
- 6) Changed the following to page 1 –
 - a) Header for all pages – changed “Application for License as an Officer, Staff Officer, or Operator and for Merchant Mariner’s Document” to “Application for Merchant Mariner Credential (MMC)”
 - b) Changed Section I – Personal Data:
 - i. Name section to “Legal Name (Last, First, Middle, Suffix) [Alias(es) or Maiden Name(s) if applicable]”
 - ii. Date of Birth section to “DD/MM/YYYY”
 - iii. “Country of Citizenship” to “Citizenship/Nationality”
 - iv. Removed “Color of Eyes”
 - v. Removed “Color of Hair”
 - vi. Removed “Height”
 - vii. Removed “Weight”
 - viii. Changed “PO Boxes are acceptable” to “PO Boxes NOT acceptable”
 - ix. Changed “FAX Number” to “Alternate Phone”
 - x. Changed title of Section II to “Requested Coast Guard Credential(s) See instructions at the end of the application for completing this form.”
 - xi. Removed “*If requesting a duplicate for a lost or stolen License/MMD attach a signed statement explaining how, when and where your credentials were lost or stolen and your efforts to recover them.”
 - xii. Removed “State Current or Previous License/Merchant Mariner’s Document”
 - xiii. Removed “Description of License/Merchant Mariner’s Document”
 - xiv. Removed “Place of Issue”
 - xv. Removed “Date of Issue”
- 7) Changed the following to page 2 –
 - a) Removed “Narcotics, DWI/DUI, and Conviction Record” in Section III and replaced with “Mariner’s Consent/Certification” Section III Change “MMD #” box to “MMC #”
 - b) Changed “Conviction means found guilty by judgment..” under “Narcotics, DWI/DUI, and Conviction Record” in Section III to “ I have attached a signed statement of explanation...” in box 4 of Section III.
 - c) Removed the following from Section III:
 - i. “Indicate your answers...”
 - ii. “Have you ever been convicted of violating...”
 - iii. “Have you ever been convicted by any court...”
 - iv. “Have you ever been convicted of a traffic...”
 - v. “Have you ever had your driver’s license revoked...”
 - vi. “Have you ever been given a Coast Guard letter...”
 - vii. “Have you ever had any Coast Guard license...”
 - viii. “I have attached a statement of explanation for all areas marked “yes” above...”
 - ix. “Signature of Applicant agreeing to the above statement”
 - x. “Date”
 - d) Removed “Section IV – Character References (For Original License Applicants Only)”
 - e) Removed “I am an Original License Applicant...”
 - f) Removed “Section V - Mariner’s Consent”
 - g) Revised language in “National Driver Registry (NDR)...” and moved to Section III, box 5.
 - h) Removed “Signature of Applicant” from NDR
 - i) Removed “Date” from NDR
 - j) Revised language in “Mariner’s Tracking System...” and moved to Section III, box 2.
 - k) Removed “Signature of Applicant” from Mariner’s Tracking System
 - l) Removed “Date” from Mariner’s Tracking System

- 8) Changed the following to page 3 –
 - a) Removed “Section VI – Certification and Oath”
 - b) Changed “Certification (Mandatory)” to “Certification”
 - c) Revised language in “Certification” and moved to Section III, box 9.
 - d) Removed “Signature of Applicant...” under Section VI
 - e) Removed “Date” under Section VI
 - f) Revised “Oath (For originals only. Coast Guard official must witness applicant signature.)” to “Oath (For originals only.)”
 - g) Revised language in “Oath...” and moved to Section III, box 10.
 - h) Removed “Signature of Coast Guard Official _____ Date”
 - i) Removed entire Section VII
 - j) Removed entire Section VIII
 - k) Removed entire Section IX

- 9) Changed the following to page 4 –
 - a) Revised language in the Privacy Act and moved to bottom of page 3.