Hi (Respondent),

My name is [insert name], and I work on the Survey Development Team at the U.S. Energy Information Administration (EIA). EIA is researching if current respondents are able to provide more detailed information on the weight categories and vehicle types that they report on Form EIA-886, “Annual Survey of Alternative Fueled Vehicles.” There is increasing public interest in Alternative Transportation Fuel (ATF) use and EIA is also researching our respondents’ ability to provide more detailed information on their Alternative Transportation Fuel consumption.

As part of this effort, the EIA is conducting interviews with current EIA-866 respondents. The interviews take approximately 30-45 minutes. Participation in this research is voluntary. The attached letter explains this research project in more detail.

Your input is important to us and will help EIA provide more relevant and useful information to the public on Alternative Fuel Vehicle use.

Please contact me if you are interested in being interviewed for this study or have any questions about this research.  Thank you for your time.