



Department of Energy

Washington, DC 20585

[INSERT DATE]

Dear [Respondent],

The U.S. Energy Information Administration (EIA) is researching whether respondents to Form EIA-886, "Annual Survey of Alternative Fueled Vehicles (AFV)," are able to provide more detail on the weight categories and types of vehicles in their AFV fleet. EIA is also considering collecting more detailed information on the amounts of Alternative Transportation Fuel (ATF) consumed in AFV fleet operations.

We would like to speak with you or someone from your company about your AFV fleet activity. Participation in this research is voluntary. Your feedback is important and helps EIA determine future EIA information collection requirements. Your input also helps EIA provide more relevant and useful data without imposing unnecessary burden on respondents. We want to ensure that any new data requirements are consistent with the record keeping procedures within your company. The interview will take approximately 30-45 minutes.

The data reported on Form EIA-886 serves as the official data source to Congress and other government agencies on the use of AFVs and consumption of ATF in the United States. Improving the quality and level of detailed information on the use and production of AFVs provides relevant guidance for the federal government to determine informed environmental policies that are consistent with our nation's future energy needs.

If you are not the best person to provide this feedback, please forward this letter/e-mail to the appropriate person in your organization. Your responses are protected as confidential information. Any results from this study will not include information that can be used to identify you or anyone in your company. If you or another person(s) in your office would like to participate in this research project, please contact Brian Hewitt (202) 586-5045, email: brian.hewitt@eia.gov and we will schedule a convenient date and time for the interview.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Nanda", is written over a horizontal line.

Nanda Srinivasan, Director
Office of Survey Development and Statistical Integration
U.S. Energy Information Administration
1000 Independence Avenue SW
Washington DC 20585

