



Department of Energy

Washington, DC 20585

[INSERT DATE]

Dear [Respondent],

The U.S. Energy Information Administration (EIA) is considering changing some questions to Form EIA-176, "Annual Report of Natural Gas and Supplemental Gas Supply & Disposition," and adding a new schedule to the form. As a respondent currently reporting on this form, we are interested in your feedback. Participation in this research project is voluntary. Your participation will help EIA determine if respondents are able to report additional information on their end use customers, and survey respondents' ability to report Vaporization/Liquefaction/LNG Fuel as a separate category of natural gas consumed by end use consumers. Additionally, EIA is also interested in collecting more detailed information on the location of aboveground LNG storage facilities used by respondents. Your responses will be protected as confidential information. The results from this study will not include any information that can be used to identify you or your company.

[DELETE THIS SENTENCE WHEN SENDING INVITATIONS FOR TELEPHONE INTERVIEWS] We are going to be in your area during the week of XXX, and want to visit with you to gather your feedback on proposed changes to the form.] The interview will take approximately 1 hour. We want to ensure that any new data requirements are consistent with the record keeping procedures within your company.

Your opinions are important to us and we look forward to your participation. If you have any questions or concerns about this request, please contact Brian Hewitt (202) 586-5045, email Brian.Hewitt@eia.gov.

Sincerely yours,

A handwritten signature in black ink that reads "Nanda".

Nanda Srinivasan, Director
Office of Survey Development and Statistical Integration
U.S. Energy Information Administration
1000 Independence Avenue SW
Washington DC 20585

