



Department of Energy

Washington, DC 20585

«Date»

Dear «Name»,

The U.S. Energy Information Administration (EIA) is considering modifying Form EIA-64A, “*Annual Report of the Origin of Natural Gas Liquids Production*”. As a respondent currently reporting on this form, we are interested in your feedback. Your participation will help EIA determine if respondents are able to report dry gas and natural gas liquids production information related to their gas processing and condensate stabilization activities. Additionally, EIA is also interested in assessing the reporting burden you experience when completing and filing Form EIA-64A.

As part of this research project we are conducting in person interviews with current Form EIA-64A respondents. We are going to be in your area the week of XXX and want to visit with you to discuss the proposed changes to the form. The interview will take approximately 1 hour. Participation in this research is voluntary. Your responses will be protected as confidential information and results from this study will not include information that can be used to identify you or anyone in your organization. We want to ensure that any new data requirements are consistent with the record keeping procedures within your company and that you understand the terminology and word phrases in potential new survey questions.

Your opinions are important to us and we look forward to your participation. If you would like to participate in an interview please follow the following link below to set up a date and time that works best with your schedule <https://calendly.com/surveydevelopment/eiatest>. Please reach out to Anna Hamelin on my staff if you have any questions at (202) 586-0858, email anna.hamelin@eia.gov.

Sincerely yours,

Nanda Srinivasan, Director
Office of Survey Development and Statistical
Integration
U.S. Energy Information Administration
1000 Independence Avenue SW
Washington DC 20585

