



## Department of Energy

Washington, DC 20585

«Date»

Dear «Name»,

The U.S. Energy Information Administration (EIA) is considering combining Form EIA-819 *Monthly Oxygenate Report* and Form EIA-22M *Monthly Biodiesel Production Survey*. Form EIA-819 currently collects information on fuel ethanol production, capacity, and related storage information. This information is used to measure ethanol production and assess gasoline supply and demand market conditions. Form EIA-22M collects biodiesel production and sales, sales of B100, sales of blended biodiesel, and production inputs from biodiesel producers by plant.

EIA is proposing to combine the forms as a means of streamlining reporting. Ethanol plants and biodiesel plants are different entities, however, EIA understands that many companies operate both types of plants. EIA wants to determine a consistent reporting method that is compatible with records kept in both these market segments. By combining these forms, EIA believes it will reduce respondent burden by decreasing the number of forms filed by your company. To do this, EIA will assess the ability of respondents to report their production data on the combined survey and to accurately measure the impact on time and costs associated with reporting these new data elements.

As part of this research project, we are conducting in-person interviews with Form EIA-819, EIA-22M, and EIA-810 respondents. We will be in your area the week of XX/XX-XX/XX and want to visit with you to discuss the proposed changes to the form. The interview will take approximately 1.5 hours. Participation in this research is voluntary. Your responses will be protected as confidential information and results from this study will not include information that can be used to identify you or anyone in your organization. We want to ensure that any new data requirements are consistent with the recordkeeping procedures within your company and that you understand the terminology and word phrases in potential new survey questions.

Your opinions are important to us and we look forward to your participation. If you would like to participate in an interview please follow the following link below to set up a date and time that works best with your schedule <https://calendly.com/eia-survey-development-team/XXXX>. Please reach out to Anna Hamelin on my staff if you have any questions at (202) 586-0858, email [anna.hamelin@eia.gov](mailto:anna.hamelin@eia.gov).

Sincerely yours,

A handwritten signature in black ink, appearing to read "Nanda", written over a horizontal line.

Nanda Srinivasan, Director  
Office of Survey Development and Statistical Integration



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Washington DC 20585



BRIAN | PATRICK | ANNA | JAKE