

Pretest Questionnaire – Contact Procedures Pretest

As part of the Contact Procedures Pretest, respondents will be directed to an online Blaise 5 instrument that will include the following items:

1. Please enter this building's street address.
2. Please enter the name of the business.
3. Please enter the ID # that appears on the materials the interviewer gave you.
4. (A6) What is the gross or total square footage of all the space in this {structure} both finished and unfinished, including basements, hallways, lobbies, stairways, elevator shafts, and indoor parking levels? (IF DK, go to A7. Else go to B1.)
5. (A7) Which category best describes the total gross square footage in this building?
 - a. 1,000 square feet or less (*1,000 square feet is approximately 2 times the size of a two car garage*)
 - b. 1,001 to 5,000 square feet (*Example: fast food restaurant*)
 - c. 5,001 to 10,000 square feet (*Example: sit-down style chain restaurant*)
 - d. 10,001 to 25,000 square feet (*Example: high school gym*)
 - e. 25,001 to 50,000 square feet (*Example: supermarket*)
 - f. 50,001 to 100,000 square feet (*Example: large discount or home improvement store*)
 - g. 100,001 to 200,000 square feet (*Example: 3-level department store*)
 - h. 200,001 to 500,000 square feet (*Example: professional basketball arena*)
 - i. 500,001 to 1 million square feet (*Example: convention center*)
 - j. Over 1 million square feet (*Example: skyscraper*)
6. (B1) Which one of the activities on the list accounts for the majority of the floorspace in this building?
 - a. Office/Professional
 - b. Data center
 - c. Warehouse/Storage
 - d. Food sales or service
 - e. Enclosed mall
 - f. Retail (other than mall)
 - g. Education
 - h. Religious worship
 - i. Public assembly
 - j. Health care
 - k. Service
 - l. Lodging
 - m. Public order and safety
 - n. Residential
 - o. Industrial/Manufacturing
 - p. Agricultural

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- q. Vacant
 - r. Other
7. (B2) Is 75% or more of the floorspace used for this activity?
- a. Yes (Go to supplier question)
 - b. No (Go to B3)
8. (B3) Looking at the list below, which one or two activities account for the next largest amount of space in this building, after (activity listed in B1)? There may be other activities in this building, but we are just looking for the top three.
- a. Office/Professional
 - b. Data center
 - c. Warehouse/Storage
 - d. Food sales or service
 - e. Enclosed mall
 - f. Retail (other than mall)
 - g. Education
 - h. Religious worship
 - i. Public assembly
 - j. Health care
 - k. Service
 - l. Lodging
 - m. Public order and safety
 - n. Residential
 - o. Industrial/Manufacturing
 - p. Agricultural
 - q. Vacant
 - r. Other
9. (B4) About what percentage of the total space is used for (activity)? (Ask for each activity given).
10. (F26) What is the name of the main supplier that provided electricity in calendar year 2018?
- a. (EIA will supply list for electricity supplier search box)
11. For the main study of the 2018 CBECS, respondents like yourself will be given a choice of completing the questionnaire online at their convenience on a website similar to this, or completing the questionnaire in-person at a scheduled time with an interviewer asking the questions and recording their answers on a laptop. The interview takes about an hour. If given that choice, would you...
- a. Strongly prefer to complete the online questionnaire [Go to Q12]
 - b. Somewhat prefer to complete the online questionnaire [Go to Q12]
 - c. No preference
 - d. Strongly prefer to complete the questionnaire with an interviewer [Go to Q13]
 - e. Somewhat prefer to complete the questionnaire with an interviewer [Go to Q13]

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12. Please tell us why you would prefer to complete the questionnaire online.

[TEXT FIELD FOR OPEN-ENDED ANSWER]

13. Please tell us why you would prefer to complete the questionnaire with an interviewer in-person.

[TEXT FIELD FOR OPEN-ENDED ANSWER]

14. Would you be willing to help Westat and EIA with future types of pretests for the CBECS? Future pretests could include answering some or all of the questions so that we can see how long it takes for respondents like you to complete the questionnaire.

- a. Yes, please contact me again (COLLECT CONTACT INFO)
- b. No, I'd rather not participate again (Q15)

Name: _____

Job Title: _____

Phone number 1: _____

Phone number 2: _____

Email: _____

15. Please tell us your thoughts on the materials the interviewer gave you about the CBECS when you spoke with him or her (brochure, letters from the Department of Energy, etc.).

[TEXT FIELD FOR OPEN-ENDED ANSWER]

16. Thinking about your interactions with the interviewer, do you have any suggestions for changes or improvements that would help others like you participate in the study if selected?

[TEXT FIELD FOR OPEN-ENDED ANSWER]

17. What other feedback do you have about your experience with any aspect this pretest of our procedures for the 2018 CBECS?

[TEXT FIELD FOR OPEN-ENDED ANSWER]

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