

**Department of Veterans Affairs**  
**Office of Small and Disadvantaged Business Utilization**  
**OMB 2900- New (Post-Engagement)**  
**Script for Email**

First and Last Name,

Thank you for attending the 2015 National Veterans Small Business Engagement. This year our focus was on Access—providing attendees an unprecedented level of engagement that helps small businesses, particularly Veterans, compete for and win business. We would like your help to assess the aspects of the 2015 NVSBE that were most effective for you and those aspects that we can further improve.

Please complete the on-line survey at: [\[Link\]](#)

Your feedback will be kept private to the extent permitted by law and used only in aggregate. Optional information, such as a DUNS or CAGE, will only be used to associate demographic data with your response and will not be used to personally identify you or your company.

Thank you for your support and we look forward to seeing you at the 2015 NVSBE.

If you have any questions, please contact TurnAround Factor (TAF), VA OSDDBU's support contractor for this effort at [survey-support@turnaroundfactor.com](mailto:survey-support@turnaroundfactor.com). TurnAround Factor, Inc. is a contractor collecting survey data on behalf of VA OSDDBU and is bound by confidentiality agreements and contractual terms. Any questions you provide will be shared by TAF only with the VA OSDDBU.

Please note: If you do not wish to receive further emails from us, please click the link below, and you will be automatically removed from our mailing list.

[https://www.surveymonkey.com/\[Link\]](https://www.surveymonkey.com/[Link])