

Narrative Report

This report is generated by the applicant and is required annually and describes program activities undertaken by the State agency and/or any sub-recipients throughout the funding period. The following items are addressed:

1. Outreach activities carried out by the State and/or sub-recipients, including the methods used to identify potential applicants, means of contact with potential applicants, and outreach materials for distribution, i.e. publications, announcements, press releases, etc.;
2. Problems or obstacles related to reimbursement, program administration, outreach, etc. during the reporting period; and
3. Explanation for any denial of requests for reimbursement