FORM C-700(SL) U.S. DEPARTMENT OF COMMERCE Economic and Statistics Administration U.S. CENSUS BUREAU

CONSTRUCTION PROGRESS REPORTING SURVEY

STATE AND LOCAL GOVERNMENTS

IMPORTANT

Please refer to the back of this form for more information and instructions for completing the survey.

DUE DATE:

RETURN
FORM TO

U.S. Census Bureau
1201 East 10th Street
Jeffersonville, IN 47132-0001

1-800-845-8245

econhelp.census.gov/cprs

FAX

VIA INTERNET OR FOR HELP NOTICE – Title 13, United States Code, Sections 131 and 182 authorizes the Census Bureau to conduct this collection and to request your voluntary assistance. These data are subject to provisions of Title 13, United States Code, Section 9(b) exempting data that are customarily provided in public records from rules of confidentiality. This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0153 and appears at the upper right of this page. Without this approval we could not conduct this survey. We estimate this survey will take an average of 10–30 minutes to complete. More information about this estimate and an address where you may write with comments is on the back of this form.

In any correspondence pertaining to this report, refer to the control number shown below.

Use your unique User ID and original password.								
User ID: Password:	(P	lease correct any error in nai	me and add	ress including ZIP Code	, telephone an	nd fax number)		
Section A PROJECT IDENTIFICATION			Section D MONTHLY CONSTRUCTION					
The construction project described below is associated with your organization according to published sources. Please correct any errors or fill in any blanks in				PROGRESS RI				
items 1 and 2. If necessary, make your correction separate sheet. IF YOU HAVE ANY QUESTIONS COALL 1–800–845–8246.	9, Remarks, or use a IING THIS FORM, PLEASE	This form will be returned to you EACH MONTH until the project is completed.						
1. PROJECT DESCRIPTION				tinue with item 7 if pro	ject has starte	ed; otherwise,		
				to section E. ort the value of constru	uction put in p	place each month.		
			Inclu	ude only those constru NOT include costs repo	ction costs de	fined in item 5c.		
			(incl	ort costs in the month uding any monthly ret	ainage being	withheld		
2. PROJECT LOCATION				from contractors) rather than in the month in which payment was made.				
			1 /	When project is completed, enter month and year in item 8.				
			7. MONTHLY VALUE OF CONSTRUCTION PUT IN					
				PLACE ON PROJECT DESCRIBED IN ITEM 1				
Section B OWNERSHIP, START AND PROJECTED COMPLETION DATES			Value of construction put Month and year in place during month					
3. TYPE OF OWNERSHIP - Mark (X) one		report period		as defined in item 5c (Thousands of dollars)				
Is this project	Is this project			(a)		(b)		
· · · · · · · · · · · · · · · · · · ·		iovernment or Agency						
4a. START DATE OF CONSTRUCTION	cal Go	vernment or Agency Month and year of actual			\$,000.00		
When did actual construction work or	n the	or expected start date						
site start, or when do you estimate it start? Enter month and year.	will				\$,000.00		
4b. PROJECTED COMPLETION DATE		Month and year of						
When do you estimate it will complete	e?	expected completion date			\$,000.00		
Enter month and year.								
Section C COST ESTIMATES					\$,000.00		
INCLUDESite preparation and outside construction s	such as	sidewalks and roadways						
Mechanical and electrical installations which are integral parts of the					\$,000.00		
structure, such as elevators, heating equipmexCLUDE	ment, et	C.						
 Land and pre-existing structures Architectural, engineering, and owner's overhead and miscellaneous 					 	,000.00		
costs – See item 6								
 Furniture, furnishings, and other movable equipment Contingency funds 					 	.000.00		
FOR HEAVY NONBUILDING PROJECTS SEE S	PECIAL	INSTRUCTIONS ON BACK				,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
NOTE: If project is on a "cost plus" basis, enter					\$,000.00		
5a. CONTRACT CONSTRUCTION COST		Construction costs (Thousands of dollars)	1		<u> </u>	7000.00		
(Amounts to be paid to contractors and subcontractors)		(Thousands of donars)			\$,000.00		
		\$,000.00			<u> </u>	7000.00		
5b.OWNER SUPPLIED MATERIALS AND LABOR					\$,000.00		
(Construction materials supplied by owner and	l the				ļ -	,,,,,,,,		
value of work done by project owner's own construction employees assigned to the project	:t.)	\$,000.00			\$,000.00		
5c. TOTAL CONSTRUCTION COST					Ψ	,000.00		
(Sum of 5a + 5b)	D B4100	\$,000.00			\$,000.00		
6. ARCHITECTURAL, ENGINEERING, AN If book figures are not available, reasonab	ole estin	nates are acceptable.			Ψ	,000.00		
INCLUDE					\$,000.00		
 All fees for architectural and engineering services. If contractor was authorized to "design and construct" this project, such cost should be 			16			<u>, </u>		
included in item 5a. • Cost of design work by owner's staff			work or	ruction is complete retainage (up to 3 p	percent of it	em 5c), you		
Project owner's overhead and office costs			complet	o reporting on this pro on date in item 8 and	ject by enteri indicating an	ng the y remarks in		
Fees and other miscellaneous costs allocated EXCLUDE	on owne	er's books to this project Architectural, engineering,	item 9.					
 Cost of movable machinery and equipment, la 	and,	and miscellaneous costs (Thousands of dollars)	a. Colv	8. COMPLETION DATE Month and year of completion		in and year ompletion		
and furniture and furnishingsAll interest to be paid directly by state or lo	cal		cons	r date when all truction is				
governments		\$,000.00	actu	ally completed	4			

REPORTING INSTRUCTIONS FOR STATE AND LOCAL CONSTRUCTION PROJECTS

We estimate this survey will take an average of 30 minutes to complete for your first month of reporting and 10 minutes for subsequent months, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: ECON Survey Comments 0607-0153, U.S. Census Bureau, 4600 Silver Hill Road, Room EMD-6K064, Washington, DC 20233. You may e-mail comments to ECON.Survey.Comments@census.gov. Be sure to use ECON Survey Comments 0607-0153 as the subject.

▶ Section A - PROJECT IDENTIFICATION

Correct any information in items 1 and 2 if necessary.

For the project described in item 1 to be government owned, it must be state, local, or federal government owned **during construction** and involve the erection of a new structure(s) or improvements to an existing structure(s) as defined below.

For the project described in item 1 to be privately owned, it must be privately owned **during construction** and involve the erection of a new structure(s) or improvements to an existing structure(s) as defined below.

If the project is only maintenance and repairs, please note so in item 9, Remarks, complete item 10, and return the form.

▶ Section B – OWNERSHIP, START AND PROJECTED COMPLETION DATES

Item 3 – As noted, "ownership" for purposes of this survey, depends on the owner **during the construction phase**. Check the appropriate box.

Item 4a – The start date is defined as the date that actual construction work first began on the project described in item 1. If the project is to start at some future date, please enter the date, complete item 10, and return the form.

Item 4b – The projected completion date is defined as the date the project described in item 1 is expected to be completed.

▶ Section C - COST ESTIMATES

"Construction," for purposes of this survey, is defined as the building of and/or improvements to fixed structures. This **INCLUDES**:

- a. New structures, additions, alterations, conversions, expansions, rebuilding, reconstruction, renovations, rehabilitations and major replacements (such as the complete replacement of a roof or heating system).
- **b.** Mechanical and electrical installations Plumbing, heating, electrical work, elevators, escalators, central air-conditioning, and other similar building services.
- c. Outside construction Clearing and grading of undeveloped land and the fixed, auxiliary structures which the project owner builds within the property lines. Also, roadways, bridges, parking lots, utility connections, outdoor lighting, pools, athletic fields, piers, wharves and docks, and all similar auxiliary facilities.

FOR HEAVY NONBUILDING PROJECTS

In addition to a, b, and c, construction INCLUDES:

- **d.** Fixed works, such as power plants, dams, highways, bridges, reservoirs and sewer and water facilities.
- e. Machinery and equipment which are integral parts of structures. Also fixed, largely site-fabricated equipment such as storage tanks.
- f. The following types of equipment: boilers, towers and fixtures.

EXCLUDE: Movable machinery and equipment which are not integral parts of structures. Also, for power generation plants, exclude primary power producing machinery such as generators, reactors, and steam engines.

Item 5a – Estimate the total amount to be paid to construction contractors by the project owner for work done on this project.

Item 5b – Estimate the total cost of labor by the owner's construction employees working on the project, including supervisory personnel assigned to the project. Include the total cost of all construction materials supplied by the owner, including those the owner expects to supply to the contractor for installation in this project.

Item 5c – Sum of values reported in items 5a and 5b. **This is the value to be reported in item 7,** monthly value of construction put in place.

Item 6 – Estimate the total amount of fees which the project owner has paid or will pay to architectural and engineering firms for work on this project. Also estimate the total cost of all other construction items which the project owner will allocate on his books to this project. Include the project owner's overhead and office costs, the cost of design work by the owner's staff, and other miscellaneous construction fees and costs allocated on the owner's books. DO NOT include the cost of movable machinery and equipment, land, and furniture and furnishings. If book figures are not available, reasonable estimates are acceptable.

Section D - MONTHLY CONSTRUCTION PROGRESS

Item 7 – Report the monthly value of construction put in place for **the costs associated with item 5c**. These costs include:

- **a.** Work done by contractors and/or subcontractors, including any retainage being withheld until the work is complete.
- **b.** The cost of any materials installed which were provided by the owner.
- **c.** The work done by the project owner's own construction employees, including supervisory personnel assigned to this project.

Initially, report monthly values from the start month to the most current month shown in item 7. Then each month, when the form is returned to you, report for the month shown and any revisions which you might have. When entering monthly data, be sure to report the costs in the month in which the work was done rather than in the month in which payment was made.

If the contractor's bills are for periods other than monthly, estimate a monthly amount. In each month where there is no construction, enter a zero.

Item 8 – If construction is complete except for some minor work or retainage (up to 3 percent of item 5c), you may stop reporting on this project by indicating in item 9, Remarks, and entering the completion date in item 8.

➤ Section E – PERSON TO CONTACT REGARDING THIS SURVEY

Item 10 – Enter the requested information for the person who can answer questions about this survey.

9. REMARKS

Section E PERSON TO CONTACT REGARDING THIS SURVEY – Please print or type										
b. Title		c. Telephone								
		Area code	Number	Extension						
e. Address		f. Fax								
		Area code	Number							
	h. Web Address									
	b. Title	b. Titlee. Address	b. Title Area code e. Address Area code	b. Title c. Telephone Area code Number e. Address f. Fax Area code Number						