

U.S. Department of Commerce, Bureau of Industry and Security
Industrial Base Surveys and Assessments
Critical Facilities Survey

The U.S. Department of Commerce, Bureau of Industry and Security (BIS), Office of Technology Evaluation (OTE), in coordination with the U.S. Department of Defense (DOD), Defense Security Service (DSS) is conducting a survey and assessment of organizations responsible for the research, design, engineering, development, manufacture, test, and integration of defense and high-technology products, components, and related services.

This is a mandatory BIS survey for all locations containing a DSS-cleared facility. **This survey is intended to cover all activities at the location containing the cleared facility, not activity solely contained within the cleared facility.**

The resulting data will provide a baseline understanding of the structure and interdependencies of organizations that participate in DOD acquisition programs and their associated supply chains. This effort will also assist DSS in its mission to provide security oversight and education on behalf of the DOD and other U.S. Government departments and agencies.

Response Obligations

Your organization has been identified as possessing a DSS-cleared facility and is required by federal law, under 50 U.S.C. App. Sec. 2155, to complete this survey **within 30 calendar days**. If your organization has multiple cleared facilities, each may have been contacted by BIS.

To begin, download the Microsoft Excel-formatted survey and corresponding instructions below. Please be sure to download the correct survey as each is unique.

Critical Facility Survey (Excel)* | Critical Facility Survey (PDF)*

Complete and submit the Excel version via email to BIS at CriticalFacility@bis.doc.gov. BIS will only accept Excel-formatted survey submissions. The PDF version is only a reference document for your organization's internal use and cannot be submitted in place of a completed Excel survey.

*Note 1: Save a copy of the Excel survey to your computer before you make any inputs to the questionnaire.

*Note 2: If, when clicking on the above links, your computer does not ask if you want to download the file to your computer, right click on the link and select "Save As."

If you have any questions regarding the survey, please contact the BIS survey support staff by either e-mail at CriticalFacility@bis.doc.gov or phone at (202) 482-7808. E-mail is the preferred method of contact and will allow for a detailed response by BIS for your organization's records.