THIRA-SPR Unified Reporting Tool

Welcome to the Threat and Hazard Identification and Risk Assessment (THIRA)-State Preparedness Report (SPR) Unified Reporting Tool. The THIRA is a standardized process for establishing capability targets. The SPR is a standardized self-assessment of current capability levels. FEMA collects THIRA and SPR data through this reporting tool.

The FY 2015 Homeland Security Grant Program (HSGP) requires that (1) states submit an SPR to FEMA by December 31, 2015; and (2) states submit updated state and urban area THIRAs to FEMA no later than December 31, 2015. Urban areas will submit their THIRA to the designated State Administrative Agency; the state should coordinate with each eligible urban area to ensure that the urban area THIRA submissions occur in advance of the deadline, as the state must include the urban area's input when conducting the statewide SPR assessment. To complement their THIRA submittal, Urban Area Security Initiative (UASI) grantees are encouraged to complete an SPR and submit it to FEMA.

In FY 2015, the Tribal Homeland Security Grant Program (THSGP) requires FY 2015 tribal grantees to submit a THIRA. In FY 2015, THSGP also requires tribal grantees to provide CPG101 and NIMS assessments. All of these assessments should be provided to FEMA by December 31, 2015. Tribal grantees are not required to submit an SPR, however they are encouraged to coordinate with their respective state partners to ensure the SPR for the state or states in which the tribe geographically resides reflects tribal preparedness capabilities.

When completed, please email your finalized response (as a completed version of this tool) to your FEMA Regional Federal Preparedness Coordinator (copying FEMA-SPR@fema.dhs.gov). Upon receipt, FEMA will acknowledge receipt of the submission via email.

Macros must be enabled for this tool to work properly.

For a Section 508-compliant version of this survey, please contact FEMA-SPR@fema.dhs.gov

Jurisdiction Name	
Assessments	

Point of Contact		
	Name:	
	Title:	
	Organization:	
	E-mail address:	
	Phone number:	

Approving Authority		
	Name:	
	Title:	
	Organization:	
	E-mail address:	
	Phone number:	
	Approval Date:	

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FEMA Form 008-0-19

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Threat and Hazard Identification and Risk Assessment (THIRA)
Public reporting burden for this form is estimated to average 408 hours per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting the form. This collection of information is mandatory. You are not required to respond to this collection of information unless a valid OMB control number is displayed in the upper right corner of this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC, 20472, Paperwork Reduction Project (OMB Collection1660-0131). **NOTE: DO NOT SEND YOUR COMPLETED FORM TO THIS ADDRESS.**

FEMA Form 008-0-20

Expiration Date: **08/31/2015**

PAPERWORK BURDEN DISCLOSURE NOTICE
Threat and Hazard Identification and Risk Assessment (THIRA) / State Preparedness Report (SPR)
Public reporting burden for this form is estimated to average 784 hours per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting the form. This collection of information is mandatory. You are not required to respond to this collection of information unless a valid OMB control number is displayed in the upper right corner of this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC, 20472, Paperwork Reduction Project (OMB Collection1660-0131). **NOTE: DO NOT SEND YOUR COMPLETED FORM TO THIS ADDRESS.**

Overview

This tool guides users in developing their THIRAs and SPRs.

The THIRA follows a four-step process, as described in *Comprehensive Preparedness Guide 201, Second Edition*:
1. *Identify the Threats and Hazards of Concern.* Based on a combination of past experience, forecasting, expert judgment, and other available resources, communities identify a list of the threats and hazards of primary concern to the community.
2. *Give the Threats and Hazards Context.* Communities describe the threats and hazards of concern, showing how they may affect the community.
3. *Establish Capability Targets.* Communities assess each threat and hazard in context to develop a specific capability target for each core capability. The capability target defines success for the capability.
4. *Apply the Results.* For each core capability, communities estimate the resources required to meet the capability targets.

The SPR is a two-step process in which communities assess their current abilities to meet capability targets they established in Step 3 of the THIRA:
1. *Rate Current Capabilities.* For each core capability, communities rate their ability to achieve the capability targets in each of five elements: planning, organization, equipment, training, and exercises.
2. *Provide Context for Capability Ratings.* Communities provide context for their assessment by rating the priority they place on each core capability, describing their capability gaps and recent advances, and estimating the extent to which they will depend on higher levels of government to fill capability gaps.

Together, the THIRA and SPR help communities determine what they need to prepare for, what resources they require, and what their current levels of capability and capability gaps are. Communities can use this information to help them efficiently build and sustain preparedness capabilities.

User Support

For technical assistance on preparing and submitting this THIRA and/or SPR, please contact your FEMA Regional Office.

Region I: Eleanor Jewett, Eleanor.Jewett@fema.dhs.gov, 617-832-4720
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Region II: Terra Flynn, Terrence.Flynn@fema.dhs.gov, 212-680-3605
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Willie Womack, Willie.Womack@fema.dhs.gov, 770-220-3101
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Region X: Tiffany Anderson, Tiffany.Anderson@fema.dhs.gov, 425-487-4914
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For questions regarding tool functionality and use, please see the 2015 Unified Reporting Tool User Guide, send an email to FEMA-SPR@fema.dhs.gov, or call 202-786-9574.

To request on-site technical assistance, please email PPD8-NationalPreparedness@fema.dhs.gov.