

### Appendix D2: State EMS Office Interview

This attachment provides the *State EMS Office* discussion items to be used in this study. The questions focus on the laws, rules and regulations governing the driving of ambulances, including training and education requirements. These are discussion items and will be used in the process of a semi-structured interview. As such, the expertise of the researcher conducting the interview will ultimately determine the order the questions are asked, and the exact phrasing of each question. The administrative goal is to elicit correct, verifiable responses from participants without biasing their responses.

All respondents will be read the following statement prior to beginning the interview:

This collection of information is voluntary and will be used to document the laws, rules and regulations governing the driving of ambulances, including training and education requirements. The results of the study will be used to develop programs designed to improve emergency medical services. A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a current valid OMB Control Number. The OMB Control Number for this information collection is XXXX-XXXX. Public reporting for this collection of information is estimated to be approximately 60 minutes per response, including the time for reviewing instructions, completing and reviewing the collection of information. All responses to this collection of information are voluntary. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, National Highway Traffic Safety Administration, 1200 New Jersey Ave, S.E., Washington, DC, 20590

<b>EMS Agencies</b>	
1.	Besides yourself, is there anyone else who should be listed as a State EMS contact person?
2.	What agency (or agencies) is responsible for regulating EMS services in your State?
3.	Does this agency provide oversight or regulation related to the driving of ground ambulances? If yes, what type of regulation/oversight?
4.	Where can we find a copy of your State laws, regulations, and rules for ambulance operation and/or drivers of ground ambulances?
5.	What is your State's official definition of a ground ambulance?
<b>Ambulance Operators (Drivers)</b>	
<b>DL Requirements</b>	
6.	What minimum driver licensing, certification, or endorsement requirements for ambulance operators (someone who <i>drives</i> an ambulance) does your State have in place?
a.	Who created these requirements?

b. Who enforces/monitors these requirements?
<b>Driving History Check</b>
7. Does the State require the review of driving records/ the conduct of a driving history check before an individual is permitted to drive an ambulance?
8. According to the State, what events prevent an individual from being allowed to operate an ambulance?
<b>Driver Training</b>
9. Do ambulance operators in your State complete emergency vehicle operator training? Is it required by the State?
<b>Driver Training – Program Description</b>
10. How would you rate the quality of driver training ambulance operators receive in your State?
11. Would you describe the ambulance operator driver training as being specific to ambulances in general, specific by type of ambulance, or based on other fire or law enforcement training?
12. How structured is the driver training for ambulance operators in your State?
13. Does your State have minimum hour requirements for the various classroom and behind-the-wheel aspects of the courses? If yes, please describe.
14. What ambulance operator training program(s) have you approved or recommended to agencies?
a. Is this training program required?
b. Is the training program based on any standards or best practices? If yes, which ones?
c. Could the State potentially run the training program themselves?
<b>Driver Training – Training Administration</b>
15. Does the State control who is allowed to teach an ambulance operator training program? If yes, what qualifications/certifications, if any, must instructors have?
<b>Driver Training – Training Content</b>
16. Does your State review the ambulance operator program content? If yes, does your State require or recommend any specific topics?
<b>Driver Training – Training Criterion and Evaluation</b>
17. Which of the following tests does your State require an operator to pass before driving an ambulance?
18. Who determines the minimum scores needed to pass the tests?
19. Are volunteer ambulance operators in your State trained to the same standard as non-volunteers?
20. How have you evaluated the effectiveness of ambulance operator driver training in your State?
<b>Driver Training – Refresher Training</b>
21. How often does the State require ambulance operators to complete refresher driver training?
22. If someone has a crash while driving an ambulance, does the State require remedial operator training?
<b>Driver Training – Materials for Upload</b>

23. Do you have a driver training manual or other driving related materials for ambulance operators or agencies to reference?

If you have electronic driver training materials that you are willing to share, please upload them by visiting a link that we will provide via email.

<https://www.dropbox.com/request/UQOsjRikzxpZTvBZYreO>

If you have paper-based materials that you are willing to share, please e-mail Dr. Kristopher Korbela at [DunlapInbox@gmail.com](mailto:DunlapInbox@gmail.com).