



## STATE OR TRIBAL GOVERNMENT CEMETERY GRANTS SERVICE SPACE PROGRAM ANALYSIS - BUILDINGS

|                  |   |
|------------------|---|
| PROJECT LOCATION | PROJECT NAME  |
|                  | PROJECT FAI ( <i>Federal Application Identifier</i> ) NO. |

| 1. SUPPORT FACILITIES  | PROPOSED BY APPLICANT | VA CRITERIA      | TOTAL VA ALLOWED |
|--|-----------------------|------------------|------------------|
| <b>BUILDING NUMBER 1 - SUPPORT FACILITIES - 2,555 NSF</b>                |                       | <b>3,090 GSF</b> |                  |
| <b>A. PUBLIC INFORMATION CENTER (PIC) 660 NSF (1.12 NG MULTIPLIER)</b>   |                       | <b>740 GSF</b>   |                  |
| <b>1. ENTRY VESTIBULE</b>  |                       | <b>150 NSF</b>   |                  |
| with KIOSK (GRAVE LOCATOR)   |                       |                  |                  |
| <b>2. LOBBY</b>  |                       | <b>280 NSF</b>   |                  |
| KIOSK CLOSET (Included)  |                       | (25 NSF)         |                  |
| ELECTRIC WATER COOLERS (2) (Included)                                    |                       |                  |                  |
| JANITOR CLOSET with Utility Sink (Included)                              |                       | (40 NSF)         |                  |
| <b>3. TOILETS MEN &amp; WOMEN (1 each @ 115 NSF each)</b>                |                       | <b>230 NSF</b>   |                  |
| <b>B. ADMINISTRATIVE OFFICES - 1,030 NSF (1.24 NG Multiplier)</b>        |                       | <b>1,275 GSF</b> |                  |
| <b>1. WAITING ROOM - Seats 4-6 persons</b>                               |                       | 155 NSF          |                  |
| <b>2. RECEPTION/SECRETARY/CEMETERY REPRESENTATIVE</b>                    |                       | 150 NSF          |                  |
| <b>3. CLOSET (coats &amp; storage)</b>                                   |                       | 10 NSF           |                  |
| <b>4. OPERATIONS (COPY/WORK/FILES)</b>                                   |                       | 150 NSF          |                  |
| <b>5. DIRECTOR</b>   |                       | 165 NSF          |                  |
| <b>6. CONFERENCE</b>   |                       | 165 NSF          |                  |
| <b>7. HALL</b>   |                       | 90 NSF           |                  |
| <b>8. TOILET (1 unisex) wheelchair accessible</b>                        |                       | 50 NSF           |                  |
| <b>9. MECHANICAL/ELECTRICAL/COMMUNICATIONS</b>                           |                       | 95 NSF           |                  |
| <b>C. SHARED/HON GD/MAINTENANCE STAFF - 865 NSF (1.24 NG Multiplier)</b> |                       | <b>1,075 GSF</b> |                  |
| <b>1. HONOR GUARD - (meeting room with 1 - 2 tables/chairs)</b>          |                       | 260 NSF          |                  |
| Kitchenette unit with under counter recycling containers (Included)      |                       | (175 NSF)        |                  |
| Lockers/Bench in changing area (Included)                                |                       | (35 NSF)         |                  |

| BUILDING NUMBER 1 - SUPPORT FACILITIES <i>(Continued from previous page)</i>   | PROPOSED BY APPLICANT     | VA CRITERIA      | TOTAL VA ALLOWED |
|--|---------------------------|------------------|------------------|
| Toilet unisex (Included)   |                           | (50 NSF)         |                  |
| <b>2. MAINTENANCE STAFF</b>  |                           | <b>605 NSF</b>   |                  |
| (1) FOREMAN  |                           | (140 NSF)        |                  |
| (2) BOOTS & LOCKERS with bench to change shoes   |                           | (110 NSF)        |                  |
| (3) CLOSET (housekeeping)  |                           | (10 NSF)         |                  |
| (4) SHOWER & TOILET (1 unisex)   |                           | (75 NSF)         |                  |
| (5) HALL   |                           | (105 NSF)        |                  |
| (6) BREAK ROOM   |                           | (165 NSF)        |                  |
| <b>BUILDING NUMBER 2 - MAINTENANCE SERVICE/GARAGE - 2,465 NSF</b>  |                           | <b>2,465 NSF</b> |                  |
| <b>A. MAINTENANCE SERVICE AREA</b>   |                           | <b>1,365 NSF</b> |                  |
| <b>1. OPTIONAL WASH BAY #1 (open or open 3 sides or closed)</b>  |                           | (540 NSF)        |                  |
| with Optional wash equipment room TBD  |                           |                  |                  |
| <b>2. SERVICE BAY #1/#2</b>  |                           | (600 NSF)        |                  |
| for routine maintenance with work bench at rear or side, heated and air-conditioned by climate location.   |                           |                  |                  |
| Optional - Heavy lift if equipment is not sent out for maintenance.  |                           |                  |                  |
| <b>3. PARTS AND TOOL STORAGE CAGE</b>  |                           | (150 NSF)        |                  |
| <b>4. AIR COMPRESSOR ROOM</b>  |                           | (50 NSF)         |                  |
| <b>5. FLAMMABLE STORAGE CABINET</b>  |                           | (25 NSF)         |                  |
| <b>B. VEHICLE AND EQUIPMENT STORAGE GARAGE</b>   |                           | <b>1,100 NSF</b> |                  |
| unheated area at most locations  |                           |                  |                  |
| <b>BUILDING NUMBER 3 - COMMITAL SHELTER</b>  |                           | <b>1,025 GSF</b> |                  |
| <b>1. COVERED AREA - open on 3 sides</b>   |                           | (900 GSF)        |                  |
| with Bier to hold casket, seating for 20 persons, with 2 speakers  |                           |                  |                  |
| <b>2. STORAGE closet</b>   |                           | (125 GSF)        |                  |
| locate behind the Bier, with 2 wall sconces and the 5-service seals, locate at the front of the shelter, include shelf for equipment to play Taps, include storage of cleaning equipment, pressure wash, include storage to stack extra chairs |                           |                  |                  |
| <b>3. UNCOVERED PAVED AREA</b>   |                           | 200 GSF          |                  |
| with standing room for 20-30 additional persons  |                           |                  |                  |
| <b>COMPUTATIONS</b>  |                           |                  |                  |
| <b>PROPOSED BY APPLICANT</b> ►   | <b>TOTAL VA ALLOWED</b> ► |                  |                  |

**CERTIFICATION:** *I certify that this accurately reflects the proposed space program analysis for this project.*

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|---|-------------|
| SIGNATURE OF A & E FIRM REPRESENTATIVE                      | DATE SIGNED |
| SIGNATURE OF STATE OR TRIBAL GOVERNMENT PROJECT MANAGER     | DATE SIGNED |
| SIGNATURE OF DESIGNATED STATE OR TRIBAL GOVERNMENT OFFICIAL | DATE SIGNED |
| SIGNATURE OF STATE CEMETERY GRANTS SERVICE REVIEWER         | DATE SIGNED |

Respondent Burden: Public reporting burden for this collection of information is estimated to average 3 hours. Statutory authority for a State Cemetery Grant is 38 U.S.C. 2408. The information requested is necessary to provide documentation on the appropriate size of the building, based on VA guidance on the net and gross square footage standards for cemetery buildings. VA may not conduct or sponsor and you are not required to respond to this collection of information unless it displays a valid OMB number. Respond to this collection is voluntary. Send comments regarding the burden estimate or any other aspects of this collection of information, including suggestions for reducing the burden to VA Clearance Officer (005R1B), 810 Vermont Avenue NW, Washington, DC 20420. SEND COMMENTS ONLY. Please do not send applications for a grant to this address.