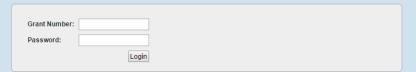**Attachment D2**

IGERT Monitoring System Screenshots: PI Survey

IGERT Survey

Welcome to the National Science Foundation's (NSF) Integrative Graduate Education Research Traineeship (IGERT) web data collection system. This system lets you, the IGERT principal investigator (PI), provide NSF with annual and final data on your project's progress. It is important that you provide these data in a timely fashion so that we can 1) release funds for continued implementation of the program and 2) meet our GPRA (Government Performance and Results Act) reporting responsibilities.

To enter IGERTWeb, please enter your NSF grant number and your password in the boxes below, and click **Login**.

If you did not receive your login information, please e-mail us or call toll free at (800) 910-4138. If you have lost or forgotten your password, please use the password reset feature below.

Grant Number:	
Password:	
	Login

Notice: The system is closed for maintenance every first Sunday between 7 a.m. and 10 a.m. eastern time.

This system will log you out after 1 hour of inactivity. You must re-enter your grant number and password to login to the IGERT System again.

Did you forget your grant number or password?

Submit the PI's e-mail address associated with his or her IGERT account, and we will e-mail the PI a new temporary password.

E-mail: _____ Submit

Survey Privacy
The Federal Government has a continuing commitment to monitor its awards to identify and address any inequities based on gender, race, ethnicity, or disability of the PIs, co-PIs, trainees, or other participants.

Information from this data collection system will be retained by NSF, a Federal agency, and will be an integral part of its Privacy Act System of Records in accordance with the Privacy Act of 1974 and maintained in the Education and Training System of Records 63 Fed. Reg. 264, 272 (January 5, 1998). All individually identifiable information supplied by individuals or institutions to a Federal agency may be used only for the purposes outlined in the system of records notice and may not be disclosed or used in identifiable form for any other purpose, unless otherwise compelled by law. These are confidential files accessible only to appropriate NSF officials, their staffs, and their contractors responsible for monitoring, assessing, and evaluating NSF programs. Only data in highly aggregated form or data explicitly requested "for general use" will be made available to anyone outside of NSF for research purposes. Data submitted will be used in accordance with criteria established by NSF for monitoring research and education grants, and in response to Public Law 99-383 and 42 USC 1885c. The Social Security number (SSN) will be maintained in accordance with the requirements of the Privacy Act of 1974. Submission of the SSN is voluntary. It is used for survey quality control, program evaluation, and matching with other data sets maintained in the Education and Training System of Records 63 Fed. Reg. 264, 272 (January 5, 1998).

NSF Privacy Policy

Public Burden
Submission of the requested information is voluntary. Failure to provide full and complete information, however, may reduce the possibility for continuing support through the award/project subject to this survey. Pursuant to 5 CFR 1320.5(b), an agency may not conduct or sponsor, and a person is not required to respond to, an information collection unless it displays a valid Office of Management and Budget (OMB) control number. The OMB control number for this collection is 3145-0226. The annual public reporting burden for this collection of information is estimated to average 75 hours per award including the time for reviewing instructions;47 hours per PI survey and 1 hour per IGERT trainee/associate survey. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Suzanne Plimpton, Reports Clearance Officer for OMB Collection 3145-0226 (IGERT Program), National Science Foundation, 4201 Wilson Blvd., Rm. 295, Arlington, VA 22230.

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Tactic 3

Characters: 0/1000
Limit: 1,000 characters

Result 3

Characters: 0/1000
Limit: 1,000 characters

☐ I approve making the Third Tactic and Result for Recruitment and Broadening Participation Practice available for use on the IGERT Resource Center Web site, viewable by the general public, as it is written.

Please describe the extent to which each of the following practices have been productive for recruiting trainees overall to your IGERT project during this reporting period.

RECRUITING PRACTICE	PRODUCTIVE	SOMEWHAT PRODUCTIVE	NOT PRODUCTIVE	NA
Relationships with NSF programs that can provide an undergraduate pool of potential IGERT trainees (e.g., REUs, NSF Centers)	○	○	○	○
Relationships with faculty and programs at other academic institutions	○	○	○	○
Use of recruiting resources on your campus (e.g., career service office, graduate studies office)	○	○	○	○
Collaboration with other IGERT projects on recruitment	○	○	○	○
Use of professional meetings, conferences, associations to communicate with, reach out to, and market to potential IGERT Trainees	○	○	○	○
Other Please specify: [____]	○	○	○	○

Please describe the extent to which each of the following practices have been productive for recruiting underrepresented minority and women trainees to your IGERT project during this reporting period.

RECRUITING PRACTICE	UNDERREPRESENTED MINORITIES	WOMEN
Relationships with NSF programs that specifically focus on broadening participation of underrepresented minorities or women in STEM (e.g., LSAMP, AGEP, TCUP, or ADVANCE)	○ Productive ○ Somewhat productive ○ Not productive ○ NA	○ Productive ○ Somewhat productive ○ Not productive ○ NA
Use of resources on your campus (e.g., academic advancement programs, offices for campus diversity, or minority and women's student groups)	○ Productive ○ Somewhat productive ○ Not productive ○ NA	○ Productive ○ Somewhat productive ○ Not productive ○ NA
Interaction with professional associations, organizations, or committees serving underrepresented minority communities or women (e.g., National Action Council for Minorities in Engineering, Society of Women Engineers, committees in professional societies focused on minority communities and women)	○ Productive ○ Somewhat productive ○ Not productive ○ NA	○ Productive ○ Somewhat productive ○ Not productive ○ NA
Bridge programs for entering graduate students	○ Productive ○ Somewhat productive ○ Not productive ○ NA	○ Productive ○ Somewhat productive ○ Not productive ○ NA
Mentoring or advising arrangements that take advantage of underrepresented minorities or women faculty or graduate students on campus	○ Productive ○ Somewhat productive ○ Not productive ○ NA	○ Productive ○ Somewhat productive ○ Not productive ○ NA
Relationships with faculty and programs at minority-serving academic institutions (e.g., historically black colleges and universities, Hispanic-serving institutions, or tribal colleges)	○ Productive ○ Somewhat productive ○ Not productive ○ NA	◉ NA
Collaboration with other IGERT projects on recruitment	○ Productive ○ Somewhat productive ○ Not productive ○ NA	○ Productive ○ Somewhat productive ○ Not productive ○ NA
Other Please specify: [____]	○ Productive ○ Somewhat productive ○ Not productive ○ NA	○ Productive ○ Somewhat productive ○ Not productive ○ NA

[Save] [Cancel]

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Image credits (Required only if you answered "yes" to the previous question)

IGERT Annual Survey
JUNE 1, 2014–MAY 31, 2015

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☐ **3e. International Opportunities**

Include only those results/actions that took place during this reporting period.

The submission of part 1 is required for **all IGERT projects.** The submission of part 2 is required **only for IGERT projects with explicit funding for an international component.** However, all projects are encouraged to complete part 2, because providing this information allows for your experience to be included in the IGERT database.

PART 1

According to NSF records, your project <u>does not have</u> explicit funding for an international component. If you think this is incorrect, please <u>e–mail us</u>.

Briefly describe up to three training experiences or components that provided exceptional "added value" for preparing IGERT trainees to be successful in international/global science and engineering. NOTE: This can include U.S.-based experiences.

Training Experience/Component 1

Characters: 0/1000
Limit: 1,000 characters

☐ I approve making Training Experience/Component 1 available for use on the IGERT Resource Center Web site, viewable by the general public, as it is written.

Training Experience/Component 2

Characters: 0/1000
Limit: 1,000 characters

☐ I approve making Training Experience/Component 2 available for use on the IGERT Resource Center Web site, viewable by the general public, as it is written.

Training Experience/Component 3

Characters: 0/1000
Limit: 1,000 characters

☐ I approve making Training Experience/Component 3 available for use on the IGERT Resource Center Web site, viewable by the general public, as it is written.

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☐ 5d. Book Chapters

Did your IGERT Project have any book chapters published during the current reporting period?
● Yes ○ No

IF YES, PLEASE PROVIDE CITATIONS

STEP 1: Prepare a list of citations for these articles.

*This list should contain **only** chapters from books that were published during the **current reporting period**. Do NOT include books that are in press, in preparation, under review, submitted but not accepted, or accepted but not yet published; either electronically or in print.*

Requirements for preparing the list of citations:

○ Use APA format
○ Start each citation on a new line
○ Mark with an asterisk (*) any authors who have ever received funding from the IGERT project as IGERT trainees
○ Include page range of the chapter
○ Include the publisher information (company name, city and state, or country of publication)
○ Include the ISBN # or DOI
○ Do not use special characters (e.g., ".", +, =, @) in the file name
○ Save the file in plain text (.txt) format

STEP 2: Upload the citations list in .txt format.

[Choose File] No file chosen

[Save] [Cancel]

Help with APA Format

A book citation in APA style follows this format:

Last Name, First Initial, Middle Initial. (Year Published). Book Chapter Title. In Book Author Last Name, First Initial, Middle Initial, Book Title (page range). City of Publication: Publisher Name. ISBN# or DOI

For example:

Massaro, D. (1992). Broadening the domain of the fuzzy logical model of perception. In H. L. Pick Jr., P. van den Broek, & D. C. Knill (Eds.), Cognition: Conceptual and methodological issues (pp. 51–84). Washington, DC: American Psychological Association. ISBN: 978-1429219488

For more information see apastyle.org. Many academic library websites offer tools for generating APA style citations, including Harvard's Referencing Generator, http://www.citethisforme.com

To save a document in plain text (.txt) format:

1. Choose File > Save As.
2. Specify the file name and location, and select 'Plain Text' under Type.
3. Click Save.

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LEGEND
☐ = Please Complete   ⚠ = Please Review
✓ = OK   ❌ = Please Correct

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☐ 5e. Patent Applications

Did your IGERT project submit any patent applications during the current reporting period?
◉ Yes ○ No

IF YES, PLEASE PROVIDE CITATIONS

STEP 1: Prepare a list of citations for these patent applications.

*This list should contain **only** patent applications that were submitted during the **current reporting period** and that were submitted to the U.S. Patent Office or a foreign national patent authority.*

Requirements for preparing the list of citations:

○ Use APA format
○ Start each citation on a new line
○ Mark with an asterisk (*) any applicants who have ever received funding from the IGERT project as IGERT trainees
○ Include the application year
○ Do not use special characters (e.g., ".", +, =, @) in the file name
○ Save the file in plain text (.txt) format

STEP 2: Upload the citations list in .txt format.

[Choose File] No file chosen

[Save] [Cancel]

Help with APA Format

A patent application in APA style follows this format:

Last Name, First Initial, Middle Initial. (year application was submitted). Country, Patent Application Number. Location and office to which the patent was submitted.

For example:

Smith, I. M. (1988). U.S. Patent Application No. 123,445. Washington, DC: U.S. Patent and Trademark Office.

For more information see apastyle.org. Many academic library websites offer tools for generating APA style citations, including Harvard's Referencing Generator, http://www.citethisforme.com

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7. IGERT Final Submission

Final Data are Ready to Submit.

You have chosen to notify NSF that your data are final. Are you sure you are ready to finalize the data for this reporting year? After submission, the IGERT Data Reporting System will revert to a **read-only** version of your data. You will be able to view your final results, but not update them.

To submit your final data, click on **Send Final Submission** below. Click on **Cancel** to return to the Main Menu without submitting your data.

If you click **Cancel**, your data will be saved and you will still be able to report or revise your data. If you are confident that you have finished reporting your data, respond to the burden question below and click **Send Final Submission**.

Approximately how many person hours were required to complete the IGERT online survey?

☐

I certify that all of the information that I entered in this annual report is correct to the best of my knowledge.

[Send Final Submission] [Cancel]

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IGERT Final Submission Complete

Thank You. The information has been sent and submitted to NSF. You may return to the IGERT Data Reporting System site as often as you like to view the read-only version of the information you have sent.

Please click on **Return to Main Menu** below for Read-Only access to your data.

Survey Privacy
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