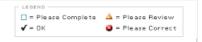
Attachment J2

STEP Monitoring System Screenshots: 2-Year Institution Survey





OMB No. 3145-0226 February 29, 2016

Institution Login

Welcome to the National Science Foundation's (NSF) Science, Technology, Engineering, and Mathematics Talent Expansion Program (STEP) online data collection system. This system allows you to easily provide NSF with reliable annual data on your project.

To enter the STEP online data collection system, type your institution ID and password in the boxes below and then select Login. (Use the Tab key or mouse to move between boxes.) For help getting started, please consult the online Help & Instructions section, which can be accessed from the Main Menu screen. If you need additional help, please contact STEP Technical Support by small or call (800) 897-0451.

You will be automatically logged out of the Web system if it is inactive for 1 hour.



The system is closed for maintenance every first Sunday between 7 a.m. and 10 a.m. eastern time.

Program Description

STEP seeks to increase the number of students (U.S. citizens and permanent residents) receiving associate's or baccalaureate degrees in established or emerging fields of science, technology, engineering, and mathematics (STEM).

Financial awards are given to academic institutions that offer either associate's or baccalaureate degrees in STEM disciplines/fields. Award projects may involve a single institution, collaboration with business and/or industrial partners, or collaboration among several institutions.

All awards receiving STEP funding are required to report the results of the project to NSF.

Survey Privacy

The Federal Government has a continuing commitment to monitor its awards to identify and address any inequities based on gender, race, ethnicity, or disability of the principal investigators (PIs), co-PIs, trainess, or other participants.

Information from this data collection system will be retained by the NSF, a Federal agency, and will be an integral part of its Privacy Act System of Records in accordance with the Privacy Act of 1974 and maintained in the Education and Training System of Records 63 Fed. Reg. 264, 272 (January 5, 1998). All individually identifiable information supplied by individuals or institutions to a Federal agency may be used only for the purposes outlined in the system of records notice and may not be disclosed or used in identifiable form for any other purpose, unless otherwise compelled by law. These are confidential files accessible only to appropriate NSF officials, their staffs, and their contractors responsible for monitoring, assessing, and evaluating NSF programs. Only data in highly aggregated form or data explicitly requested "for general use" will be made available to anyone outside of NSF for research purposes. Data submitted will be used in accordance with criteria established by NSF for monitoring research and education grants, and in response to Public Law 99-383 and 42 USC 1885c.

QRC Test Inst 8 , Award/Grant Number 9999993

LOGOUT

Main Menu **Help & Instructions Partner Institution** Responses **Print My Data Download My Data** Add Comments/Feedback **Work Offline Update Password** Repository/Library Help with this screen Contact us Survey last modified Not Yet Modified

Welcome to NSF's STEP online data collection system. This survey contains short lists of questions on each of the topics shown below. You can complete the topics in any order. The icons beside each link will help you track your progress and alert you to potential problems as you move through the topics. If you have questions not addressed in the $\underline{\mathsf{Help}}$ & Instructions, please contact us.

You are currently entering data for Reporting Period July 1, 2012 - June 30, 2013. The survey due date is June 13, 2014.

Main Menu (July 1, 2012 - June 30, 2013)

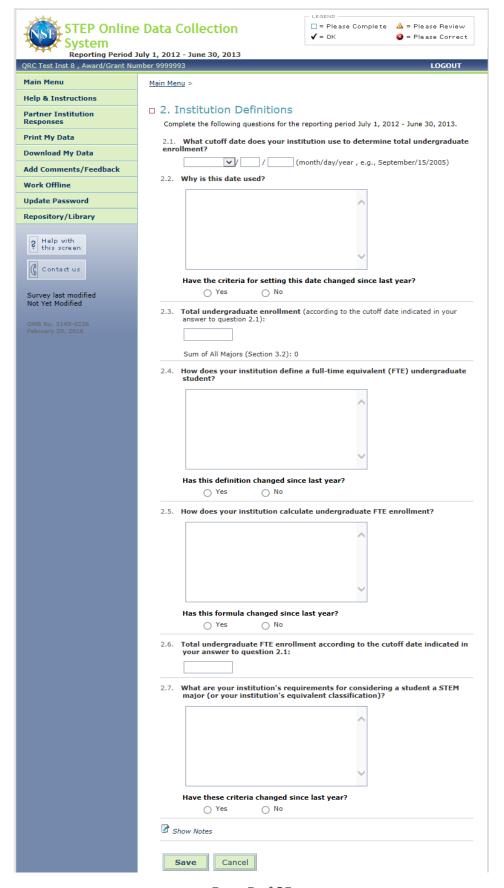
- □ 1. Your Contact Information
- ☐ 2. Institution Definitions
- ☐ 3. Student Demographics
- □ 4. Strategies & Activities
- □ 5. Challenges
- ☐ 6. Other Influences
- □ 7. Student Participation

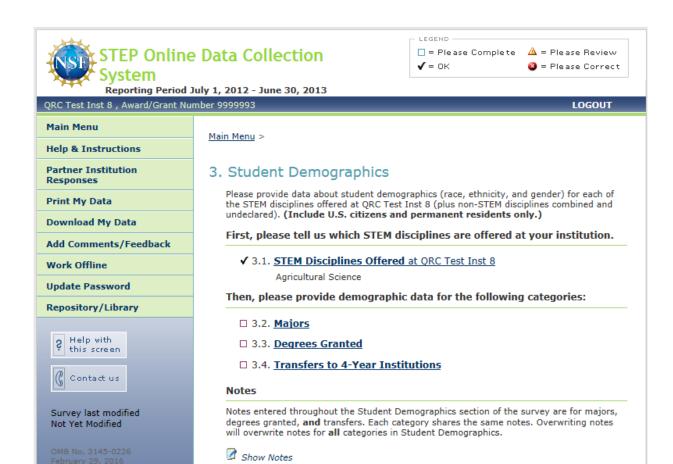
Check Status for Submitting Data

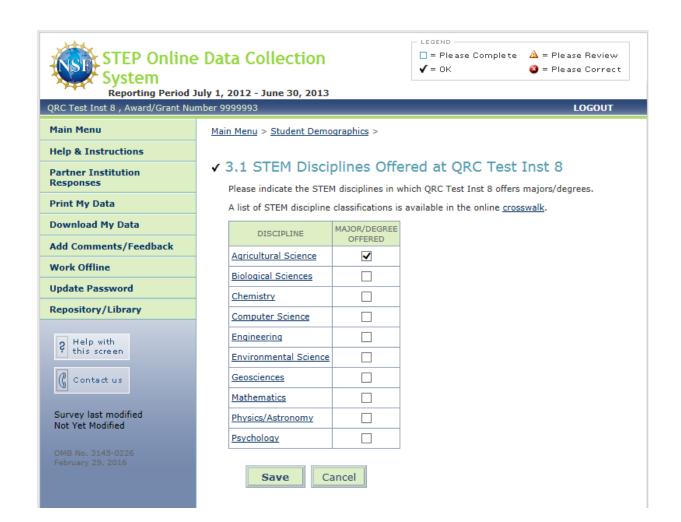
Institution Summary

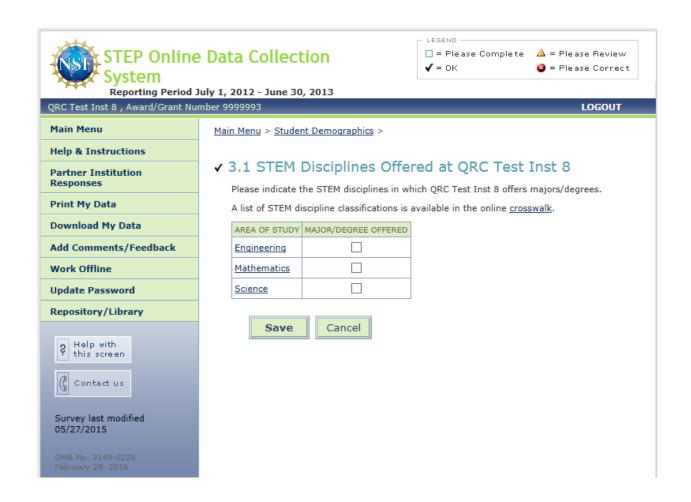
LEGEND -

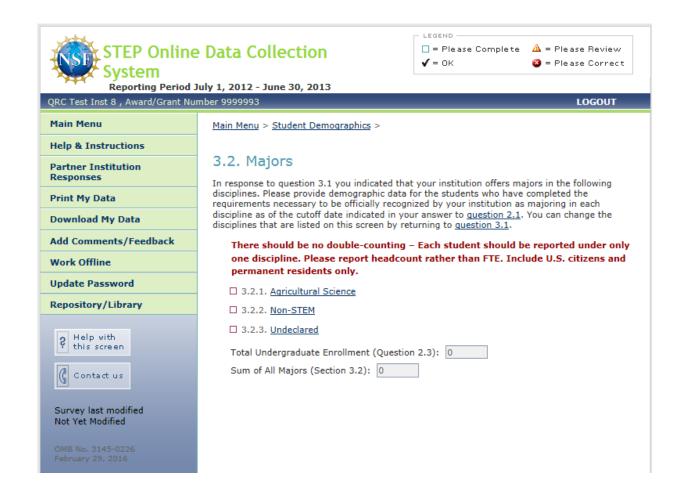
☐ = Please Complete 🛕 = Please Review

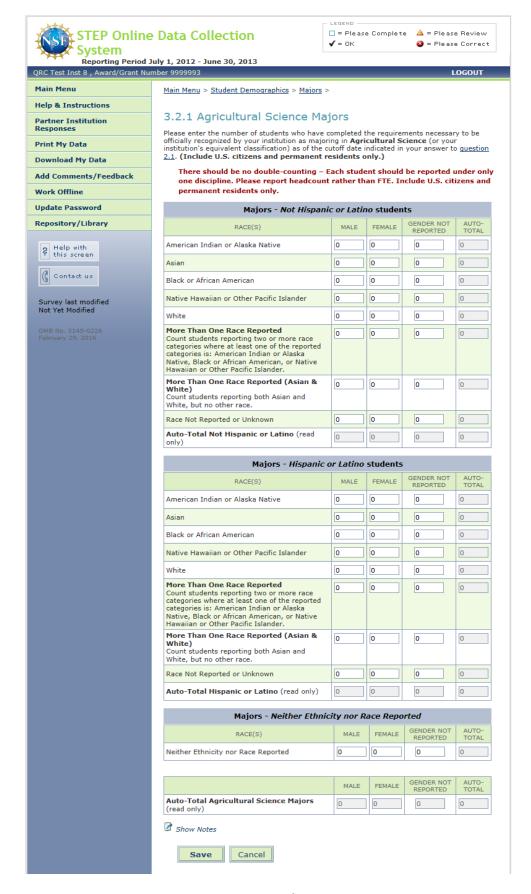
















3.3. Degrees Granted

In response to question 3.1 you indicated that your institution grants degrees in the following disciplines. Please provide demographic data for the students granted degrees in each discipline during the reporting period July 1, 2012 - June 30, 2013. You can change the disciplines that are listed on this screen by returning to question 3.1.

🛕 = Please Review

🚳 = Please Correct

LOGOUT

There should be no double-counting – Each student should be reported under only one discipline. Include U.S. citizens and permanent residents only.

☐ 3.3.1. Agricultural Science

☐ 3.3.2. <u>Non-STEM</u>

Reporting Period July 1, 2012 - June 30, 2013 QRC Test Inst 8 , Award/Grant Number 9999993 LOGOUT Main Menu Main Menu > Student Demographics > Degrees Granted > Help & Instructions 3.3.1 Agricultural Science Degrees Granted Partner Institution Please enter the number of students granted **associate's degrees** degrees in **Agricultural Science** by ethnicity, race, and gender during the reporting period July 1, 2012 - June 30, 2013. (**Include U.S. citizens and permanent residents only.**) Print My Data Download My Data There should be no double-counting - Each student should be reported under only one discipline. Include U.S. citizens and permanent residents only. Add Comments/Feedback Work Offline Associate's degrees granted to Not Hispanic or Latino students Update Password RACE(S) MALE FEMALE Repository/Library American Indian or Alaska Native 0 0 0 0 0 P Help with 0 0 Black or African American 0 0 Contact us Native Hawaiian or Other Pacific Islander 0 0 0 0 0 0 0 Survey last modified Not Yet Modified More Than One Race Reported 0 0 0 Count students reporting two or more race categories where at least one of the reported categories is: American Indian or Alaska Native, Black or African American, or Native Hawaiian or Other Pacific Islander. More Than One Race Reported (Asian & White) Count students reporting both Asian and 0 0 White, but no other race. Race Not Reported or Unknown Auto-Total Not Hispanic or Latino (read 0 0 0 0 Associate's degrees granted to Hispanic or Latino students RACE(S) MALE FEMALE American Indian or Alaska Native 0 0 0 0 0 Native Hawaiian or Other Pacific Islander 0 0 0 0 0 0 0 More Than One Race Reported 0 0 Count students reporting two or more race categories where at least one of the reported categories is: American Indian or Alaska Native, Black or African American, or Native Hawaiian or Other Pacific Islander. More Than One Race Reported (Asian & White) 0 0 Count students reporting both Asian and White, but no other race Race Not Reported or Unknown 0 0 0 0 Auto-Total Hispanic or Latino (read only) 0 0 0 Associate's degrees - Neither Ethnicity nor Race Reported GENDER NOT REPORTED AUTO-TOTAL FEMALE Neither Ethnicity nor Race Reported 0 0 0 0 FEMALE Auto-Total Associate's degrees granted in 0 0 0 Agricultural Science (read only) Show Notes

Cancel

Save

QRC Test Inst 8 , Award/Grant Nur

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Contact us

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Not Yet Modified

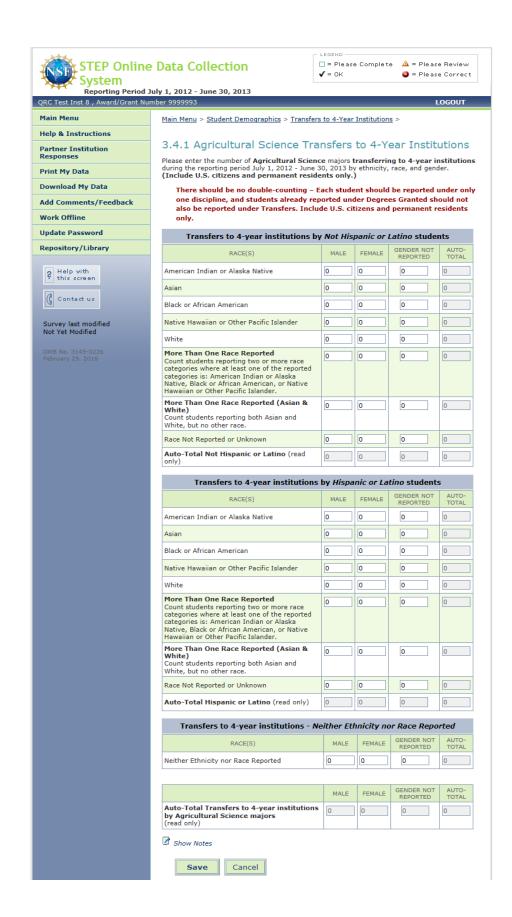
Main Menu > Student Demographics >

3.4. Transfers to 4-Year Institutions

In response to question 3.1 you indicated that your institution offers majors in the following disciplines. Please provide demographic data for the majors transferring to 4-year institutions in each discipline during the reporting period July 1, 2012 - June 30, 2013. You can change the disciplines that are listed on this screen by returning to guestion 3.1.

Transfers should only include students who start at the institution and then transfer to a 4-year institution without first obtaining an associate's degree. Students who earn an associate's degree from the institution should be reported under Degrees Granted regardless of whether or not they go on to a 4-year institution. There should be no double-counting – Each student should be reported under only one discipline, and students already reported under Degrees Granted should not also be reported under Transfers. Include U.S. citizens and permanent residents only.

- ☐ 3.4.1. Agricultural Science
- ☐ 3.4.2. <u>Non-STEM</u>
- ☐ 3.4.3. Undeclared









4. Strategies & Activities

List and briefly describe the strategies and/or activities supported under your STEP grant between July 1, 2012 - June 30, 2013 to increase the number of STEM graduates or STEM majors transferring to 4-year institutions. (You must enter at least one strategy/activity and may enter multiple strategies/activities).

To delete a strategy or activity, select the "X" button and follow the instructions on the Delete Confirmation screen. To add a strategy/activity, select **Add a Strategy/Activity** below.

You can view and carry over strategies/activities entered during the 2012 data collection cycle by selecting Carry Forward Strategies/Activities From Last Year below.

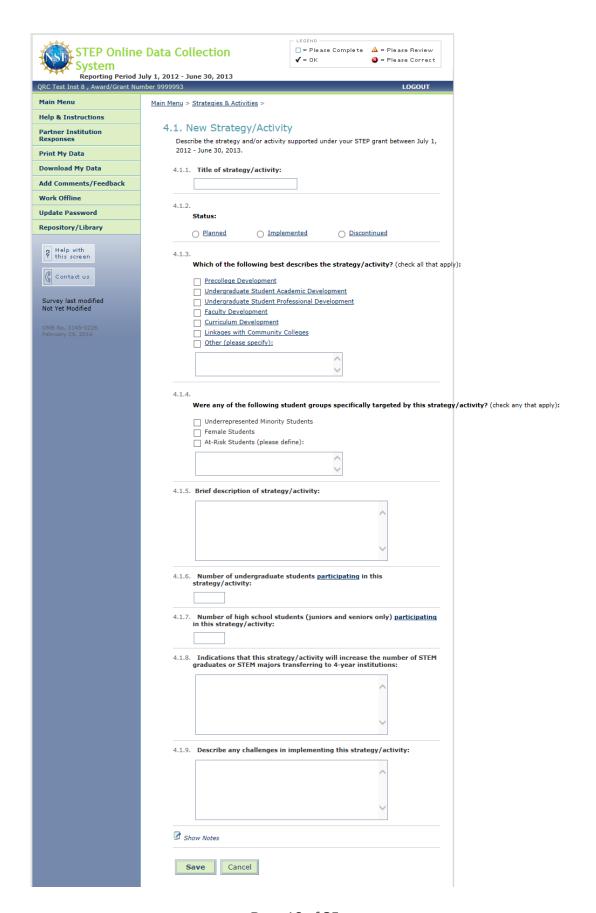
Strategies/Activities

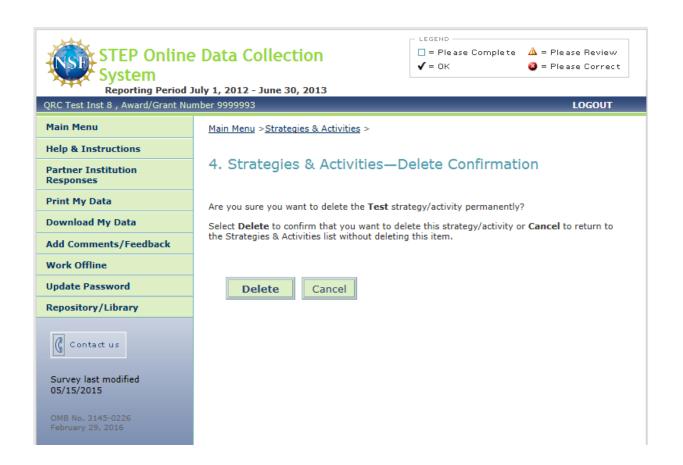
Add a Strategy/Activity »

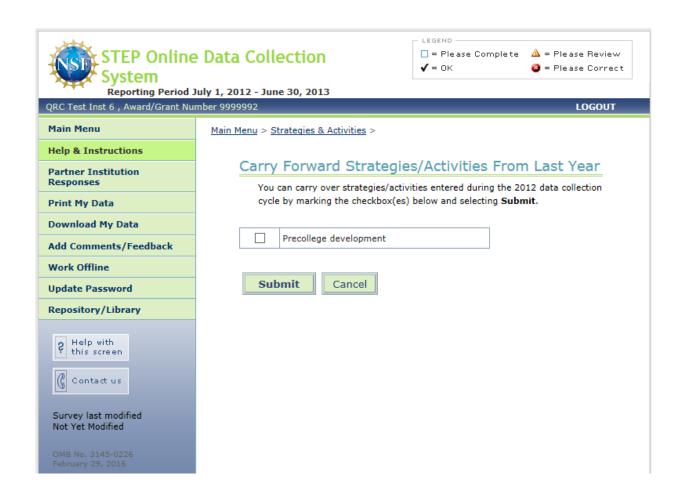
Carry Forward Strategies/Activities From Last Year »

Notes













QRC Test Inst 6 , Award/Grant Num

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Not Yet Modified

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□ 5. Challenges

List and briefly describe any challenges involved in increasing the number of STEM graduates that are **not related to the strategies/activities discussed in section 4**. You may add as many challenges as you want. Include challenges encountered during the reporting period July 1, 2012 - June 30, 2013 only.

To report no challenges, select No Challenge to Report below.

You can view and carry over challenges entered during the 2012 data collection cycle by selecting Carry Forward Challenges From Last Year below.

Challenges

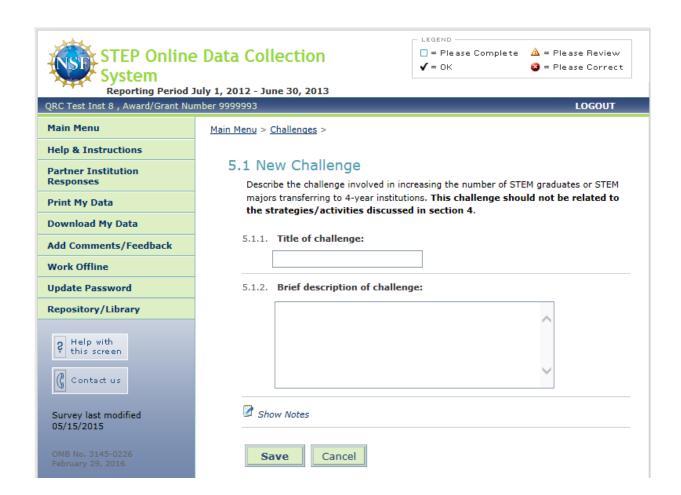
Add a Challenge »

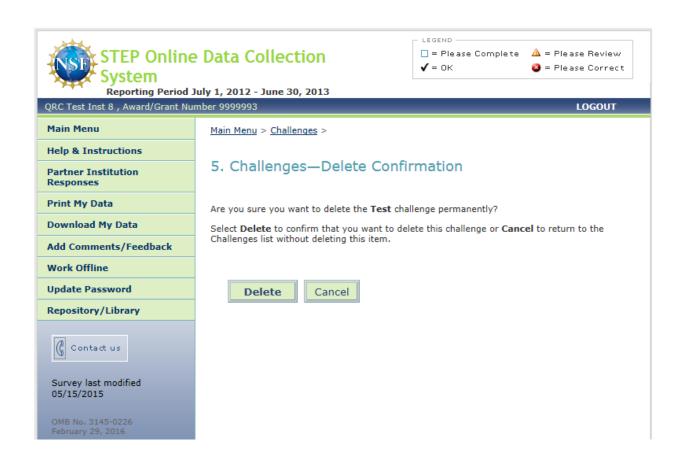
No Challenge to Report »

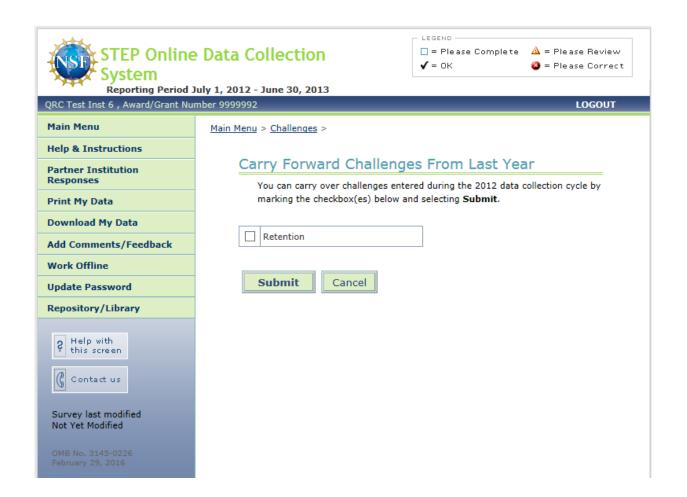
Carry Forward Challenges From Last Year »

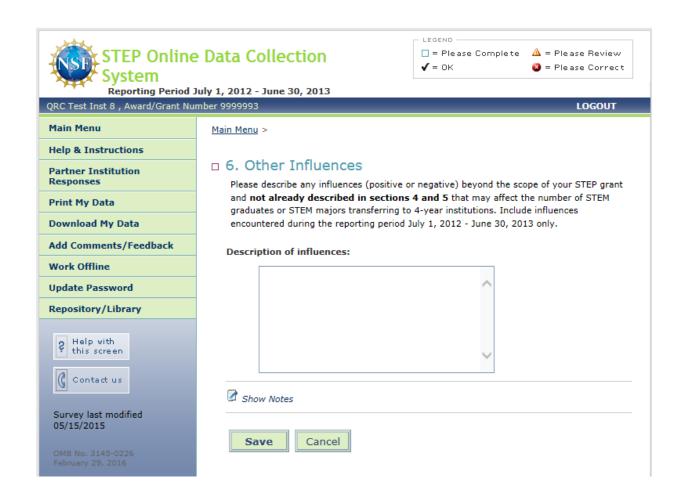
Notes





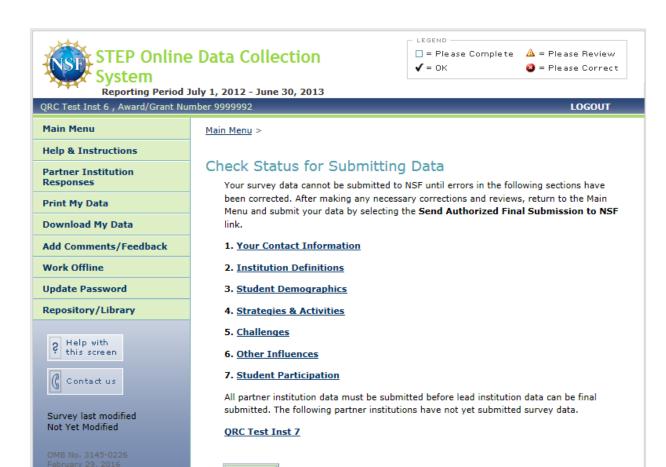




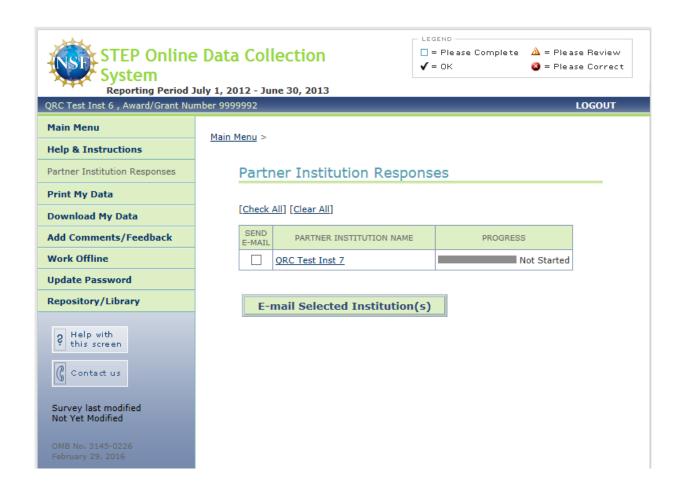


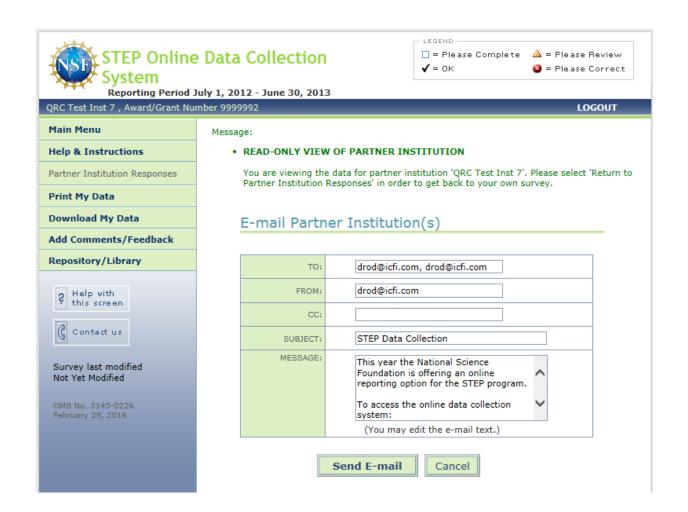
Cancel

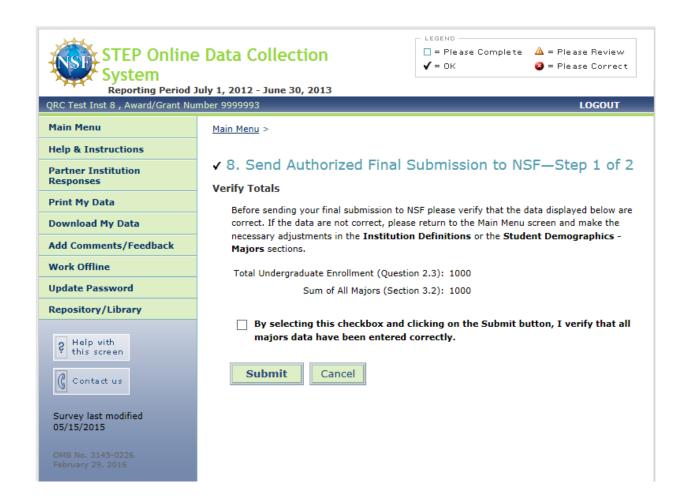
Save

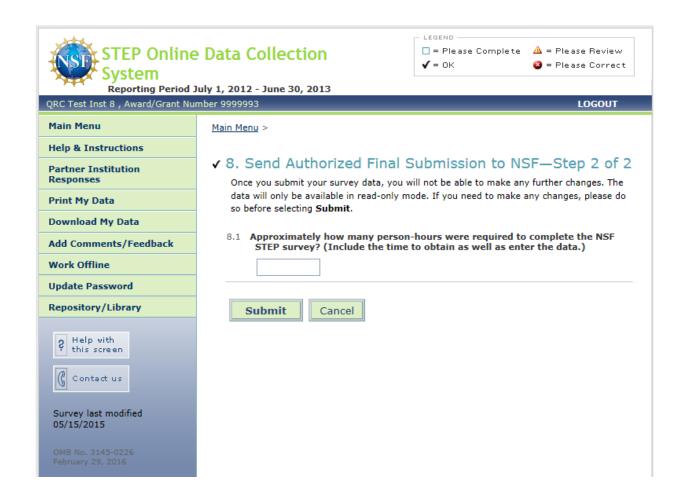


Cancel













Main Menu Help & Instructions Partner Institution Responses Print My Data Download My Data Add Comments/Feedback Work Offline Update Password Repository/Library Contact us Survey last modified 05/15/2015 OMB No. 3145-0226 February 29, 2016

Download My Data

You can download a spreadsheet containing survey data entered for any reporting period by selecting a year from the dropdown list and then selecting **Download Spreadsheet** below. This workbook may not be used to upload survey data to the online data collection system.

If you would like to process your survey data offline and upload them to the system, please use the Work Offline feature. This feature can be accessed by selecting Work Offline in the left navigation. Please note that the Work Offline feature is not available for the baseline year.

Once your authorized final submission has been completed, the Work Offline feature will no longer be available.

If you do not have Microsoft Excel currently installed on your computer but would like to view your survey data in a spreadsheet, please <u>download a free Excel Viewer</u>.

Please select a year

2013 (July 1, 2012 - June 30, 2013) V

Download Spreadsheet

