

Appendix C-5 Large Organization Participant Survey Reminder E-Mail

Dear [FirstName],

This is a reminder to complete the brief [cluster name] participant survey for which you were sent an invitation on [insert date].

Your completion of this brief survey, which will remain accessible until [insert date], is very important and will be used to assess the impact of the [cluster name] services, activities and events and help guide future cluster initiatives.

We greatly appreciate your time and input!

[Take Survey](#)

If you have any general questions about the survey, please contact [Cluster Point of Contact] at [Cluster point of contact Email]. If you experience technical difficulties accessing or submitting the survey, please contact Optimal Solutions Group, LLC at clusters@optimalsolutionsgroup.com or at 1-800-970-2487.

[Cluster Administrator]

[Cluster name]

Please note: you are receiving this email because you or your company is a participant in the [cluster name]. Your input is highly valued and requested by your cluster administrator. However, if you believe this survey was sent to you by mistake, you may [click here](#) to unsubscribe from this system.