

Chart A: Burden Hour Estimates of Information Collection - LRP Program

| | Collection Activity | Number of Respondents* | Number of Responses Annually per Respondent | Total Annual Responses | Estimated Hours per Response | Total Annual Burden Hours | |
|-------------------------|---------------------|---|---|------------------------|------------------------------|---------------------------|---------------|
| Grant Recipients | 1 | Proposal | 18 | 1.2 | 22 | 240.0 | 5,184 |
| | 2 | Agreement Negotiation | 5 | 1.0 | 5 | 13.3 | 67 |
| | 3 | Evaluation Plan and Baseline | 5 | 2.0 | 10 | 65.0 | 650 |
| | 4 | Amendments to Agreements | 3 | 1.0 | 3 | 153.3 | 460 |
| | 5 | Financial Reports | 10 | 2.0 | 20 | 122.7 | 2,453 |
| | 6 | Performance Reports | 10 | 2.0 | 20 | 102.7 | 2,053 |
| | 7 | Compliance (audits, contracts, subrecipient agreements, etc.) | 5 | 1.0 | 5 | 253.3 | 1,267 |
| | 8 | Mid-term and Final Evaluations | 5 | 2.0 | 10 | 68.3 | 683 |
| | 9 | Reimbursement Requests | 20 | 4.0 | 80 | 10.7 | 854 |
| | 10 | Agreement Closeout | 5 | 1.2 | 6 | 66.7 | 400 |
| | | Subtotal | | 17.4 | 181 | 1,096 | 14,071 |
| | TOTAL | | | 181 | | 14,071 | |

Chart B: Burden Hour Estimates of Recordkeeping - LRP

| | Recordkeeping Activity (copying and filing of the following documents) | Number of Recordkeepers | Number of Copies/Files Annually per Recordkeeper | Total Annual Copies/Files | Estimated Hours per Copy/File | Total Annual Recordkeeping Hours | |
|-------------------------|---|---|---|--------------------------------------|--|---|------------|
| Grant Recipients | 1 | Proposal | 2 | 18.0 | 36 | 2.0 | 72 |
| | 2 | Agreement Negotiation | 2 | 5.0 | 10 | 4.0 | 40 |
| | 3 | Evaluation Plan and Baseline | 2 | 10.0 | 20 | 0.7 | 14 |
| | 4 | Amendments to Agreements | 2 | 3.0 | 6 | 0.7 | 4 |
| | 6 | Financial Reports | 2 | 2.0 | 4 | 0.7 | 3 |
| | 7 | Performance Reports | 2 | 2.0 | 4 | 0.7 | 3 |
| | 8 | Compliance (audits, contracts, subrecipient agreements, etc.) | 2 | 5.0 | 10 | 0.7 | 7 |
| | 9 | Mid-term and Final Evaluations | 2 | 2.0 | 4 | 0.7 | 3 |
| | 10 | Cash Advance and Reimbursement Requests | 2 | 20.0 | 40 | 0.7 | 28 |
| | 11 | Agreement Closeout | 2 | 5.0 | 10 | 0.3 | 3 |
| | | Subtotal | | | 144 | | 177 |
| | TOTAL | | | 144 | | 177 | |

Average of responses

| Collection Activity | Number of Respondents | Number of Responses Annually per Respondent | Total Annual Responses | Estimated Hours per Response |
|---|-----------------------|---|------------------------|------------------------------|
| Proposal | 18 | 1.2 | 22 | 240.0 |
| Agreement Negotiation | 5 | 1.0 | 5 | 13.3 |
| Evaluation Plan and Baseline | 5 | 2.0 | 10 | 65.0 |
| Amendments to Agreements | 3 | 1.0 | 3 | 153.3 |
| Financial Reports | 10 | 2.0 | 20 | 122.7 |
| Performance Reports | 10 | 2.0 | 20 | 102.7 |
| Compliance (audits, contracts, subrecipient agreements, etc.) | 5 | 1.0 | 5 | 253.3 |
| Mid-term and Final Evaluations | 5 | 2.0 | 10 | 68.3 |
| Cash Advance and Reimbursement Requests | 20 | 4.0 | 80 | 10.7 |
| Agreement Closeout | 5 | 1.2 | 6 | 66.7 |
| Subtotal | | 17.4 | 181 | |

average estimated h
109.6

Total Annual Respor
77.912569213732

| Total Annual Burden Hours |
|----------------------------------|
| 5,184 |
| 67 |
| 650 |
| 460 |
| 2,453 |
| 2,053 |
| 1,267 |
| 683 |
| 854 |
| 400 |
| 14,071 |

hours per Response

Response/Total Burden hours