

OMB Control #0584-0280
Food and Nutrition Service 7 CFR Part 225 - Summer Food Service Program (SFSP)

Reporting

Program Rule	CFR Citation	Title	Form Number	A	B	C = (A*B)	D	E= (C*D)	F	G=E-F			
				Estimated # Respondents	Responses per Respondents	Total Annual Records	Estimated Avg. # of Hours Per Response	Estimated Total Hours	Current OMB Approved Burden Hrs	Due to Authorizing Statute	Due to Program Adjustment	Due to Program Change	Total Difference
State Agency Level													
SFSP	225.3(b)	SA, by November 1 of each fiscal year, notify USDA if it intends to administer the Summer Food Service Program.		53	1	53	0.25	13.25	13.25			0.00	0.00
SFSP	225.4(a)	SAs, by Feb. 15 of each year, submit to FNSRO a Program Management and Administration Plan for that fiscal year.		53	1	53	1.00	53	53			0.00	0
SFSP	225.8(d)(2)	SAs, within 5 days of approval of sponsors, must notify FNSROs of sponsors, approved sites, locations, and days of operation and estimated daily attendance.		53	100	5,300	1.00	5,300	4,770			530.00	530
SFSP	225.8(d)(1)	SAs submit to FNSRO a list of names and addresses of potential private nonprofit organizations and for each site, the address, first day of operation, and estimated daily attendance by May 1 each year.		53	1	53	1.00	53	53			0.00	0
SFSP	225.9(b)(2)	SAs prepare and submit a list sponsors eligible to receive commodities and daily number of eligible means to be served by each sponsor by June 1.		53	1	53	1.00	53	53			0.00	0
SFSP	225.9(d)(4)	SAs forward reimbursements for valid claims.		53	300	15,900	0.50	7,950	7,155			795.00	795
SFSP	225.12(a)	SAs establish claims against sponsors and recover payment not properly payable.		53	9	477	4.00	1,908	1,908			0.00	0
SFSP	225.18(b)(2)	SAs notify terminated sponsors in writing.		53	5	265	1.00	265	265			0.00	0
SFSP	225.8(b)	SAs submit to FNS a final report on SFSP operations for each month of operations	FNS-418	0	0	0	0.00	0	318			-318.00	-318
State Agency Level Total				53	418.00	22,154	0.703947	15,595	14,588	0	0	1007.00	1,007.00
Sponsors Level													
SFSP	225.6 (c)(1), 225.6(c)(4), 225.14(a)	Sponsors submit written application to SAs for participation in SFSP.		5,317	1	5,317	3.40	18077.80	15,688			2,389.60	2,389.60
SFSP	225.6(c)(2) and (3)	Sponsors submit site information for each site where a food service operation is proposed.		5,317	1	5,317	1.00	5,317	4,759			558	558
SFSP	225.6 (e), 225.14(c)(7)	Sponsors approved for participation in SFSP enter into written agreements with SAs to operate program in accordance with regulatory requirements.		531	1	531	0.12	65	58			7	7
SFSP	225.6(h)(2)(iii)	Sponsors provide FSMC with a list of approved sites.		1,754	1	1,754	0.50	877.00	713			164	164
SFSP	225.6(h)(3)	Sponsors submit requests to SAs for exception to utilizing requirement for certain components of a meal.		53	1	53	0.50	26.50	24			3	3
SFSP	225.15(m)(4)(x,xi,xii)	Sponsors submit to SAs copies of contracts with FSMC, bids received, and reason for selection on FSMC chosen.		1,754	1	1,754	20.00	35,080	28,520			6,560	6,560
SFSP	225.16(a)	Within two weeks of receiving notification of their approval, sponsors shall submit to the State agency a copy of their letter advising the appropriate health department of their intention to provide a food service during a specific period at specific sites.		5,317	1	5,317	0.25	1,329	0			1,329	1,329
Sponsors Level Totals				5,317	3.76961	20,043.000	3.0321241	60,772.863	49,761.70000	0	0	11,011.2	11011.2
Camp and Other Sites Level													

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SFSP	225.6(c)(5)	Camps submit copy of hearing procedures.		662	1	662	0.25	165.500	198			-32.25	-32.25
Camps and Other Sites Level Totals				662	1.00000	662	0.2500000	165.500	198	-	-	(32)	(32)
Household Level													
SFSP	225.15(f)	Households read instructions, complete free meal and return to camps and sites.		100,589	1	100,589	0.50	50,294.500	50,295			0	0
SFSP	225.15(j)	Households provide written consent for sponsors to use or disclose information.		100,589	1	100,589	0.25	25,147.250	25,147			0	0
Household Level Totals				100,589	2.00000	201,178.00000	0.3750000	75,441.750	75,441.55000	0	0	0	0.20000
Total Reporting Burden				106,621	2.288827	244,037	0.6227554	151,975	139,989	0	0	11,986.11	11,986

Program Rule	Estimated # Respondents	Responses per Respondents	Number of Responses	Estimated Avg. # of Hours Per Response	Estimated Total Hours	Current OMB Approved Burden Hrs	Due to Authorizing Statute	Due to Program Adjustment	Due to Program Change	Total Difference
SA burden	53.0	418.0	22,154.0	0.7	15,595.25	14,588.3	-	-	1,007	1,007.0
Sponsor burden	5,317.0	3.8	20,043.0	3.0	60,772.86	49,761.7			11,011.2	11,011.2
Camps and other sites burden	662.0	1.0	662.0	0.3	165.50	197.8			(32.3)	(32.3)
Household burden	100,589.0	2.0	201,178.0	0.4	75,441.75	75,441.6			0.2	0.2
Total	106,621	2.29	244,037	0.62	#REF!	#REF!	0	0	11,986	#REF!

Recordkeeping

Program Rule	CFR Citation	Title	Form Number	A	B	C = (A*B)	D	E= (C*D)	F	G=E-F			
				Estimated # Recordkeepers	Records Per Recordkeeper	Total Annual Records	Estimated Avg. # of Hours Per Record	Estimated Total Hours	Current OMB Approved Burden Hrs	Due to Authorizing Statute	Due to Program Change	Due to an Adjustment	Total Difference
State Agency Level													
SFSP	225.8 (a), 225.7(d)(5), 225.13(d)	SAs maintain complete and accurate accounting records appeals for three years.											
		1. Reviews		53	39	2067	0.08	165.360	165.36				0
		2. Appeals		53	2	106	0.08	8.480	8.48				0
		3. Accounting		53	100	5300	0.08	424.000	381.6		42.400		42.40
State Agency Level Totals				53	141.00000	7,473.00000	0.0800000	597.840	555.44000	0.00000	42.40000	0.00000	42.40000
Sponsor Level													
SFSP	225.15 (c), 225.15 (a), 225.9(g)	Sponsors must maintain records which justify all costs and meals claimed.		5,317	1	5,317	0.08	425	380	-	45.040		45.04
SFSP	225.16(b)	Camps and sponsors must maintain copies of the documentation establishing the eligibility of child receiving meals and all other meal service requirement information.		5,317	100	531,700	0.08	42,536	34,229		8307.000		8,307
Sponsor Level Totals				5,317	101.000	537,017.000	0.080	42,961	34,609	0	8,352	0	8,352
Camp and Other Sites Level													
SFSP	225.6(c)(5)(xii)	Camps must maintain a written record of hearing for 3 years.		662	1	662	0.3	199	237		-38.400		(38)
Camp and Other Sites Level Total				662	1.00000	662.00000	0.30000	198.60000	237	-	(38)	-	(38)
Total Recordkeeping Burden				6,032	90.38	545,152	0.08	43,758	35,402	0	8,356	0	8,356

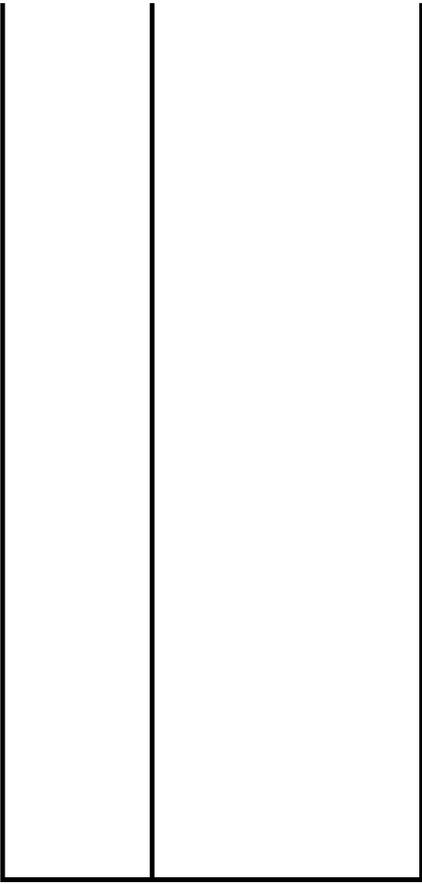
Program Rule	Estimated # Recordkeepers	Records Per Recordkeeper	Total Annual Records	Estimated Avg. # of Hours Per Record	Estimated Total Hours	Current OMB Approved Burden Hrs	Due to Authorizing Statute	Due to Program Change	Due to an Adjustment	Total Difference
SA burden	53	141.00	7,473	0.08	598	555	0	42	0	42
Sponsor burden	5,317.0	101.0	537,017.0	0.1	42,961.4	34,608.0		8,352.0		8,352.0
Camps and sites burden	662.0	1.0	662.0	0.3	198.6	237.0		(38.4)		(38.4)
Total	6,032	91.38	551,184	#REF!	43,758	#REF!	0	8,356	0	#REF!

ICR #0584-0280, 7 CFR Part 225, Summer Food Service Program (SFSP) - Summary

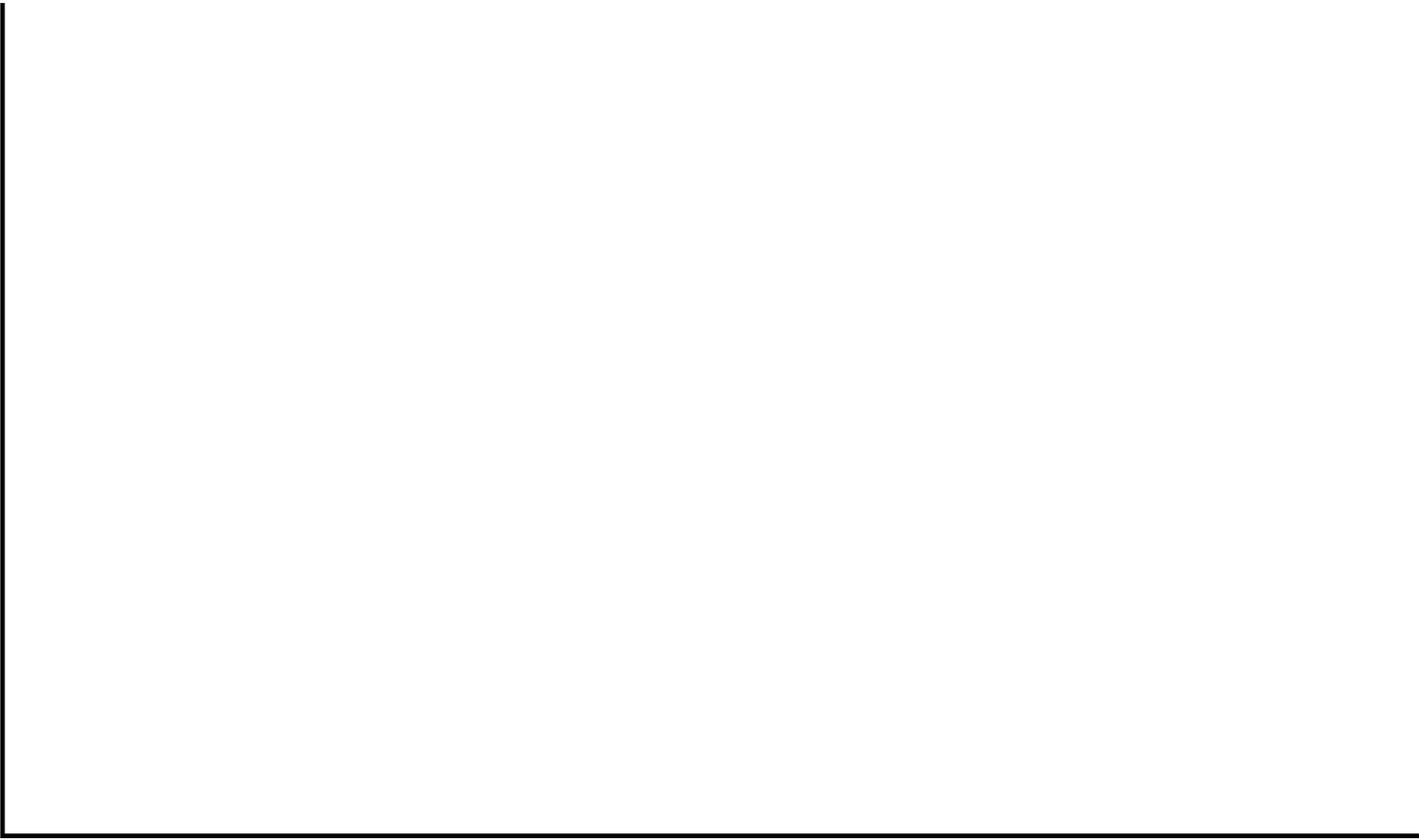
	Estimated # Respondents	Responses Per Respondent	Total Annual Responses (Col. BxC)	Estimated Avg. # of Hours Per Response	Estimated Total Hours (Col. DxE)
Recordkeeping					
State Agency Level	53	141	7,473	0.080	598
Sponsor level	5,317	101	537,017	0.080	42,961
Camps and Other Site Level	662	1	662	0.300	199
Total Recordkeeping Total	6,032	90.37666	545,152	0.0802672	43,758
Reporting					
State Agency Level	53	418	22,154	0.704	15,595
Sponsor level	5,317	4	20,043	3.032	60,773
camps and Other Site Level	662	1	662	0.250	166
Household Level	100,589	2	201,178	0.375	75,442
Total Reporting Total	106,621	2.288827	244,037	0.622755	151,975
Public Disclosure					
Sponsor level	5,317	1	5,317	0.250	1,329
Total Public Disclosure Total	5,317	1.000000	5,317	0.25	1,329
TOTAL BURDEN FOR SFSP	106,621	7.45168	794,506	0.248031	197,062

Date

User Initials



Comments



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Public Disclosure

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				Estimated # Respondents	Disclosures Per Respondent	Total Annual Disclosures	Estimated Avg. # of Hours Per Disclosure	Estimated Total Hours	Current OMB Approved Burden Hrs				
Sponsor Level													
SFSP	225.15(e)	Each sponsor shall annually announce in the media serving the area from which it draws its attendance the availability of free meals		5,317	1	5,317	0.25	1,329	0			1,329	1329
Sponsor Level Totals				5,317	1.000	5,317.000	0.250	1,329	0	0	0	1,329	1,329
Total Public Disclosure Burden				5,317	1.00	5,317	0.25	1,329	0	0	0	1,329	1,329

Program Rule	Estimated # Respondents	Disclosures Per Respondent	Total Annual Disclosures	Estimated Avg. # of Hours Per Disclosure	Estimated Total Hours	Current OMB Approved Burden Hrs	Due to Authorizing Statute	Due to Program Change	Due to an Adjustment	Total Difference
Sponsor b	5,317.0	1.0	5,317.0	0.25	1,329	-	-	-	1,329.0	1,329.3
Total	5,317	1.00	5,317	0.25	1,329	0	0	0	1,329	1,329