

Instructions for

**DAILY FISHING LOGBOOK (DFL)  
CATCHER VESSEL: LONGLINE & POT GEAR**

**RESPONSIBILITY**

The owner or operator of a catcher vessel that is required to have a Federal Fisheries Permit (FFP) and is:

- ◆ 60 feet (18.3 m) or greater length overall (LOA), and using longline or pot gear to harvest groundfish; or
- ◆ **less than 60 ft (18.3 m) LOA and using longline pot gear to harvest groundfish**

must maintain a paper longline and pot gear DFL (§ 679.5):

The Regional Administrator will provide Groundfish Daily Fishing Logbooks (DFLs) for Catcher Vessels using longline, **longline pot**, and pot gear free of charge. The DFL may be viewed at <https://alaskafisheries.noaa.gov/sites/default/files/CVLGLDFL.pdf>. Additional logbooks may be requested online at <https://alaskafisheries.noaa.gov/lborderform> or by calling the Sustainable Fisheries Division at 907-586-7228 or faxing at 907-586-7465. The operator must use the current edition of the logbook.

**FISH TO BE RECORDED AND REPORTED**

All groundfish	Table 2a to 50 CFR 679
Prohibited species catch	Table 2b to 50 CFR 679
Forage fish	Table 2c to 50 CFR 679
Grenadiers	Table 2c to 50 CFR 679
Non-groundfish	Table 2d to 50 CFR 679

**LOGBOOKS**

The Regional Administrator will provide Daily Fishing Logbooks (DFLs) for catcher vessels free of charge. The DFL may be viewed at <https://alaskafisheries.noaa.gov/sites/default/files/CVLGLDFL.pdf>.

You may request additional logbooks online at <https://alaskafisheries.noaa.gov/lborderform> or by calling Sustainable Fisheries Division at 907-586-7228 or faxing at 907-586-7465.

No person may alter or change any entry or record in a logbook. An inaccurate or incorrect entry or record must be corrected by lining out the original and inserting the correction, provided that the original entry or record remains legible. All corrections must be made in ink.

If using more than one logbook of the same gear type in a fishing year onboard a vessel, the operator must ensure that the page numbers follow the consecutive order of the previous logbook.

## LOGSHEET DISTRIBUTION AND SUBMITTAL

Distribute and submit logsheets **by color** as indicated below:

White	Retain permanently bound in logbook. No person except an authorized officer may remove any original white logsheet of any logbook.	
Goldenrod	Submit to the observer after signature of operator and prior to departure of observer from the vessel.	
Green	Submit to the IPHC representative after the vessel's catch is off-loaded	<i>Optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)
Yellow	Submit quarterly to: NOAA Fisheries Office for Law Enforcement Alaska Region Logbook Program P.O. Box 21767 Juneau, AK 99802-1767 (Telephone: 907-586-7225)	
Blue	Submit to the mothership, shoreside processor, stationary floating processor (SFP), or buying station that receives the harvest within 2 hours after completion of catch delivery.	

## REPORTING TIME LIMITS

Record the information for each set within the following time limits.

<b>REPORTING TIME LIMITS, CATCHER VESSEL LONGLINE OR POT GEAR</b>	
Required Information	Time Limit for Reporting
Set number, time and date gear set, time and date gear hauled, beginning and end positions <b>of set</b> , CDQ group number, halibut CDQ permit number, IFQ permit numbers ( <b>halibut, sablefish, and crab</b> ), FFP number and/or Federal crab vessel permit number ( <i>if applicable</i> ), number <b>of skates or</b> pots set, and estimated total hail weight for each set.	Within 2 hours after completion of gear retrieval.
Discard and disposition Information	By 2400 hours, Alaska local time (A.l.t.) each day to record the previous day's discard and disposition information
All other required information	Within 2 hours after the vessel's catch is off-loaded, notwithstanding other time limits
Operator sign the completed logsheets	Within 2 hours after completion of catch delivery.
Submit the goldenrod logsheet to the observer	After signature of operator and prior to departure of observer from the vessel

## DEFINING ACTIVE AND INACTIVE TIME PERIODS

The operator must record information in the DFL on one or more days on each logsheet, from January 1 through December 31, and indicate whether the catcher vessel was active or inactive during the time period.

Active	Inactive.
A catcher vessel using longline, <b>longline pot</b> , or pot gear is active, when gear remains on the grounds in a reporting area (except reporting areas 300, 400, 550, or 690) regardless of the vessel location.	When in a time period other than active.

### REQUIRED INFORMATION, IF INACTIVE

If the catcher vessel is inactive, the operator must mark “inactive” and record the following information on one logsheet in the DFL.

Vessel Name	Name of catcher vessel as displayed in official documentation
Federal crab vessel permit number	
Federal Fisheries Permit number	
Alaska Department of Fish and Game (ADF&G) vessel registration number	
Page number	Number the pages in each logbook consecutively and continue throughout the logbook for the remainder of the fishing year. Record the first day of the fishing year, January 1, on page one
Operator Name & Signature	Operator’s name must be printed, and the operator must sign each completed logsheet The signature of the owner or operator on the DFL is verification of acceptance of the responsibility to provide complete and accurate information.
Inactive start date	Record the date (mm/dd) of the first day when inactive
Why inactive	Explain why the vessel is inactive, e.g., bad weather or equipment failure. If inactive due to surrender of an FFP, write “surrender of permit” as the reason for inactivity
Inactive end date	Record the date (mm/dd) of the last day when inactive under “End date.”
Inactive two or more quarters.	If the inactive time period extends across two or more successive quarters, the operator must complete a logsheet for each inactive quarter. The first logsheet must indicate the first and last day of the first inactive quarter. Successive logsheets must indicate the first and last day of its respective inactive quarter.

### REQUIRED INFORMATION, IF ACTIVE

<b>Use a separate logsheet</b>	For up to 7 days on one logsheet
	Each reporting area in which harvest occurred
	Each gear type
	Each separate management program type

<b>If the catcher vessel is active</b> , record the following <b>IDENTIFICATION</b> information for each day per logsheet in the DFL			
Vessel Name	Name of catcher vessel as displayed in official documentation		
Operator Name & Signature	Operator's name must be printed, and the operator must sign each completed logsheet		
	The signature of the owner or operator on the DFL is verification of acceptance of the responsibility to provide complete and accurate information.		
Federal crab vessel permit number			
Alaska Department of Fish and Game (ADF&G) vessel registration number			
Federal Fisheries Permit number (FFP)			
Date	Record the first day of the fishing year, January 1, on page one		
Page number	Number the pages in each logbook consecutively and continue throughout the logbook for the remainder of the fishing year		
IFQ Permit Number	IFQ permit number of the operator, if any		
	Each IFQ permit number on which anyone aboard is authorized to fish		
CDQ number	Groundfish CDQ group number		
	Halibut CDQ permit number		
Reporting Area	Groundfish. Record the Federal reporting area code ( <i>see Figures 1 and 3 to part 679</i> ) where gear retrieval was completed, regardless of where the majority of the set took place.		
	IFQ halibut and CDQ halibut. Record the IPHC regulatory area ( <i>see Figure 15 to part 679</i> ) where gear retrieval was completed, regardless of where the majority of the set took place.		
	CR crab. Leave this field blank.		
Crew size	Record the number of crew members (including operator), excluding certified observer(s), on the last day of a trip.		
Management program (If not under one of the listed management programs, leave blank)	Western Alaska Community Development Quota (CDQ)	CDQ group number	
	Exempted Fishery	Exempted fishery permit number	
	Research Fishery	Research fishery permit number	
	Aleutian Islands Pollock (AIP) Fishery	n/a	
Observer information	Number of observers onboard		
	Observer Name & Cruise number		
Gear type	Gear Type (check one) Pot <b>is longline pot, YES or NO</b> ; Jig, Troll, Handline, Hook & Line, Other If gear is other than those listed, check Other and describe		
	If Hook & Line <b>or Longline Pot</b> , complete <b>applicable boxes</b>		
	Hook-and-line or Pot (includes pot-and-line and longline pot)	fixed hook (conventional or tub)	<b>optional</b> , but may be required by IPHC (see §§ 300.60 through 300.65)
		autoline	
		Snap	
		<b>length of skate (hook and line) or longline pot set (to the nearest foot)</b>	<b>optional, but may be required by IPHC (see §§ 300.60 through 300.65)</b>
		<b>size of hook or pot in inches (width by length by height or diameter)</b>	
		<b>spacing of hook or pot (to the nearest foot)</b>	
<b>Number of hooks per skate</b>		<b>optional, but may be required by IPHC (see §§ 300.60 through 300.65)</b>	
<b>number of pots set</b>			
	<b>the number of pots lost</b>		

**IF GEAR INFORMATION IS THE SAME**

If gear information is the same on subsequent logsheets, mark the box instead of re-entering the gear type information on the next logsheet.

**RETAIN AND RECORD DISCARD QUANTITIES OVER THE MRA**

When a catcher vessel is fishing in an IFQ fishery and the fishery for Pacific cod or rockfish is closed to directed fishing but not in Prohibited Species Catch (PSC) status in that reporting area, the operator must retain and record up to and including the maximum retainable amount (MRA) for Pacific cod or rockfish as defined in Table 10 or 11 to 50 CFR part 679. Quantities over this amount must be discarded and recorded as discard in the DFL.

**CATCH-BY-SET INFORMATION**

**A set**  
includes a test set, unsuccessful harvest, or when gear is not working and is pulled in, even if no fish are harvested.

**A set means**  
     a string of longline gear,  
     a string of pots, or  
     a group of pots with individual pots deployed and retrieved in the water in a similar location with similar soak time.

In the case of pot gear, when the pots in a string are hauled more than once in the same position, a **new set** is created each time the string is retrieved and re-deployed.

Record the following information for each set. If no catch occurred for a day, write “no catch.”

Set number	sequentially by year	
Date	Date set	
	Date hauled	
Time	Time set	
	Time hauled	
Location of set	Buoy or bag number	<i>optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)
	Begin position, Latitude & Longitude	
	Buoy or bag number	<i>optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)
	End position, Latitude & Longitude	
Begin and end gear depths	Record to the nearest fathom	<i>optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)
Gear ID	Enter the alphabetical letter that coincides with the gear description	
Number of skates or pots	Set	
	Lost	
Target species code	Species code of the intended species to be harvested. Enter only one target species code.	
CDQ/IFQ halibut (pounds)	Estimated total net weight of IFQ halibut and CDQ halibut to the nearest pound.	
IFQ sablefish	Number and estimated total round weight of IFQ sablefish to the nearest	

	pound. Indicate whether IFQ sablefish product is Western cut, Eastern cut, or round weight.	
CR crab	Number and scale weight of raw CR crab to the nearest pound.	
Hail weight (lb or mt)	Estimated hail weight, which is an estimate of the total weight of the entire catch without regard to species.	
	Indicate whether weight is estimated to the nearest pound or to the nearest 0.001 mt.	
Bird avoid gear	Seabird avoidance gear code(s) (see § 679.24(e) and Table 19 to this part)	
<b>Mammals (Number) sighted while hauling</b>	<b>Name of mammals seen: Sperm, Orca, or Other</b>	<i>optional, but may be required by IPHC (see §§ 300.60 through 300.65)</i>
<b>Number damaged</b>	<b>Sablefish, Halibut, Other fish, Hooks</b>	<i>optional, but may be required by IPHC (see §§ 300.60 through 300.65)</i>

Gear deployment (or to set gear)

Hook-and-line gear begin position. Record date (mm/dd), time (in military format, A.l.t.), and the begin position (in latitude and longitude to the nearest minute; indicate E or W for longitude) when the first hook-and-line gear of a set enters the water.

Jig or troll gear begin position. Record date (mm/dd), time (in military format, A.l.t.), and the begin position (latitude and longitude to the nearest minute; indicate E or W for longitude) when the jig or troll gear enters the water.

Pot gear begin position. Record date (mm/dd), time (in military format, A.l.t.), and the begin position (latitude and longitude to the nearest minute; indicate E or W for longitude) when the pot gear enters the water.

Gear retrieval (or to haul gear)

Hook-and-line gear end position. Date (mm/dd), time (in military format, A.l.t.), and end position coordinates (in latitude and longitude to the nearest minute; indicate E or W for longitude), where the last hook-and-line gear of a set leaves the water, regardless of where the majority of the set took place.

Jig or troll gear end position. Date (mm/dd), time (in military format, A.l.t.), and end position coordinates (in latitude and longitude to the nearest minute; indicate E or W for longitude) where the jig or troll gear leaves the water.

Pot gear end position. Date (mm/dd), time (in military format, A.l.t.), and end position coordinates (in latitude and longitude to the nearest minute; indicate E or W for longitude) where the last pot of a set is retrieved, regardless of where the majority of the set took place.

**DISCARD AND DISPOSITION INFORMATION**

The operator must record in the DFL whole fish discard or disposition of groundfish or Pacific herring PSC that occurred prior to and during delivery to a buying station, mothership, shoreside processor, or SFP. Discard or disposition information must include the daily weight of groundfish, daily weight of herring PSC, and daily number of PSC animals.

If no discard or disposition occurred for a given day, write “no discards or disposition.”

Date (mm/dd)	Day that discard or disposition occurred
Species code	Species code (see Table 2a, 2c, and 2d to part 679) Crab species code (see Table 2 to part 680) Discard or disposition code (see Table 1b to part 679)
Product code	Product code (see Table 1a and Table 1b)
Daily Balance forward	Daily total estimated amount of discard and disposition, by species and product codes, carried forward from the previous day
Daily total weight/numbers	Daily total estimated amount of discard and disposition in <b>whole fish weight</b> for each groundfish species or species group and Pacific herring PSC in pounds or to at least the nearest 0.001 mt.
	For Pacific halibut, Pacific salmon, steelhead trout, king crab, and Tanner crab, record total <b>numbers of animals</b>
Cumulative total since last delivery	Summarize the weekly cumulative discard and disposition totals of groundfish weights and number of PSC animals separately by reporting area, management program, and gear type. Determine the weekly cumulative total by adding daily totals and the balance carried forward from the day before
Zero Balance Forward	Record “0” or zero balance forward and start a new logsheet after the offload or transfer of all fish or fish product onboard and prior to the beginning of each fishing trip. Nothing shall be carried forward from the previous fishing trip.

## DELIVERY INFORMATION

The operator must enter the following information for delivery to a buying station, mothership, shoreside processor, or SFP.

Date	Date that delivery of harvest was completed
ADF&G Fish Ticket Number	ADF&G fish ticket number issued to operator by the recipient, Registered Buyer, or RCR receiving the delivery
Recipient's Name or IFQ Registered Buyer Name	Name of recipient, Registered Buyer, or RCR
Unloading Port	Name of the port or port code (see Tables 14a, 14b, and 14c to part 679) of delivery location

## INSPECTION AND RETENTION OF RECORDS

Inspection of records	The operator must make available for inspection the DFL upon the request of an authorized officer.	
Retention of records	Onboard	Retain the DFL onboard the vessel until the end of the fishing year during which the records were made and for as long thereafter as fish or fish products recorded in the DFL are retained.
	For 3 years	Retain the DFL for 3 years after the end of the fishing year during which the records were made.