Note : In order to print the TA Assesment with the background Colors/Images,the below browser

Firefox : File > Page Setup > Check the Print Background CheckBox.
Internet Explorer : File > Page Setup > Check the Print Background Colors and Images CheckB

For Printing :

1. Click on the Select Content Below button.
2. Select Print Option from the browser File Menu (Alt + F) .
3. Check the Selection Radio Button.
4. Click Ok / Print.

Select Content Below

View TA Assessment (Unit ID# 55)

Unit Name :
Assessment Date: **Assessment By:**

Basic Unit/Contact Information

Sponsoring Organization

Name :	
Phone:	
Type:	
Type of Jurisdiction:	
Unit Description:	
Jurisdiction Notes:	

State	Jurisdiction

Unit Points of Contact

Name :
Title :

Phone :

Email :
EmergencyPhone :
EmergencyEmail :

Goals/Objectives

**Objective Question. Have you implemented a strategic planning process - with goa and measurable objectives - for your MRC unit?

Does your MRC unit have an evaluation strategy?

Mission Statement :

Goal :

**Subjective Question. In general, how well has your unit met its goals/objectives?
Scale of 1-10: 1 = not successful at meeting goals; 10 = very successful at meeting goals
Answer:

Organization/Planning

Unit Focus/Role:

MRC unit leader is:

Approximately what percentage of the unit leader's time is devoted to MRC?

Planned Activity Types - Public Health/Medical (non-emergency) - check all that apply

Planned Activity Types - Emergency Preparedness/Response - check all that apply:

Are MRC volunteers given day-to-day leadership roles/assignments?

Is your MRC unit using the official MRC logo?

**Subjective Question. How well do your unit activities (planned and conducted) enhance your jurisdiction's non-emergency public health capacity?
Scale of 1-10: 1 = activities do not address unmet public health needs (or not applicable); 1 activities assist greatly in addressing public health needs
Answer:

**Subjective Question. How well do your unit activities (planned and conducted) enhance your jurisdiction's emergency preparedness and response capacity?
Scale of 1-10: 1 = activities do not address unmet emergency preparedness and response needs (or not applicable); 10 = activities assist greatly in addressing emergency preparedne and response needs
Answer:

Unit Composition

Unit Composition:

Status of Public Health/Medical Professionals - check all that apply:

Does your MRC Unit allow youth membership (under 18 years of age)?

Volunteer :	Total Volunteers
Physicians :	Physician Assistants :
Nurse Practitioners :	Nurses :
Pharmacists :	Dentists :
Veterinarians :	Mental Health Professionals :
EMS Professionals :	Respiratory Therapists :
Other Public Health/Medical :	Non-Public Health/Non-Medical :

Recruitment

**Objective Question. Does your MRC unit have a recruitment strategy?

Have you included your volunteer opportunities on volunteer recruitment websites (i Volunteer Match, Idealist, Serve.gov)?

Recruitment Goals:

What is your target number of MRC members?

Type(s) of recruitment/marketing mechanisms that your MRC unit has used – check that apply:

Is your MRC unit encountering any of the following obstacles to recruitment? – chec all that apply:

**Subjective Question. How well is your unit meeting its recruitment goals?
Scale of 1-10: 1= no/few volunteers; 10 = reached target numbers;
Answer:

Member Screening

**Objective Question. Does your MRC unit have policies/procedures for volunteer screening and selection?

**Objective Question. Are the professional credentials of your MRC members verified

Does your MRC unit require "Fit-for-Duty" Checks (i.e. physical and mental)?

Screening mechanisms used – check all that apply:

Indicate the level to which your MRC Unit verifies credentials:

**Subjective Question. How effective are your units' screening procedures?
Scale of 1-10: 1= weak/not very effective; 10 = robust/very effective
Answer:

Training

**Objective Question. Does your MRC unit have a training plan?

Does your MRC unit utilize the MRC Core Competencies?

Does your MRC unit utilize MRC-TRAIN?

**Objective Question. Is your MRC unit compliant, or working towards compliance, w NIMS requirements?

**Objective Question. Does your MRC unit participate in training exercises/drills with local partners?

How often does your MRC unit conduct orientation sessions?

Which of the following trainings are your MRC members required to complete (at a minimum)? – check all that apply:

**Subjective Question. How well is your unit meeting its training goals?
Scale of 1-10: 1 = have accomplished little in the area of training; 10 = fully successful in establishing and meeting training goals
Answer:

Partnerships/Relationships

Partner Organizations - please indicate if your MRC unit has (or will have) a partnership/relationship with any of the following organizations/entities - check all th apply:

**Subjective Question. How well is your unit meeting its partnership goals?
Scale of 1-10: 1 = few partnerships/having difficulty making necessary connections with loc partners; 10 = many productive partnerships
Answer:

Unit Administration

Does your MRC unit have a steering/advisory committee or governing body?

Does your MRC unit have a set of bylaws or similar governing instructions?

**Objective Question. Does your MRC unit have written position descriptions for the various volunteer roles?

Does your MRC unit have a system for providing ID cards to members?

Does your MRC unit evaluate volunteer performance?

Does your MRC unit have a volunteer recognition/award program?

Does your MRC unit have a Continuity of Operations (COOP) plan?

Which of following apparel items does your MRC unit use? – check all that apply:

Indicate the type of Member Tracking System used by your MRC Unit:

- Commercial System

**Subjective Question. How effective are your unit and volunteer management system and processes?
Scale of 1-10: 1 = weak/not very effective; 10 = robust/very effective
Answer:

Financial/Material Resources

Has your MRC unit determined its financial and material resource needs?

Is your MRC unit registered as a charitable organization (i.e., 501 C3)?

Does your MRC unit maintain an inventory of material resources?

Is your MRC unit able to accept donated materials?

Is your MRC unit able to accept donated funds?

ADMIN ONLY - Did this unit participate in the MRC Demonstration Project (FY02 Cohort)?

ADMIN ONLY - Did this unit participate in the MRC Demonstration Project (FY03 Cohort)?

ADMIN ONLY - Did this unit receive a capacity-building award (2006-07)?

ADMIN ONLY - Did this unit receive a capacity-building award (2007-08)?

ADMIN ONLY - Did this unit receive a capacity-building award (2008-09)?

ADMIN ONLY - Did this unit receive a capacity-building award (2009-10)?

ADMIN ONLY - Did this unit receive a capacity-building award (2010-11)?

ADMIN ONLY - Did this unit receive a non-competitive capacity-building award (2012-13)?

ADMIN ONLY - Did this unit receive a competitive capacity-building award (2012-13)?

Do you currently or have you received grant funding from any of the following Feder government sources? - check all that apply:

What other sources of funding/resources have you identified? - check all that apply:

What is the yearly operating budget for your MRC?

What yearly operating budget would allow your MRC unit to meet its goals and objectives?

Liability/Risk Management

**Objective Question. Does your MRC unit have a risk management plan?

Does your MRC unit have a code of conduct or other policies regarding volunteer behavior while representing the unit?

Does your MRC unit provide volunteers with a handbook, manual, or other documen that states unit policies and procedures?

Does your MRC unit have policies and procedures to safeguard volunteers' physical and mental health?

What is the source of legal protections for your MRC Unit? - check all that apply:

When are legal protections in effect? - check all that apply:

What legal protections are offered during emergencies? - check all that apply:

What legal protections are offered during non-emergency activities (i.e. training, pub health activities)? - check all that apply:

Communications

Does your MRC unit have a communications/media outreach plan?

Has your MRC unit identified someone who is responsible for communications/medi outreach?

Do you document MRC events with photographs or video? (Note: please share your photographs with DCVMRC at MRCcontact@hhs.gov)

Does your MRC unit (or housing organization) have guidelines in place for the use of social media?

**What communications materials have you created and/or utilized to promote your un
- check all that apply**

With whom do you share your MRC unit newsletter? - check all that apply

What types of media coverage has your MRC unit received? - check all that apply

What social media tools does your MRC unit use? - check all that apply

How do you communicate with your MRC unit volunteers? - check all that apply:

****Subjective Question. How effective are your MRC units' communications systems a
processes?**
Scale of 1 - 10: 1 = weak/not very effective; 10 = robust/very effective
Answer:

Response Coordination/Integration

****Objective Question. Do you track your MRC members' willingness to deploy outsid
of the local jurisdiction?**

**Have any of your MRC members applied for (or actually participated in) Federal
deployment training or responses?**

****Objective Question. Are your MRC members included, or do you plan to include the
in the State volunteer registry (ESAR-VHP)?**

****Objective Question. Is your MRC unit included in the local Emergency Operations
Plan?**

Does your MRC unit use an Incident Command System (ICS) management structure responses?

Do you have written Job Action Sheets for response roles?

Does your MRC unit have procedures for handling spontaneous volunteers?

Does your MRC unit participate in after-action reviews following responses?

Does your MRC unit utilize amateur radio operators?

What activation mechanism(s) does your MRC unit use? – check all that apply:

Is your MRC unit encountering any of the following obstacles to participation in responses? – check all that apply:

**Subjective Question. How well is your unit integrated with local response agencies/plans?
Scale of 1-10: 1 = not integrated; 10 = fully integrated
Answer:

**Subjective Question. How well is your unit integrated with state response agencies/plans?
Scale of 1-10: 1 = not integrated; 10 = fully integrated
Answer:

MRC Network

In the past 3 months, has your MRC unit contacted other MRC units to ask for or provide information?

**Objective Question. In the past 12 months, has your MRC unit participated in State Regional MRC meetings/calls?
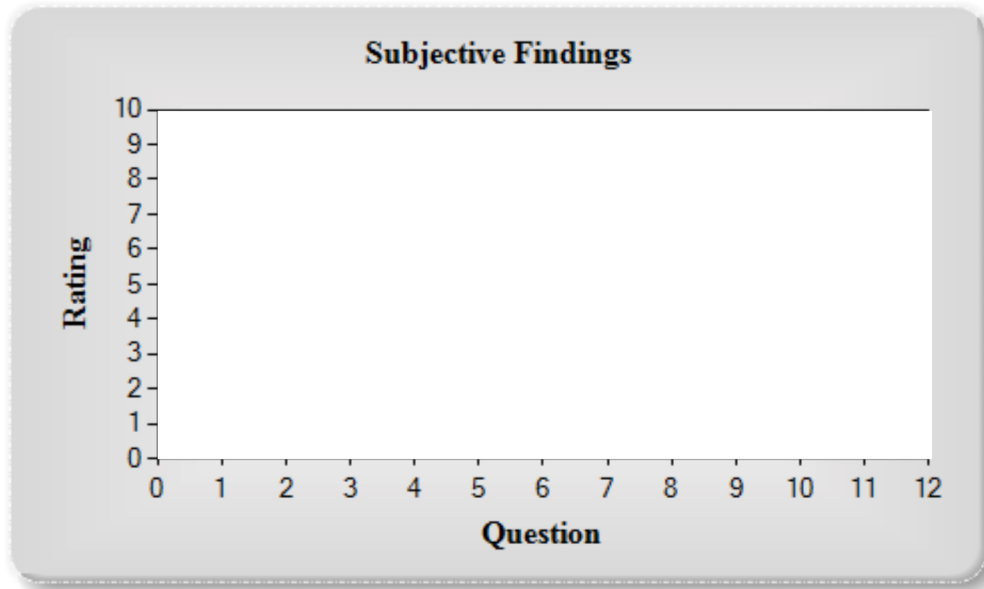
Did your MRC unit participate in the most recent National-level MRC Summit?

Are you currently subscribed to the MRC listserv (either the one-way or two-way)?

TA Assessment Summary

Subjective Findings:

View Subjective Findings Graph

Assessment Questions
1 **In general, how well has your unit met its goals/objectives?** Scale of 1-10: 1 = not successful at meeting goals; 10 = very successful at meeting goals
2 **How well do your unit activities (planned and conducted) enhance your jurisdiction's non-emergency public health capacity?** Scale of 1-10: 1 = activities do not address unmet public health needs (or not applicable); 10 = activities assist greatly in addressing public health needs
3 **How well do your unit activities (planned and conducted) enhance your jurisdiction's emergency preparedness and response capacity?** Scale of 1-10: 1 = activities do not address unmet emergency preparedness and response needs (or not applicable); 10 = activities assist greatly in addressing emergency preparedness and response needs
4 **How well is your unit meeting its recruitment goals?** Scale of 1-10: 1= no/few volunteers; 10 = reached target numbers;
5 **How effective are your units' screening procedures?** Scale of 1-10: 1= weak/not very effective; 10 = robust/very effective

6	**How well is your unit meeting its training goals?** Scale of 1-10: 1 = have accomplished little in the area of training; 10 = fully successful in establishing and meeting training goals
7	**How well is your unit meeting its partnership goals?** Scale of 1-10: 1 = few partnerships/having difficulty making necessary connections with local partners; 10 = many productive partnerships
8	**How effective are your unit and volunteer management systems and processes?** Scale of 1-10: 1 = weak/not very effective; 10 = robust/very effective
9	**How effective are your MRC units' communications systems and processes?** Scale of 1 - 10: 1 = weak/not very effective; 10 = robust/very effective
10	**How well is your unit integrated with local response agencies/plans?** Scale of 1-10: 1 = not integrated; 10 = fully integrated
11	**How well is your unit integrated with state response agencies/plans?** Scale of 1-10: 1 = not integrated; 10 = fully integrated

Assessor Notes:

Objecive Findings:
View Objective Findings Graph
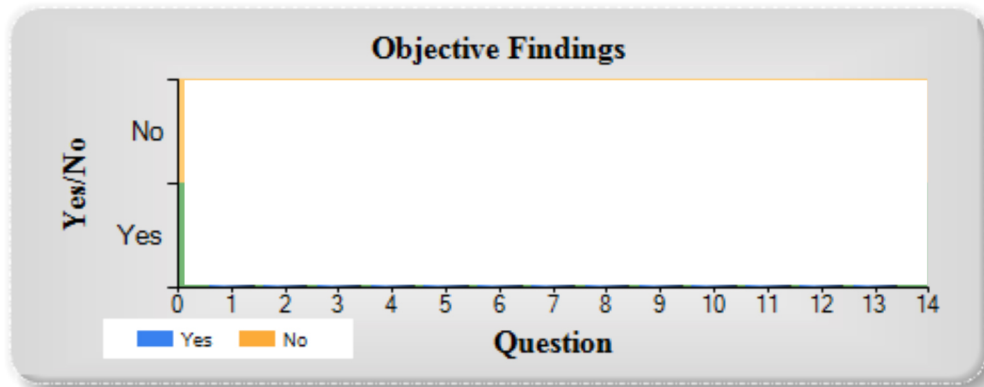
Yes/No Questions	
1	**Does your MRC unit have a training plan?**
2	**Does your MRC unit have a recruitment strategy?**
3	**Does your MRC unit have policies/procedures for volunteer screening and selection?**
4	**Do you track your MRC members' willingness to deploy outside of the local jurisdiction?**

5	**Have you implemented a strategic planning process - with goals and measurable objectives - for your MRC unit?**
6	**Does your MRC unit have a risk management plan?**
7	**In the past 12 months, has your MRC unit participated in State or Regional MRC meetings/calls?**
8	**Are the professional credentials of your MRC members verified?**
9	**Are your MRC members included, or do you plan to include them, in the State volunteer registry (ESAR-VHP)?**
10	**Does your MRC unit have written position descriptions for the various volunteer roles?**
11	**Is your MRC unit included in the local Emergency Operations Plan?**
12	**Is your MRC unit compliant, or working towards compliance, with NIMS requirements?**
13	**Does your MRC unit participate in training exercises/drills with local partners?**

TA Assessment

Assessment Comments (unit status/success, red flags): -

Status Rating :

TA Plan

Plan Comments (objectives, TA to provide, other plans):

Date of next TA Assessment :

Registration Recommendation :