|  |  |  |
| --- | --- | --- |
| U.S. DEPARTMENT OF  HOMELAND SECURITY  TRANSPORTATION SECURITY ADMINISTRATION | **CHRC Requirements** | OMB No. 1652-0003  Exp: 03/31/2016 |

|  |  |
| --- | --- |
| **Who must comply?** | Aircraft Operators, Private Charter Operators, and Twelve-Five Charter Operators under 49 CFR Part 1544. |
| **What is this collection about?** | This information collection requires aircraft operators, private charter operators, and twelve-five charter operators that have an approved security program to conduct, maintain, and control a fingerprint-based criminal history records check (CHRC) for covered aircraft operator employees and flight crew members that does not disclose that he or she has a disqualifying criminal offense before allowing that individual to serve as a flight crew members and covered employees. |
| **Where do I find the requirements for this information?** | Title 49 CFR, § 1544.101; § 1544.229; § 1544.230; Aircraft Operator Standard Security Program (AOSSP), Private Charter Standard Security Program (PCSSP), and the Twelve-Five Standard Security Program (TFSSP). |
| **When must information be submitted to the TSA?** | Information must be submitted annually to TSA of compliance with the regulation. |
| **How is the information submitted?** | The information must be submitted in accordance with the regulations. Aircraft Operators, private charter operators, and twelve-five charter operators must submit the information to their designated official. |
| **What happens when complete information is received?** | Once the CHRCs are completed, TSA will determine compliance with the program requirements through routine onsite inspections, assessments, and tests. |
| **For additional information, contact--** | For additional information, Aircraft Operators, private charter operators, and twelve-five charter operators should contact their designated official. |