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| U.S. DEPARTMENT OF  HOMELAND SECURITY  TRANSPORTATION SECURITY ADMINISTRATION | Recordkeeping Requirements | OMB No. 1652-0003  Exp: 03/31/2016 |

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| **Who must comply?** | Aircraft Operators, Private Charter Operators, and Twelve-Five Charter Operators. |
| **What is this collection about?** | This information collection requires aircraft operators, private charter operators, and twelve-five charter operators to maintain records demonstrating compliance with all statutes, regulations, directives, orders, and security programs that apply to the operations of Aircraft operators, private charter operators, and twelve-five charter operators. |
| **Where do I find the requirements for this information?** | Title 49 CFR, § 1544.3; § 1544.103. |
| **When must information be submitted to the TSA?** | Information must be submitted to TSA upon request or during a review of compliance with the program requirements through routine onsite inspections, assessments, and tests. |
| **How is the information submitted?** | The information must be submitted in accordance with the regulations. Aircraft operators, private charter operators or twelve-five charter operators may submit information to a TSA representative during a review of compliance or to their designated official. |
| **What happens when complete information is received?** | TSA will determine compliance with the program requirements through routine onsite inspections, assessments, and tests by examining the records submitted by the aircraft operators, private charter operators or twelve-five charter operators. |
| **For additional information, contact--** | For additional information, aircraft operators, private charter operators or twelve-five charter operators should contact their designated official. |