



*Independent Statistics & Analysis*

## U.S. Energy Information Administration

Date:

Dear EIA-860 Respondent,

Your company has not filed its report with the U.S. Energy Information Administration (EIA) for Form EIA-860, Annual Electric Generator Report for 2016. Your report was due to EIA between the first business day of January and the last business day of February, 2017 and is now considered late.

The data collected from the EIA-860 provides information on the status of existing electric generating plants and associated equipment in the United States, and those scheduled for initial commercial operation within 10 years. These data are essential to EIA to perform analyses and projections that are relied upon by the U. S. Congress to prepare for legislative actions, by the U.S. Department of Energy to set policy, and by the electric power industry to analyze supply, economic, and reliability conditions. The data will appear in a number of EIA publications, such as the Annual Energy Outlook, the Electric Power Annual, and the Annual Energy Review. The data will also be used in other EIA products, such as the State Energy Data System and for EIA forecast models.

Response to this survey is **mandatory** and required pursuant to 15 U.S.C., Sections 764(b), 772(b) and 790a of the Federal Energy Administration Act of 1974. Your company's mandatory participation will continue into the future on an annual basis unless otherwise stated by EIA. It is estimated that the average reporting burden for this survey is 9.26 hours. The following information reported on Form EIA-860 will be protected and not disclosed to the public to the extent that it satisfies the criteria for exemption under Freedom of Information Act (FOIA), 5 U.S.C. §552, the DOE Regulations, 10 C.F.R. §1004.11, implementing the FOIA and the Trade Secrets Act, 18 U.S.C. §1905:

- All information associated with the “Survey Contact” and the “Supervisor of Contact Person for Survey” on Schedule 1
- Information reported for the data element “Tested Heat Rate” on Schedule 3, Part B, Generator Information – Existing Generators
- All data reported on Parts A and B of Schedule 5, Generator Cost Information

All other information reported on Form EIA-860 will be treated as non-sensitive and may be publicly released in identifiable form.

If you are a new respondent contact, please send an email to [EIA-860@eia.gov](mailto:EIA-860@eia.gov) and provide your contact information, i.e. name, telephone number, and email address. Someone from the EIA-860 processing staff will contact you with further instructions. If you are **no longer** the person responsible for submitting

the Form EIA-860, please send an email to the same address with the name of the new preparer and his/her telephone number and email address.

EIA has a legal mandate to carry out a central, comprehensive, and unified energy data and information program. All persons owning or operating facilities or business premises who are engaged in any phase of energy supply shall make available to the Administrator such information and periodic reports. By law, the EIA Administrator has the authority to conduct mandatory information collections and obtain the information by issuing subpoenas, conducting physical inspections, or by other means identified in 15 U.S.C. 779.

EIA needs you to report the requested information on Form EIA-860. If you continue to refuse to file your report, EIA will request further action to compel the production of all information, documents, reports, records, and accounts needed to complete the reporting requirements for your company. If you have any questions, or need assistance in responding to this survey, please contact [EIA-860@eia.gov](mailto:EIA-860@eia.gov).

Sincerely,

Jonathan DeVilbiss  
EIA-860 Survey Manager  
[EIA-860@eia.gov](mailto:EIA-860@eia.gov)  
U.S. Energy Information Administration