

**PAPERWORK REDUCTION ACT
CHANGE WORKSHEET**

Agency/Subagency U.S. Department of Housing and Urban Development Office of Housing, Office of Manufactured Housing Programs		OMB Control Number 2502-0578
<i>Enter only items that change</i>		
	Current record	New record
Agency form number(s) Form 309		
Annual reporting and recordkeeping hour burden		
Number of respondents		
Total annual responses		
Percent of these responses collected electronically		
Total annual hours		
Difference		
Explanation of difference		
Program change		
Adjustment		
Annual reporting and recordkeeping cost burden (in thousands of dollars)		
Total annualized Capital/Startup costs	0	0
Total annual costs (O&M)	0	0
Total annualized cost requested	0	0
Difference		0
Explanation of difference		
Program change		
Adjustment		
Other changes**		
<p>In order to serve its clients better, HUD has made the following non material change. The following has been changed:</p> <ol style="list-style-type: none"> 1. In section 2 Reinspection of Home, wording was changed to clarify to the inspector that only a brief description of the items that failed inspection need to be described. 2. In Section 3 Inspector Verification, wording was changed to clarify that the inspector is performing a visual and not a physical inspection. The wording of 24 CFR § 3286.505 added to clarify to the inspector that only the elements in that section are required to verified. These are the same elements listed in Section 1 Initial Inspection, of the form which are the same elements in the installation standards. In addition the word certification was changed to verification. 		
Signature of Senior Official or designee:	Date:	For OIRA Use _____ _____

**This form cannot be used to extend an expiration date.
OMB FORM 83-C