

WHITE PAPER

Certificate of Delivery of Advance Payment and Enrollment

VA FL 22-1999v – ICR #2900-0325

The VA Form 22-0325 (ICR# 2900-0325) is being submitted as a “No material or Non-substantive change” because it only consists of the adding of an Expiration Date placeholder to the form. This placeholder is completed by Publications and then sent to Education Service to write this type of White Paper regarding this new requirement.

Background: The Office of Management and Budget now requires an update to all of Education Service’s forms to include a placeholder for the expiration date and for those forms and letters to be uploaded in ROCIS as a “No material or Non-substantive change”, accordingly. After OMB approval, the normal Information Collection processes may be performed. (i.e. Supporting Statement, 60/30 Day Federal Register Notices)

Purpose of the VA Form: VA uses information from the current collection at the beginning of the school term to ensure that advance payments have been delivered and to determine whether the student has increased, reduced, or terminated training.