

*c. Authority for Conducting the Matching Program:*

E.O. 13150, Federal Workforce Transportation; 5 U.S.C. 7905, Federal Employees Clean Air Incentives Act; 5 U.S.C. Appendix 3, the Inspector General Act; and 26 U.S.C. 132(f).

*d. Categories of Records and Individuals to be Covered by the Matching Program:*

The first, GSA/Transit-1, Transportation Benefits Records, 73 FR 22393 (April 25, 2008), contains identifying information and records of employees who apply for transit subsidies for use of public transportation and vanpools to and from the workplace. The second, GSA/PPFM-9, Payroll Accounting and Reporting System, 73 FR 22398 (April 25, 2008), contains the GSA payroll records for an employee's entire service life, from initial hire through final payment and submission of retirement records to the Office of Personnel Management.

*e. Description of Computer Matching Program:*

The General Services Administration (GSA), Office of Inspector General (OIG) has proposed this Computer Matching Agreement to identify individuals who are improperly receiving transit benefits. Only current GSA employees are entitled to receive transit benefits from GSA. The OIG proposes to compare records in two GSA systems of records, transportation benefit records and payroll records, to identify any person receiving transit benefits from GSA who is not a GSA employee. No action will be taken based solely on the results of the match; rather, the OIG will evaluate the results of the match and other relevant information to help identify and/or recover any erroneous payments.

The GSA will provide the subject of each verified match at least 30 days to contest the findings before a final determination is made about the validity of the claim and recovery action is initiated. The subject will be given written notice of adverse information and the basis for questioning his/her eligibility. The notice will include instructions on how to refute the questioned payment.

All information obtained and/or generated as part of this computer matching program will be safeguarded in accordance with the provisions of the Privacy Act, other applicable laws, and GSA record safeguarding requirements, including CIO P 2100 1.F, GSA Information Technology (IT) Security Policy, and CIO 2104.1, GSA

Information Technology (IT) General Rules of Behavior. Compliance with these requirements will ensure no unauthorized access to or disclosure of this information.

*f. Inclusive Dates of the Matching Program:*

The matching program will become effective no sooner than 40 days after notice of the matching program is sent to Congress and the Office of Management and Budget, or 30 days after publication of this notice in the **Federal Register**, whichever date is later. The matching program will continue for 18 months from the effective date and may be extended for an additional 12 months thereafter, if certain conditions are met.

*g. For Questions, Contact:*

Director, Office of Forensic Auditing, Office of Inspector General, 1800 F Street, NW., Room G-242, Washington, DC, 20405. Telephone (202) 273-4989.

Dated: May 13, 2010.

**Cheryl M. Paige,**

*Director, Office of Information Management.*

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**GENERAL SERVICES ADMINISTRATION**

**Federal Management Regulation (FMR); Notice of GSA Bulletin FMR B-26**

**AGENCY:** Office of Governmentwide Policy, General Services Administration (GSA).

**ACTION:** Notice of a bulletin.

**SUMMARY:** This notice announces GSA Bulletin FMR B-26. GSA Bulletin FMR B-26 provides guidance to Federal agencies relative to the accountability and control of Executive agency personal property. This guidance is of a general nature, and intended to steer agencies towards considering controls where reasonable controls may be lacking or non-existent. GSA Bulletin FMR B-26 may be found at <http://www.gsa.gov/bulletin>.

**DATES:** The bulletin announced in this notice became effective on May 7, 2010.

**FOR FURTHER INFORMATION CONTACT:** For clarification of content, contact the General Services Administration, Office of Governmentwide Policy, Office of Travel, Transportation and Asset Management, at (202) 501-1777. Please cite FMR Bulletin B-26.

**SUPPLEMENTARY INFORMATION:**

**A. Background**

GSA has the responsibility to provide guidance to agencies on property management accountability systems. This bulletin is the first document issued by GSA's Office of Travel, Transportation, and Asset Management which addresses only this subject. Further guidance on this topic in the form of bulletins or regulations is planned.

Section 524 of Title 40 of the United States Code (40 U.S.C. 524) requires that executive agencies maintain adequate inventory controls and accountability systems for property under their control. Section 121(b)(2) of 40 U.S.C. requires the Administrator of General Services to work with the Comptroller General and other executive agencies to develop accounting systems for Federal property. The term "system" includes information technology components as well as the non-automated processes and procedures used to account for Federal property.

**B. Procedures**

Bulletins regarding the Federal Management Regulation (FMR) are located on the Internet at <http://www.gsa.gov/bulletin> as FMR bulletins.

Dated: May 11, 2010.

**Becky Rhodes,**

*Deputy Associate Administrator.*

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**GENERAL SERVICES ADMINISTRATION**

**Privacy Act of 1974; Notice of new System of Records**

**AGENCY:** General Services Administration.

**ACTION:** New Notice.

**SUMMARY:** GSA proposes to establish a new system of records subject to the Privacy Act of 1974, as amended, 5 U.S.C. 552a.

**DATES:** *Effective Date:* June 21, 2010.

**FOR FURTHER INFORMATION CONTACT:** Call or e-mail the GSA Privacy Act Officer: telephone 202-208-1317; e-mail [gsa.privacyact@gsa.gov](mailto:gsa.privacyact@gsa.gov).

**ADDRESSES:** GSA Privacy Act Officer (CIB), General Services Administration, 1800 F Street, NW., Washington, DC 20405.

**SUPPLEMENTARY INFORMATION:** GSA proposes to establish a new system of records subject to the Privacy Act of 1974, 5 U.S.C. 552a. The system will provide for the collection of information

to track and manage the Art in Architecture program, the National Artist Registry and the fine arts collection. The privacy information within the system will be accessed and used by GSA employees in the Art in Architecture and Fine Arts programs.

Dated: May 13, 2010.

**Cheryl M. Paige,**

*Director, Office of Information Management.*

**SYSTEM NAME:**

GSA/PBS-7 (The Museum System - TMS)

**SYSTEM LOCATION:**

The system is maintained for GSA under contract, and the records are maintained in electronic form. The system and records are located at the vendor location in PBS Enterprise Service Center (ESC) facility located at 14426 Albemarle Point Place, Suite 120, Building 3, Chantilly, VA 20151. Contact the System Manager for additional information.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Individuals in the Art in Architecture and Fine Arts programs, including those in the fine arts collection, and in the National Artist Registry.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

The system contains information needed for managing the Art in Architecture and Fine Arts programs, which includes access to information on artists represented in the fine arts collection and artists in the National Artist Registry. Records may include but are not limited to: (1) biographical data such as name, birth date, and educational level; and (2) contact information such as telephone number, street address and email address.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

The Federal Property and Administrative Services Act of 1949 (40 U.S.C. § 501 *et seq.*).

**PURPOSE:**

To establish and maintain an electronic system to manage and track all details pertaining to the full life cycle of Art in Architecture projects and manage the National Artist Registry in support of the Art in Architecture program. The system will also support the PBS Fine Arts program to safeguard the fine arts collection against waste, loss and unauthorized use or misappropriation.

**ROUTINE USES OF THE SYSTEM RECORDS, INCLUDING CATEGORIES OF USERS AND THEIR PURPOSES FOR USING THE SYSTEM.**

System information may be accessed and used by employees of the Art in

Architecture and Fine Art programs to manage, track, verify, and update system information.

Information from this system also may be disclosed as a routine use:

a. In any legal proceeding, where pertinent, to which GSA, a GSA employee, or the United States is a party before a court or administrative body.

b. To a Federal, State, local, or foreign agency responsible for investigating, prosecuting, enforcing, or carrying out a statute, rule, regulation, or order when GSA becomes aware of a violation or potential violation of civil or criminal law or regulation.

c. To an appeal, grievance, hearing, or complaints examiner; an equal employment opportunity investigator, arbitrator, or mediator; and an exclusive representative or other person authorized to investigate or settle a grievance, complaint, or appeal filed by an individual who is the subject of the record.

d. To the Office of Personnel Management (OPM), the Office of Management and Budget (OMB), and the Government Accountability Office (GAO) in accordance with their responsibilities for evaluating Federal programs.

e. To a Member of Congress or his or her staff on behalf of and at the request of the individual who is the subject of the record.

f. To an expert, consultant, or contractor of GSA in the performance of a Federal duty to which the information is relevant.

g. To the National Archives and Records Administration (NARA) for records management purposes.

h. Nationality and year of birth may be disclosed to the public when relevant to an artist's work.

i. To appropriate agencies, entities, and persons when (1) the Agency suspects or has confirmed that the security or confidentiality of information in the system of records has been compromised; (2) the Agency has determined that as a result of the suspected or confirmed compromise there is a risk of harm to economic or property interests, identity theft or fraud, or harm to the security or integrity of this system or other systems or programs (whether maintained by GSA or another agency or entity) that rely upon the compromised information; and (3) the disclosure made to such agencies, entities, and persons is reasonably necessary to assist in connection with GSA's efforts to respond to the suspected or confirmed compromise and prevent, minimize, or remedy such harm.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, AND RETAINING, AND DISPOSING OF SYSTEM RECORDS:**

**STORAGE:**

All records are stored electronically.

**RETRIEVABILITY:**

Records are retrievable based on any information captured, including but not limited to: name, date of birth, place of birth, and current address.

**SAFEGUARDS:**

System records are safeguarded in accordance with the requirements of the Privacy Act. Access is limited to authorized individuals with passwords, and the database is maintained behind a firewall certified by the National Computer Security Association.

**RETENTION AND DISPOSAL:**

System records are retained and disposed of according to GSA records maintenance and disposition schedules and the requirements of the National Archives and Records Administration.

**SYSTEM MANAGER AND ADDRESS:**

Systems Development Division, Public Building Service, General Services Administration, 1800 F Street, NW., Washington, DC 20405.

**NOTIFICATION PROCEDURE:**

Individuals wishing to inquire if the system contains information about them should contact the system manager at the above address.

**RECORD ACCESS PROCEDURES:**

Individuals wishing to access their own records should contact the system manager at the address above.

**CONTESTING RECORD PROCEDURE:**

Individuals wishing to amend their records should contact the system manager at the address above.

**RECORD SOURCE CATEGORIES:**

The sources for information in the system are data from legacy systems, information submitted by individuals or their representatives, information gathered from public sources and information from the GSA staff directory.

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