

B. Collection of Information Employing Statistical Methods.

B1. Respondent Universe and Sampling Methods

Our sample size will be 50. Each grantee is collaborating with up to 10 service providers, and we expect our sample size to be 50.

Respondent Group	Service Providers	Total Population Estimate
Medical and Health Services Managers	5-10 per grantee	50

B.2 Procedures for the Collection of Information

The following presents data collection procedures (see Appendix B) for the project:

1. Obtain OMB clearance.
2. NORC will send an introductory email (Attachment B3) to the point of contacts for each service provider partner notifying them that they will receive a link to the secure web survey platform to complete the online survey within the next three to four weeks. The introductory email will also reference the MOUs between the grantees and the service provider partners, thanking them in advance for agreeing to complete the surveys. The introductory email will also notify the service providers that they will have two weeks to complete the online forms.
3. Finalize all forms by making any changes suggested by OMB. Make sure the OMB clearance number is printed on all forms.
4. NORC will send an email (Attachment B4) containing the links to the web survey platform to the specific point of contact for each service provider partner having an MOU with one of the OWH grantees.
5. NORC will send one-week and one-day reminders (Attachment B5) during the two-week period.

B.3 Methods to Maximize Response Rates and Deal with Nonresponse

Notifications will be sent to service providers when the web survey system is opened for each biannual survey administration. We will send a reminder after one week to remind the contacts that the online system has been opened for a two-week period. A second reminder will be sent one day prior to the close of the data collection. MOUs have been signed between the grantee and the service provider organizations ensuring that the service providers will complete the data collection. For the key informant interviews with each service provider organization, we will schedule according to the respondents' convenience, encourage brief interviews, be flexible and will be available for any questions or concerns the respondents may have. Drafts of communications (introductory email and email reminders) can be found in Appendix B.

B.4 Test of Procedures or Methods to be Undertaken

NORC will perform a multi-mode cross-grantee analysis utilizing the aggregated quantitative and qualitative data that has been collected.

B.5 Individuals Consulted on Statistical Aspects and Individuals Collecting and/or Analyzing Data

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