

**SMALL MINORITY PRODUCER GRANT PROGRAM 2012
USDA Rural Business Cooperative Service**

Burden Estimate for Applicants for Socially Disadvantaged Groups Grant Program 2016

USDA Rural Business-Cooperative Service									
Section of Regulation	Title	Form Number	Estimated Number of Respondents	Reports Filed Annually	Total Annual Responses	Estimated Number of Hours Per Response	Estimated Total Hours	Wage Class (per hour)	Cost to the Public
REPORTING REQUIREMENTS - NO FORMS									
Section D (2)(g)	Executive Summary	Written	60	1	60	0.5	30	\$ 39	\$ 1,170
Section D (2)(g)	Budget/Work Plan	Written	60	1	60	2	120	\$ 39	\$ 4,680
Section D (2) (h)	Eligibility Discussion	Written	60	1	60	1	60	\$ 39	\$ 2,340
Section D (2) (i)	Scoring Criterion	Written	60	1	60	4	240	\$ 39	\$ 9,360
Section D (2)(j)	Performance Measures	Written	60	1	60	1	60	\$ 39	\$ 2,340
Section D (5)	Intergov. Review Comments	Written	60	1	60	1	60	\$ 39	\$ 2,340
Section F(3)	Project Performance Report	Written	20	2	40	2	80	\$ 39	\$ 3,120
Section F (2)	Grant Agreement	Written	20	1	20	1	20	\$ 39	\$ 780
SUB TOTAL					420		670		\$ 26,130
FORMS APPROVED UNDER THIS DOCKET									
Section F(2)	Letter of Intent to Meet Conditions	Form RD 1942-46	20	1	20	1	20	\$ 39	\$ 780
Section F(2)	Assurance Agreement	Form RD 400-4	20	1	20	0.25	5	\$ 39	\$ 195
SUB TOTAL					40		25		\$ 975
REPORTING REQUIREMENTS APPROVED UNDER OTHER OMB NUMBERS									
Section F(2)	Application for Federal Assistance (For Nonconstruction)	Form SF-424 4040-0004	20	1	20	1	20	\$ 39	\$ 780
Section F(2)	Budget Information-Non-Construction Programs	Form SF-424A 4040-0006	20	1	20	1	20	\$ 39	\$ 780
Section F(3)	Financial Report -Semi-Annual	Form SF-425 4040-0014	20	3	60	1	60	\$ 39	\$ 2,340
Section F(2)	Assurances--Non-Construction Programs	Form SF-424B 4040-0007	20	1	20	0.5	10	\$ 39	\$ 390
Section F(2)	Request for Advance or Reimbursement	Form SF-270 4040-0012	20	8	160	1	160	\$ 39	\$ 6,240
SUB TOTAL									
TOTAL ALL APPLICANT COSTS					460		695		\$ 27,105.00

