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United States
Department of
Agriculture

Food and
Nutrition
Service

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TO: Steph Tatham, OMB Desk Officer
Office of Information and Regulatory Affairs
Office of Management and Budget

THROUGH: Ruth Brown, Department Clearance Officer
United States Department of Agriculture
Office of Chief Information Office

and

Christina Sandberg *C.S.*
Information Collection Clearance Officer, Planning and Regulatory Affairs
Office, Food and Nutrition Service (FNS)

FROM: Devin Wallace-Williams
Special Nutrition Evaluation Branch
Food and Nutrition Service (FNS)

SUBJECT: Justification for Addition of Items to SFA Director Survey to OMB Control
No: 0584-0607 Child Nutrition Operations Study-II.

FNS is requesting a non-substantive change to the Child Nutrition Operations Study-II,
OMB Control No. 0584-0607; expiration date of April 30, 2019.

The objective of the Child Nutrition Program Operations Study-II (CNOPS-II) is to collect timely data on policy, administrative, and operational issues within the CN programs. The study will collect data via online survey in SY 2015-16 and SY 2016-17 with an optional 2 years of data collection. The information will be collected from a nationally representative sample of approximately 1,750 School Food Authority (SFA) Directors and a census of 55 State CN Directors. Some of the questions in the SFA Director Survey include items related to school and student participation, meal prices, food service operations, revenues, and expenditures.

FNS is seeking approval to add several items to the SFA Director Survey module in 2015-16. In particular, the following additions will be made:

- Number of full price lunches served/claimed
- Number of reduced price lunches served/claimed
- Number of free lunches served/claimed
- Number of full price breakfasts served/claimed
- Number of reduced price breakfasts served/claimed
- Number of free breakfasts served/claimed

SFA Directors will be asked to provide this information for October 2016 and October 2015 so that between year comparisons can be made. The estimated time to complete the survey is not impacted by these additional items and the burden previously approved by OMB accounts for the collection of these data. This change will allow a full examination

of student participation in school meals programs.

Once OMB approves the changes, FNS intends to update the SFA Director Survey online and proceed with data collection. The additional survey items are highlighted and can be found on pages 12 through 13.

If you have any questions regarding this request, please contact Christina Sandberg, FNS Information Collection Clearance Officer for the Food and Nutrition Service, Planning & Regulatory Affairs Office at (703) 305-2337.

Attachment: SFA Director Survey CNOPS-II