

Introduction

This information collection is focused on communities that have used or are currently using the NIST Community Resilience Planning Guide for Buildings and Infrastructure Systems. We are collecting information from representatives of these communities in order to 1) inform the next generation of guidance on community resilience planning including Version 2.0 of the NIST Community Resilience Planning Guide and accompanying tool development, 2) better understand the process of resilience planning, and 3) identify additional resources that communities need for resilience planning.

This collection of information contains Paperwork Reduction Act (PRA) requirements approved by the Office of Management and Budget (OMB). Notwithstanding any other provisions of the law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information subject to the requirements of the PRA unless that collection of information displays a currently valid OMB control number. Public reporting burden for this collection is estimated to be 15 minutes per survey, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed and completing and reviewing the collection of information. Send comments regarding this burden estimate or any aspect of this collection of information, including suggestions for reducing this burden, to the National Institute of Standards and Technology, Attn: Jennifer Helgeson, Economist, NIST, 100 Bureau Drive, MS 8603, Gaithersburg, MD 20899-1710, telephone 301-975-6133, or via email to jennifer.helgeson@nist.gov.

* **1. Please enter your uniquely assigned ID Code.**

Step 1 Module + General Module D

Thank you for continuing to provide feedback on your community's experience with the *NIST Community Resilience Planning Guide for Buildings and Infrastructure Systems*. We would now like to ask you a set of questions about your community's experience with Step 1 "Form a Collaborative Planning Team".

2. The community resilience planning team got started because of a:

- new state requirement
- recent disaster experience
- request by a specific sector such as business, health
- routine planning cycle
- Other (please specify)

3. How were the members of the community planning team selected?

4. How representative would you say that your team is of the different stakeholders in your community (e.g., local government, public and private developers, owners and operators of buildings and infrastructure systems, business and industry representatives, community organizations, religious and cultural organizations, volunteer groups)?

- Absolutely unrepresentative
- Unrepresentative
- Slightly unrepresentative
- Slightly representative
- Representative
- Absolutely representative

5. Would you say that trying to obtain representativeness across stakeholder groups was:

- Very difficult
- Difficult
- Neutral
- Easy
- Very easy

6. Please briefly describe the difficulty encountered.

7. Was this difficulty overcome, or did it prevent getting adequate representation? Please explain.

8. How could this difficulty be avoided in the future?

9. Please describe the resource requirements for this step by estimating the total number of participants and labor hours to the best of your ability.

Number of participants:

Number of labor hours:

10. Are there tools and/or support that your planning team needs from NIST or other organizations that would enable you to work more effectively?

Yes

No

11. Please provide examples or an explanation of these needs.

12. What significant challenges were encountered in this step?

13. What external factors influenced this step? (e.g., limited staff, staff with limited knowledge/skill, not enough money, unfavorable vote by local government)

14. In what ways has the *NIST Community Resilience Planning Guide* been useful?

15. In what ways would you recommend changing or improving the *NIST Community Resilience Planning Guide* for communities similar to your own?

16. Is there anything else you would like to tell us about your community's experience with the resilience planning process at this time?