**Common Mishap Investigation Questions (Risk Management Information System)**

**General public witnessing mishap:**

1. What did you see in the mishap event?

Depending on responses to question 1, the following may be follow-on questions:

2. Where were you when you witnessed the event?

3. What caused you to notice the mishap?

4. Did you see any strange occurrences before the mishap?

5. What was the weather like?

6. What other factors may have been involved in the mishap, such as birds, traffic, aircraft etc?

7. May we contact you later if we have additional questions?

Average total civilians questioned annually: 10

**Total questioning time: 60 minutes**

**Aviation Maintenance Contractors:**

1. What maintenance action did you perform on the mishap aircraft?
2. What publication did you reference for the work and did you have it with you?
3. Why do you think the component failed?
4. Do you have ideas for maintenance to prevent recurrence?

Average total contractors questioned annually: 10

**Total questioning time: 60 minutes**

**Shore Based Contractors involved with the event:**

1. Date of event:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Time of event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. What were you doing just before the incident occurred?

4. What happened?

5. What was the injury or illness?

6. What object or substance directly harmed the employee?

7. Describe the activity, as well as the tools, equipment, or material the employee was using. Be specific. “climbing a ladder while carrying roofing materials” eytc. Tell us how the injury occurred. “When ladder slipped on wet floor, worker fell 20 feet”; “

Average total contractors questioned annually: 5

**Total questioning time: 60 minutes**