Attachment A: Changes to the PIF and ER Forms in 2015

Changes to the Participant Information Form

Instructions: Trainees are to complete the form once per year rather than for every event. This is to decrease burden on respondents, since the information likely does not change much within the course of 1 year.

Item 1: The unique ID number is a composite of the name and birth date, excluding the social security number previously used.

Item 3: The term "Spanish origin" was removed.

Item 4: The word "other" was placed before "Pacific Islander". "Select all that apply." was made into a sentence instead of a question.

Item 5: Gender categories were expanded to include transgender subgroups

Item 6: A new category was added for Midwife based on user feedback. New examples were provided for "other allied health professional" and "practice administrator" .

Item 7: A new category for functional role was added: HIV Tester.

Item 8: This is a new item to capture all the states where participants work.

Item 9: This is a new item to capture all the ZIP codes where participants work.

Item 10: This item has been expanded to capture the name of the employment setting for all respondents, not just limited to Ryan White HIV/AIDS Program-funded settings.

Item 11: Some response options were separated to include Emergency Department as its own category separated from Hospital, and FQHC funded by HRSA separated from FQHC look-alike.

Item 13: This is a new item included to capture the level of HIV care provided by the care setting in which the trainee works.

Item 17: This is a new item, designed to capture the experience level of the HIV provider.

Item 18: The look-back time period was changed from past month to past year, in order to be able to compare the responses to items 19, 20 and 21 more consistently. This question was also changed from having categorical response options to a continuous variable.

Item 19: The "/yr" for each of the responses was removed.

Item 20: The "/yr" for each of the responses was removed and now includes both hepatitis B and hepatitis C.

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Item 21: The "/yr" for each of the responses was removed, so that the response options are more clear.

Items that were removed from the previous version of the PIF:

- Item 7: Is the employment setting a faith-based organization.

- Item 19: Number of HIV-positive women

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<u>**Changes to the Event Record**</u>

Item 1: This item was previously unnumbered at the bottom of the page. It has been made into a numbered item.

Item 2: This item was previously unnumbered at the bottom of the page. It has been made into a numbered item.

Item 3: This item is the same as the previous version item 1. We have added the 4-digit year instead of the 2-digit year.

Item 4: State where even occurred is a new item.

Item 5: This item was previously unnumbered at the bottom of the page. It has been made into a numbered item.

Item 6: List of unique identifiers for all participants of the vent is a new item added

Item 7: The sub-items b, c, e, f, g are newly added.

Item 8: The sub-items b, c, d, e, f, h and I are newly added.

Item 9: The sub-items a, d, f, i, k, l, r, s, t, u are newly added. Sub-item b was separated from hepatitis C. Sub-item o has a newly added example.

Item 10: The sub-items d and e are newly added.

Item 11: Education is a new item.

Item 12: The sub-items c, e, h, I, k, l, n and o are new. Sub-item f was re-worded for clarity. Sub-item g was re-ordered to put "confidentiality" first as a broad topic. Sub-item j had the word "infrastructure" added for clarity.

Item 13: Sub-item c is new. Sub-items I, j, k, l, m, and n were separated into individual race/ethnic groups.

Item 14: The sub-items were revised to ensure that all AETC award recipients in the near future were included as potential collaborators, based on new Regional AETC configuration and completion of certain grants.

Item 15: Sub-items g, h and i are newly added.

Item 16: Sub-item e and f were separated based upon receipt of funding from HRSA's federally qualified health center program. Sub-items g, h, and i were separated into their own groups. Sub-item k was slightly reworded.

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Item 17: Number of hours for each type of training or technical assistance is a new item.

Item 18: Continuing education credits is a new item.

Item 19: This item represents 1 component of previous version question 5 related to Minority AIDS Initiative (MAI) funding.

Items that have been removed from previous version:

- Item 2: Name of event.

- Item 5: Were any funds from the following initiatives used to support the event?

- Item 9: Length of session

- Item 10: Select the training modalities or technologies applied in the event?

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