

Date

FirstName LastName

Title

BusinessName

Address1

Address2

City, State, Zip

Dear FirstName LastName:

We recently mailed you a questionnaire as part of the Mining Industry and Workforce Survey and have not received your completed questionnaire. We would like to understand why some mines choose not to participate. You can help us by completing the enclosed Nonresponse Survey, which will take 10 minutes or less to complete. A postage-paid envelope for returning it is enclosed.

We respect that participation in the Mining Industry and Workforce Survey is voluntary and your mine can choose not to participate. We would be very grateful for any information you can provide in this Nonresponse Survey so that we can improve participation for future Mining Industry and Workforce Surveys.

If you have questions or comments about the Mining Industry and Workforce Survey, please contact the Project Officer, Linda McWilliams, by telephone (412-386-6116) or email (LMcWilliams@cdc.gov). If you have questions about how to complete the Nonresponse Survey, please contact (VENDOR) at XXX-XXX-XXXX.

Sincerely,

Name

Title

*The Centers for Disease Control and Prevention (CDC) supports this information collection.*