

Attachment 4a— Program Report Tool Screenshots

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Public reporting burden of this collection of information is estimated to average 8 hours for the initial population of the tool and 3 hours for annual reporting per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to CDC/ATSDR Reports Clearance Officer; 1600 Clifton Road NE, MS D-74, Atlanta, Georgia 30333; ATTN: PRA (0920-xxxx).

Rape Prevention and Education (RPE) Program Report Tool

Before you Begin

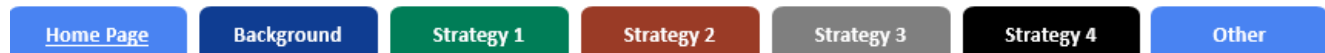
The goals of the RPE cooperative agreement (14-1401) are to improve the ability of RPE-funded organizations to use the public health approach and effective prevention principles to implement and evaluate sexual violence prevention strategies. The Program Report Tool will capture key information to monitor progress toward the FOA goals. Sections of this tool relate to the steps in the public health approach, and questions are aligned with primary prevention principles. Information collected through this tool is intended to measure the extent to which FOA goals are met, and to provide RPE awardees with information you can use to plan, implement, and evaluate prevention strategies to prevent sexual violence.

Instructions: Please use this Tool to plan and report on your implementation of prevention strategies. For instructions on completing this tool, definitions and additional information about the questions, please refer to the reporting guidance.

Submission: In addition to uploading it onto grants.gov for your continuation application, please submit the completed Tool with your Annual Performance Report to your Project Officer and to:

dvpevaluation@cdc.gov

Technical Tips: You may navigate this Tool by clicking on the navigation menu (shown below) located at the top of each spreadsheet or the tabs at the bottom of the window.



Please enter information into the yellow fields. Drop down selections are highlighted by orange fields. If you enter an invalid character in any field that is not open text, an error message box will pop up.

If you need to add an additional tab to describe a prevention strategy, you may do so at any time by clicking here:

[Add Prevention Strategy](#)

Questions and Support: If you have any content-related questions or need assistance, please contact your Project Officer. If you need technical support at any time, please send an email with a detailed description of your need to the following address:

dvpevaluation@cdc.gov

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Please complete information about the organization implementing each prevention strategy and the alignment of the prevention strategies to your work plan goals and objectives.

RPE Awardee Information

RPE awardees, please describe to which goals on your state-level work plan the prevention strategy(s) in this Prevention Report Tool aligns.

1. Which RPE awardee are you reporting about? Select from the drop down menu.

[Choose your state name...]

2. For each of the prevention strategies reported in this tool, please indicate which state-level RPE work plan goal(s) the prevention strategy relates to or addresses.*

	<u>Prevention Strategy Name</u>	<u>RPE State-level Work Plan Goals</u>
1		
2		
3		
4		
5		
6		
7		
8		
9		
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RPE Sub Awardee or Implementation Information

3. What is the name of the implementing organization?

4. Please select all that best describe the sector of the implementing organization. (Mark an "X" in all that apply)

- Public
- Private
- Governmental Agency
- Non-government Agency
- Non-profit
- Business
- Minority
- Public Health

- Child Welfare
- Civic/Volunteer
- Disability
- Faith/Religious
- Education
- Healthcare
- Social Services
- Transportation

- Housing
- Justice/Law enforcement
- Low Socioeconomic Status
- Media
- Mental Health
- Military
- Tribal
- Veteran Status

- Other, please specify:
- Other, please specify:
- Other, please specify:

Overall Budget

5. What is the total annual RPE budget for the implementing organization?

\$

6. How much funding is allocated for the implementation of each prevention strategy? Provide information in dollar amounts. (Optional)

	<u>Prevention Strategy Name</u>	<u>Amount allocated in \$</u>
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		

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Budget Related to Evaluation

7. How much funding is allocated for the implementation of each prevention strategy? (Mark an "X" in one of the options below)

- Yes, funds are allocated for evaluation for each prevention strategy.
- Yes, funds are allocated for evaluation, but only at the implementing organization level.
- No, funds are not allocated at all for evaluation.
- Not applicable, evaluation is only being implemented at the state.

7a. How much funding is allocated for the evaluation for each prevention strategy? Provide information in dollar amounts.

	Prevention Strategy Name	Amount allocated in \$
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		

7b. How much funding is allocated for evaluation? Provide information in dollar amounts.

\$

8. Provide any additional information or elaborate on any of the above questions as needed.

Navigation Menu[Prevention Strategy Description](#)[Prevention Strategy Selection](#)[Risk and Protective Factors](#)[Target Population](#)[Information Collection and Evaluation](#)**Prevention Strategy Description**

One of the effective prevention principles is that prevention strategies should be based on the best available evidence (See CDC's Understanding Evidence for more information about levels of evidence). At a minimum, prevention strategies should have an articulated theory base to address modifiable risk and protective factors related to sexual violence.

1. What is the prevention strategy you are implementing?

[Select a strategy...]

Other, please specify the name of the prevention strategy

2. Describe your prevention strategy: Use the following questions to help you describe the strategy. What are the goals of the prevention strategy? What does it aim to change? What methods are used to affect that change (e.g., potential impact)? What are the components and activities of the prevention (e.g., theory of change, roadmap, or logic)? What are the key messages or topics of the strategy?*

Prevention Strategy Characteristics

This section asks about the prevention strategy selected to implement to address sexual violence problems in the selected target population, and the "how" or approach used to address the defined sexual violence problems.

3. Which of the following strategies from the RPE Cooperative Agreement (14-1401) does this prevention strategy relate to? According to the Violence against Women Act of 1994 (VAWA), allotments of RPE funds may only be used for seven permitted uses (first seven listed).

[Select a characteristic...]

 Community mobilization
 Coalition building

 Policy education
 Social norms change

 Other, please specify below

If Other, Capacity Building, or Not Applicable please specify the name of the prevention strategy

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4. What sources of information or data did you use to inform your selection of the prevention strategy and determine that it may be effective in changing sexual violence-related outcomes and/or address identified risk and protective factors? (Mark an "X" in all that apply).

<input type="checkbox"/>	Needs assessment	<input type="checkbox"/>	Other, please specify:	
<input type="checkbox"/>	Capacity or assets assessment	<input type="checkbox"/>	Other, please specify:	
<input type="checkbox"/>	Environmental scan	<input type="checkbox"/>	Other, please specify:	
<input type="checkbox"/>	Strategy theory or Logic model			
<input type="checkbox"/>	Evaluation report			
<input type="checkbox"/>	Literature review			

5. Provide any additional information or elaborate on any of the above as needed (Optional).

Prevention Strategy Selection

This section asks about the extent to which a public health approach was used in selecting the prevention strategy.

6. Describe the rationale for selecting this prevention strategy to implement. Use the following questions to help you describe the rationale: To what extent does the prevention strategy align with the needs and defined sexual violence problem in the selected target population? How will this strategy achieve the intended outcomes for the selected target population? A later section will ask about the selected target population.

7. At what level of the Social Ecological Model do you expect change to occur? (Mark an "X" in all that apply)

<input type="checkbox"/>	Individual	<input type="checkbox"/>	Other: Capacity Building	
<input type="checkbox"/>	Relationship	<input type="checkbox"/>	Other, please specify:	
<input type="checkbox"/>	Community			
<input type="checkbox"/>	Societal			

<u>Community</u>		<u>Societal</u>	
<input type="checkbox"/>	Poverty	<input type="checkbox"/>	Societal norms that support sexual violence
<input type="checkbox"/>	High unemployment rates/diminished	<input type="checkbox"/>	Cultural norms that support aggression
<input type="checkbox"/>	Lack of institutional support from police and judicial system	<input type="checkbox"/>	Societal norms that support male superiority and sexual entitlement
<input type="checkbox"/>	Community violence/general tolerance of violence within community	<input type="checkbox"/>	Societal norms that maintain women's inferiority and sexual submissiveness
<input type="checkbox"/>	Weak community sanctions against sexual violence perpetrators	<input type="checkbox"/>	Weak health, educational, economic and social laws and policies relating to sexual violence and gender equity
<input type="checkbox"/>	High alcohol outlet density	<input type="checkbox"/>	Higher levels of crime and other violence
<input type="checkbox"/>	Poor neighborhood support or cohesion	<input type="checkbox"/>	Harmful gender norms
<input type="checkbox"/>		<input type="checkbox"/>	Media violence
<input type="checkbox"/>	Other, please specify:	<input type="checkbox"/>	Other, please specify:
<input type="checkbox"/>		<input type="checkbox"/>	
<input type="checkbox"/>	Other, please specify:	<input type="checkbox"/>	Other, please specify:
<input type="checkbox"/>		<input type="checkbox"/>	
<input type="checkbox"/>	Other, please specify:	<input type="checkbox"/>	Other, please specify:
<input type="checkbox"/>		<input type="checkbox"/>	

9. Which of the following protective factors does this strategy seek to address? (Mark an "X" in all that apply)

<u>Individual</u>		<u>Relationship</u>	
<input type="checkbox"/>	Emotional health and connectedness	<input type="checkbox"/>	Family support and connectedness
<input type="checkbox"/>	High education/academic achievement	<input type="checkbox"/>	Connection to a caring adult
<input type="checkbox"/>	Empathy and concern for how one's actions affect others	<input type="checkbox"/>	Connection/commitment to school
<input type="checkbox"/>	Skills solving problems in non-violent manner	<input type="checkbox"/>	Parental use of reasoning to resolve family conflict
<input type="checkbox"/>	Other, please specify:	<input type="checkbox"/>	Association with prosocial peers
<input type="checkbox"/>	Other, please specify:	<input type="checkbox"/>	Other, please specify:
<input type="checkbox"/>	Other, please specify:	<input type="checkbox"/>	Other, please specify:
<u>Community</u>		Other, please specify:	
<input type="checkbox"/>	Coordination of services among community agencies	<input type="checkbox"/>	
<input type="checkbox"/>	Access to mental health and substance abuse services	<input type="checkbox"/>	
<input type="checkbox"/>	Community support and connectedness	<u>Societal</u>	
<input type="checkbox"/>	Other, please specify:	<input type="checkbox"/>	Other, please specify:
<input type="checkbox"/>	Other, please specify:	<input type="checkbox"/>	Other, please specify:
<input type="checkbox"/>	Other, please specify:	<input type="checkbox"/>	Other, please specify:
<input type="checkbox"/>	Other, please specify:	<input type="checkbox"/>	Other, please specify:



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Target Population

This section asks about the “who” or the entities (e.g., individual, organization, community, or other setting) expected to be affected or to change as a result of the prevention strategy to address the defined sexual violence problems.

10. Who or what entities will change or be affected as a result of the prevention strategy? (Mark an “X” in all that apply) Specify characteristics of the target population in the question that follows.

Individuals	Organizations	Communities
Students	School	School District
Teachers/Professors	School Administrators	County
School Staff	Governmental Agency	City
Policy makers	Non-government Agency	Census Tract/Zip Code
Parents	Non-profit	Commercial District
Healthcare professionals	Business	Neighborhood
Mental health providers	Bar	Territory Area
General public	Home	Park and Recreational Area
Individual with specific characteristics	Organizations serving individuals with specific characteristics	Communities with specific characteristics
Other, please specify:	Other, please specify:	Other, please specify:
Other, please specify:	Other, please specify:	Other, please specify:
Other, please specify:	Other, please specify:	Other, please specify:

11. What are the characteristics related to the selected target population described above? (Mark an “X” in all that apply)

Gender	Race	Age
Male	African American or Black	Infants/Toddlers (0–1 yr)
Female	American Indian or Alaska Native	Infants/Toddlers (2–3 yrs)
Transgender	Asian Indian	Children (4–11 yrs)
Sexual Identity	Chinese	Adolescents (12–17 yrs)
Bisexual	Filipino	Young Adults (18–24 yrs)
Gay	Japanese	Adults (25–39 yrs)
Heterosexual	Korean	Adults (40–49 yrs)
Lesbian	Vietnamese	Older Adults (50–64 yrs)
Questioning	Native Hawaiian or other Pacific Islander	Older Adults (65+ yrs)
Ethnicity	Guamanian or Chamorro	Other Characteristics
Hispanic or Latino	Samoan	Disability
Not Hispanic or Latino	White	Faith/Religious
	Other, please specify:	Low Socioeconomic Status
	Other, please specify:	Minority
	Other, please specify:	Tribal
	Other, please specify:	Veteran Status
	Other, please specify:	Other, please specify:

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12. Briefly provide any additional information about the selected target population for this prevention strategy or elaborate on the above as needed. (Optional)

13. What information or data, and from what sources, did you use to identify and select the target population for this prevention strategy? (Mark an "X" in all that apply).

<input type="checkbox"/> Needs assessment	<input type="checkbox"/> Hospital charts	
<input type="checkbox"/> Evaluation/Evaluation report	<input type="checkbox"/> Registries	
<input type="checkbox"/> In-depth interviews	<input type="checkbox"/> Population-based surveys	
<input type="checkbox"/> Surveys	<input type="checkbox"/> Other, please specify:	<input type="text"/>
<input type="checkbox"/> Focus groups	<input type="checkbox"/> Other, please specify:	<input type="text"/>
<input type="checkbox"/> Police reports	<input type="checkbox"/> Other, please specify:	<input type="text"/>
<input type="checkbox"/> Medical examiner files		
<input type="checkbox"/> Vital records		

Reach

(Reach Impact = Potential or Intended / Actual number of individuals, organizations, or communities affected by or who received the prevention strategy). Complete this for each of your target populations for this prevention strategy. You may use the button below to add as many rows as needed to this table.

14. To what extent does the prevention strategy reach or affect change in the selected target population?

Unit of Analysis	Target Population Description	Potential Reach	Actual Reach	Reach Impact
[Select one...]				

Add Additional Rows

15. Briefly provide any additional information or elaborate on the above as needed. (Optional)

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Information Collection and Evaluation

This section asks about information collection or evaluation activities and use of collected information.

16. Do you collect information or data on the implementation of the prevention strategy?

[Select one...]

[]

16a. What types of information or data do you collect about the implementation of the prevention

[]

16b. What are the sources of information or data that you use? (Mark an "X" in all that apply).

<input type="checkbox"/> Needs assessment	<input type="checkbox"/> Administrative records	
<input type="checkbox"/> Capacity or assets assessment	<input type="checkbox"/> Tracking logs	
<input type="checkbox"/> Environmental scan	<input type="checkbox"/> Other, please specify:	[]
<input type="checkbox"/> Strategy theory or Logic model	<input type="checkbox"/> Other, please specify:	[]
<input type="checkbox"/> Evaluation report	<input type="checkbox"/> Other, please specify:	[]
<input type="checkbox"/> Literature review		

17. Do you collect information or data on the outcomes of the prevention strategy?

[Select one...]

17a. What types of data or information do you collect about the outcomes of the prevention strategy (e.g., risk/protective factors, knowledge, skills, behaviors, attitudes, victimization, perpetration, practices)?

[]

17b. What sources of information or data do you use to measure those outcomes? (Mark an "X" in all that apply).

<input type="checkbox"/> Needs assessment	<input type="checkbox"/> Hospital charts	
<input type="checkbox"/> Evaluation/Evaluation report	<input type="checkbox"/> Registries	
<input type="checkbox"/> In-depth interviews	<input type="checkbox"/> Population-based surveys	
<input type="checkbox"/> Surveys	<input type="checkbox"/> Other, please specify:	[]
<input type="checkbox"/> Focus groups	<input type="checkbox"/> Other, please specify:	[]
<input type="checkbox"/> Police reports	<input type="checkbox"/> Other, please specify:	[]
<input type="checkbox"/> Medical examiner files		
<input type="checkbox"/> Vital records		

18. Do you use information or data that you collect for program improvement?

[Select one...]

18a. How do you use information or data you collect?

[]

19. Do you disseminate information (e.g., impact) or lessons learned about the prevention strategy?

[Select one...]

19a. What information or lessons learned do you share?

[]

19b. To whom and how do you disseminate or share the information or lessons learned?

[]