

Attachment 1: Interview guide

OMB No.: 0925-0046 Expiration Date: 07/31/2019
Public reporting burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: NIH, Project Clearance Branch, 6705 Rockledge Drive, MSC 7974, Bethesda, MD 20892-7974, ATTN: PRA (0925-0046). Do not return the completed form to this address.

Project title: Formative assessment to inform the redesign of the Research Tested Intervention Programs (RTIPS) website

Purpose: The purpose of this research is to understand how public health and or cancer control practitioners make decisions to adopt and implement evidence-based programs for use in their practice settings. These data will inform the redesign and development of the Research Tested Intervention Programs (RTIPs) website for maximum utility and use.

Procedure: Participants will be asked to answer questions and give feedback during the interview. The total time involved, including instructions, will be no more than 30 minutes.

Confidentiality: All information collected in this study is confidential. The telephone interview will be recorded but will not be shown to others besides the research team without your written permission. Results will be reported only in aggregate form, and no identifying information will be shared.

At any point during the interview, you are free to ask questions or withdraw participation at any time without any penalty. After the interview, if you have any questions, please contact:

Contact information of the investigator:

Name:

Position:

Telephone:

Email:

[Begin recording]

State date, participant number and interviewer ID

Open-ended interview questions:

1. What specific program areas do you focus on or lead in your practice setting?
[Options: Cancer Screening (breast, cervical, colorectal, prostate); Diet/Nutrition; HPV Vaccination; Informed Decision Making; Obesity; Physical Activity; Public Health Genomics; Sun Safety; Survivorship/Supportive Care; Tobacco Control] Others?
2. How often do you have to identify/ select / recommend the use of evidence-based interventions for cancer control and prevention for use in your practice setting?

[Options: monthly, yearly, other?]
 - a. How do you identify, select, and/or recommend evidence-based programs?
 - b. What information (for example: settings, target population, etc.) helps you in making decisions?
 - c. What are some areas that you focus on (for example: staff time needed, resources required, etc.) as you make decisions on what programs to implement?
 - d. What are important considerations (e.g. acceptability among staff, feasibility in workflow process) for you not to select a program?
4. How often do you have to implement evidence-based interventions for cancer control and prevention?
[Options: monthly, yearly, other?]
5. What resources help with this decision making?
These can be online websites, advisory committees, or other types of resources.
6. Are there any considerations specific to your setting that you need to keep in mind when adopting/implementing new interventions for cancer control?
[For example, specific target populations, lack of staff, limited resources]
7. Have you ever used the Research Tested Intervention Programs (RTIPs) website? *Skip, if no*
 - a. What are some useful features?
 - b. What features do you dislike?
8. Is there anything else you would like to add to our discussion?
9. Do you have any questions for me?

Closing statement: Thank you so much for your time today. In case you come up with any questions, please feel free to contact Cindy Vinson (cvinson@mail.nih.gov)