

Data Collection Manager  
National Survey of Substance Abuse Treatment Services (N-SSATS)  
Survey Operations Center, Princeton, NJ  
(888) 324-8337

April 2016

[field 4] [field 5]  
[field 6]  
[field 7]  
[field 8]  
[field 9] [field 10]  
[field 11], [field 12] [field 13] [field 14]

**Subject:** Facility located at –  
[field 15][field 16]  
[field 17], [field 18] [field 19][field 20]

Dear Facility Director:

About three weeks ago, we sent you a packet for the **2016 National Survey of Substance Abuse Treatment Services (N-SSATS)** sponsored by the Substance Abuse and Mental Health Services Administration (SAMHSA). If you have already completed the questionnaire on the web, we thank you for your participation. If you have not yet completed your questionnaire, please do so at your earliest convenience.

Your facility's participation will help us to further assess and analyze the nature and extent of services provided in substance abuse treatment facilities and in planning for treatment demands, as well as in finding treatment. N-SSATS data are used to update SAMHSA's online Behavioral Health Treatment Services Locator (<https://findtreatment.samhsa.gov>).

**The 2016 N-SSATS is easy to complete on the web.** In fact, if you completed the N-SSATS last year, you will find that your responses to questions that typically do not change from year to year have been pre-filled in your 2016 online questionnaire. Just log on to:

**<https://survey.nssats.com>**

The unique USER ID and PASSWORD assigned to this facility, at the location shown above, are:

**USER ID:** [field 2]

**PASSWORD:** [field 3]

If you have any questions regarding the survey or would like a paper version of the questionnaire, please contact the N-SSATS toll-free helpline at **1-888-324-8337**. Our staff will be available to assist you Monday thru Friday 8 a.m. to 8 p.m. (Eastern Time). **If you prefer, you can send an email to [nssatsweb@mathematica-mpr.com](mailto:nssatsweb@mathematica-mpr.com).**

We look forward to receiving your response, which will help assure that the information collected through the N-SSATS is as complete and accurate as possible.

Sincerely,

Data Collection Manager  
National Survey of Substance Abuse Treatment Services