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# Function Report - Child Age 6 to 12th Birthday

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## Filling Out The Function Report

IF YOU NEED HELP COMPLETING ANY PART OF THIS FORM, CONTACT YOUR SOCIAL SECURITY OFFICE. WE WILL HELP YOU.

The information that you give us on this form will be used by the office that makes the disability decision on the child's claim. You can help them by completing as much of the form as you can.

- Print or type.
- Do not ask a doctor or hospital to complete this form.
- Be sure to explain your answer if an explanation is requested or needed.
- If more space is needed to answer any of the questions, please use the "REMARKS" section and show the number of the question being answered.

The information we ask for on this form tells us how you think the child's illnesses or injuries affect the way he or she does many of his or her usual activities.

**PLEASE REMOVE THIS SHEET BEFORE  
RETURNING THE COMPLETED FORM.**

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## Privacy Act Statement

### Collection and Use of Personal Information

Sections 1614 and 1631(e)(1), of the Social Security Act, as amended, and 20 CFR 416.924(a), authorize us to collect this information. We will use the information you provide on behalf of the child to determine his or her eligibility for Supplemental Security Income (SSI) payments based on disability.

Furnishing us the information is voluntary. However, failing to provide all or part of the requested information may prevent our making an accurate and timely decision on the claim.

We rarely use the information you supply for any purpose other than to make a decision regarding the child's eligibility for SSI payments. However, we may use it for the administration and integrity of our programs. We may also disclose the information to another person or to another agency in accordance with approved routine uses, including but not limited to the following:

1. To enable a third party or an agency to assist us in establishing rights to our benefits and coverage;
2. To comply with Federal laws requiring the release of information from our records (e.g., to the Government Accountability Office and Department of Veterans Affairs);
3. To make determinations for eligibility in similar health and income maintenance programs at the Federal, State, and local level; and,
4. To facilitate statistical research, audit, and investigatory activities necessary to ensure the integrity and improvement of our programs (e.g., to the Bureau of the Census and to private entities under contract with us).

We may also use the information you provide in computer matching programs. Matching programs compare our records with records kept by other Federal, State, or local government agencies. We use the information from these programs to establish or verify a person's eligibility for federally funded and administered benefit programs and for repayment of incorrect payment's or delinquent debts under these programs.

A complete list of routine uses of this information is available in our Privacy Act System of Records Notice 60-0089, entitled, Claims Folders Systems. Additional information about this and other system of records notices and our programs is available on-line at [www.socialsecurity.gov](http://www.socialsecurity.gov) or at your local Social Security office.

**Paperwork Reduction Act Statement** - This information collection meets the requirements of 44 U.S.C. § 3507, as amended by Section 2 of the Paperwork Reduction Act of 1995. You do not need to answer these questions unless we display a valid Office of Management and Budget control number. We estimate that it will take about 20 minutes to read the instructions, gather the facts, and answer the questions. **SEND THE COMPLETED FORM TO YOUR LOCAL SOCIAL SECURITY OFFICE. The office is listed under U. S. Government agencies in your telephone directory or you may call Social Security at 1-800-772-1213 (TTY 1-800-325-0778).** *You may send comments on our time estimate above to: SSA, 1338 Annex Building, Baltimore, MD 21235-6401. Send only comments relating to our time estimate to this address, not the completed form.*

**FUNCTION REPORT - CHILD  
AGE 6 TO 12th BIRTHDAY**

**SECTION 1 - IDENTIFYING INFORMATION**

<b>1.</b>	<p><b>A. Print NAME OF CHILD:</b></p> <p>FIRST _____</p> <p>MIDDLE _____</p> <p>LAST _____</p>		
	<p><b>B. Child's SOCIAL SECURITY NUMBER:</b></p> <p>_____</p>		
	<p><b>C. Child's DATE OF BIRTH:</b></p> <p>_____</p> <p style="text-align: center;">Month/Day/Year</p>		
	<p><b>D. PERSON COMPLETING FORM</b></p> <p>NAME: _____</p> <p>RELATIONSHIP TO CHILD: _____</p> <p>DATE FORM COMPLETED: _____</p> <p style="text-align: center;">Month/Day/Year</p>		
	<p>DAYTIME TELEPHONE NUMBER <i>(including Area Code)</i>:</p> <p>_____</p>		
	<p>MAILING ADDRESS <i>(Number and Street, Apt. No. (if any), P.O. Box, or Rural Route)</i>:</p> <p>_____</p>		
	<p>CITY</p>	<p>STATE</p>	<p>ZIP CODE</p>

**SECTION 2 - FUNCTION DETAILS**

2. A. Does the child have problems seeing?

YES (Continue)

NO (Go to 2.B.)

If "yes," please mark every statement below that is generally true about the child:

Child uses glasses or contact lenses. If the child has problems seeing even with glasses or contact lenses, please explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Child cannot be fitted for glasses or contact lenses. Explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Child has other seeing problems. If so, please describe:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B. Does the child have problems hearing?

YES (Continue)

NO (Go to 2.C.)

If "yes," please mark every statement below that is generally true about the child:

Child uses hearing aid(s). If the child has problems hearing even with a hearing aid(s) OR has trouble using a hearing aid, please explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Child cannot be fitted for hearing aid(s).

Child has other hearing problems. If so, please describe:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Child uses American Sign Language.

Child reads lips.





2. E. Is the child's ability to progress in learning limited?

- YES (Continue)
- NO (Go to 2.F.)
- NOT SURE (Continue)

If "yes," or "not sure," please tell us what the child does or can do by checking "yes" or "no" for each of the following:

- Yes**    **No**   Read capital letters of alphabet
- Yes**    **No**   Read capital letters and small letters
- Yes**    **No**   Read simple words
- Yes**    **No**   Read and understands simple sentences
- Yes**    **No**   Read and understands stories in books or magazines
- Yes**    **No**   Print some letters
- Yes**    **No**   Print name
- Yes**    **No**   Write in longhand (script)
- Yes**    **No**   Spell most 3-4 letter words
- Yes**    **No**   Write a simple story with 6-7 sentences
- Yes**    **No**   Add and subtract numbers over 10
- Yes**    **No**   Knows days of the week and months of the year
- Yes**    **No**   Understands money - can make correct change
- Yes**    **No**   Tells time

If necessary, please explain. In addition, please tell us anything else you think we should know about the child's ability to progress in learning:

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G. Does the child's impairment(s) affect his or her behavior with other people?

- YES (Continue)
- NO (Go to 2.H.)
- NOT SURE (Continue)

If "yes," or "not sure," please tell us what the child does or can do by checking "yes" or "no" for each of the following:

- Yes  No Has friends his or her own age
- Yes  No Can make new friends
- Yes  No Generally gets along with you or other adults
- Yes  No Generally gets along with school teachers
- Yes  No Plays team sports (for example, baseball, basketball, soccer)

If necessary, please explain. In addition, please tell us anything else you think we should know about the child's behavior with other people:

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2. H. Does the child's impairment(s) affect his or her ability to help himself or herself and cooperate with others in taking care of personal needs?

- YES (Continue)
- NO (Go to 2.I.)
- NOT SURE (Continue)

If "yes," or "not sure," please tell us what the child does or can do by checking "yes" or "no" for each of the following:

- Yes**    **No**   Uses zipper by self
- Yes**    **No**   Buttons clothes by self
- Yes**    **No**   Ties shoelaces
- Yes**    **No**   Takes a bath or shower without help
- Yes**    **No**   Brushes teeth
- Yes**    **No**   Combs or brushes hair
- Yes**    **No**   Washes hair by self
- Yes**    **No**   Chooses clothes by self
- Yes**    **No**   Eats by self using a knife, fork, and spoon
- Yes**    **No**   Picks up and puts away toys
- Yes**    **No**   Hangs up clothes
- Yes**    **No**   Helps around the house (for example, washes or dries dishes, makes bed(s), sweeps/vacuums floor, rakes or mows yard, helps with laundry)
- Yes**    **No**   Does what he or she is told most of the time
- Yes**    **No**   Obeys safety rules; for instance, looks for cars before crossing street
- Yes**    **No**   Gets to school on time
- Yes**    **No**   Accepts criticism or correction

If necessary, please explain. In addition, please tell us anything else you think we should know about the child's ability to help him or herself and cooperate with others in caring for personal needs:

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2. I. Is the child's ability to pay attention and stick with a task limited?

- YES (Continue)
- NO (Go to 2.J.)
- NOT SURE (Continue)

If "yes," or "not sure," please tell us what the child does or can do by checking "yes" or "no" for each of the following:

- Yes     No    Keeps busy on his/her own
- Yes     No    Finishes things he or she starts
- Yes     No    Works on arts and crafts projects (draws, paints, knits, does woodwork)
- Yes     No    Completes homework
- Yes     No    Completes chores most of the time

If necessary, please explain. In addition, please tell us anything else you think we should know about the child's ability to pay attention and stick with a task:

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J. Please tell us anything else about the child that you think we should know.

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