

DEPARTMENT OF HOMELAND SECURITY
U.S. Coast Guard
**VESSEL RENEWAL NOTIFICATION
APPLICATION FOR RENEWAL**

OMB No: 1625-0027
Form Expires: 06/30/2016

**RETURN TO: NATIONAL VESSEL DOCUMENTATION CENTER
PO BOX 1119
FALLING WATERS, WV 25419-1119**

NOTICE: A FEE OF \$26 PER VESSEL IS REQUIRED TO RENEW CURRENT CERTIFICATES OF DOCUMENTATION (CODS).

RENEWAL REQUESTS RECEIVED UP TO 30 DAYS AFTER THE EXPIRATION DATE OF THE COD WILL BE CONSIDERED 'LATE' AND WILL REQUIRE PAYMENT OF A \$5 LATE FEE (TOTAL PAYMENT OF \$31.00).

RENEWAL REQUESTS RECEIVED 31 DAYS AFTER THE EXPIRATION DATE OF THE COD WILL RESULT IN THE COD BEING 'EXPIRED' AND WILL REQUIRE REINSTATEMENT, WITH A PAYMENT OF \$84.00. FOR MORE INFORMATION ON REINSTATEMENT, VISIT OUR WEBSITE AT www.uscg.mil/nvdc → INSTRUCTIONS AND FORMS → REPLACEMENT AND REINSTATEMENT DOCUMENTATION.

PAYMENT OPTIONS

1. **PAY ONLINE** (single vessels only): To pay electronically, visit our website at www.uscg.mil/nvdc → Order Products Online → Renew (or Late Renewal) and follow instructions. You will need your Official Number to complete the payment process.

CUSTOMERS WHO PAY ONLINE ARE NOT REQUIRED TO SUBMIT A SEPARATE CG-1280.

2. **PAY BY CREDIT CARD, CHECK OR MONEY ORDER** (*single vessels and/or Fleets*): If paying by credit card, submit completed CG-1280 and CG-7042 AUTHORIZATION FOR CREDIT CARD TRANSACTIONS. If paying by check or money order, submit completed CG-1280 and check or money order payable to: U.S. Coast Guard

COMPLETING THE CG-1280:

1. If the CG-1280 was mailed to you, sign, date and indicate Capacity of Person signing. Enter change of address information if applicable.
2. If you obtained a blank, fillable form from our website, insert name and address in upper left corner of form to the left of the NVDC return address. Enter change of address information below, if applicable. Sign, date, indicate Capacity of Person signing AND enter Vessel Name and Official Number in block titled VESSEL NAME AND OFFICIAL #.

NOTE: Contact the National Vessel Documentation Center at (800) 799-8362 or (304) 271-2400 Eastern Standard Time to make any change **other than address**. Mail completed form and payment to the address listed above, or e-mail to VDC-PF-NVDCRENEWALS@USCG.MIL

POTENTIAL PENALTIES FOR FALSE STATEMENTS OR REPRESENTATION BY OWNER OR REPRESENTATIVE: VESSEL FORFEITURE (46 USC 12151) AND FINE AND/OR IMPRISONMENT (18 USC 1001).

AN AGENCY MAY NOT CONDUCT OR SPONSOR AND A PERSON IS NOT REQUIRED TO RESPOND TO A COLLECTION OF INFORMATION UNLESS IT DISPLAYS A VALID OMB CONTROL NUMBER. THE COAST GUARD ESTIMATES THAT THE AVERAGE BURDEN FOR THIS FORM IS 5 MINUTES. YOU MAY SUBMIT ANY COMMENTS CONCERNING THE ACCURACY OF THIS BURDEN ESTIMATE OR ANY SUGGESTIONS FOR REDUCING THE BURDEN TO: U.S. COAST GUARD, NATIONAL VESSEL DOCUMENTATION CENTER, 792 T J JACKSON DRIVE, FALLING WATERS, WEST VIRGINIA 25419 OR OFFICE OF MANAGEMENT AND BUDGET, PAPERWORK REDUCTION PROJECT (1625-0027), WASHINGTON, DC 20593.

PLEASE INDICATE ADDRESS CHANGE BELOW, IF ANY. (A PHYSICAL ADDRESS IS REQUIRED WHEN USING A POST OFFICE BOX.)

NAME	E-MAIL ADDRESS
PHYSICAL ADDRESS	P.O. BOX
CITY, STATE, ZIP	CITY, STATE, ZIP

I CERTIFY THAT THE RECITATIONS CONCERNING THE VESSEL: NAME, TONNAGE, DIMENSIONS, PROPULSION, OWNERSHIP, HAILING PORT, RESTRICTIONS, ENTITLEMENTS, REMARKS AND ENDORSEMENTS CONTAINED IN THE CERTIFICATE OF DOCUMENTATION REMAIN ABSOLUTELY THE SAME. CONTACT THE NATIONAL VESSEL DOCUMENTATION CENTER FOR ANYTHING OTHER THAN CHANGE OF ADDRESS.

VESSEL NAME AND OFFICIAL #

AUTHORIZED SIGNATURE		SEQUENCE # COD EXPIRES VESSEL NAME OFFICIAL #
CAPACITY OF PERSON SIGNING (OWNER/AGENT)	DATE	