

Before starting has a short introductory message and no interactive components. It still needs to be uploaded into the system.

The screenshot displays the eForms application interface. On the left is a navigation menu with sections like 'Applicant Name', 'Applicant Number', 'Project Name', 'Project Number', and a detailed list of application steps from 1A to 7C. The main content area is titled 'Reference Submissions' and contains a 'View' button, a 'Step' dropdown menu, and a message stating 'This list contains no items'. There are 'Back' and 'Next' buttons at the bottom of the main area.

Recipients will have two submissions to reference: Their original application, and the HUD award summary

Reference Submissions: Allows recipients to view their original application and a summary of their HUD conditional award.

eForms
Logout

Application Name:
Application Name

Application Number:
Application Number

Project Name:
Project Name

Agency/Division/Office/Project Name:
Agency/Division/Office/Project Name

HUD Project Number:
HUD Project Number

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[Administrative Acknowledgement](#)

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[Project Information](#)

[Certification](#)

[Resolutions](#)

1A. Application Type - N/A

1B. Legal Applicant - N/A

1C. Applicant Details - N/A

1D. Congressional District(s) - N/A

1E. Compliance - N/A

1F. Disbursement - N/A

Part 1 - Recipient and Related Information

2A. Subapplicants

Part 2 - Project Information

3A. Project Detail

3B. Capabilities

Part 4 - Housing, Services, and HHC

4A. Services

4B. Housing Type

Part 5 - Performance and Outreach Information

5A. Yearly Goals

5B. Subapplicants

5C. Outreach

Part 6 - Performance Measures

6B. Additional Performance Measures

Part 7 - Budget Information

7A. Funding Request

7B. Summary Budget

7C. Source of Leverage

Submission Summary

Being Reviewed

PROJECT_ROUTING

[Signed by POP](#)

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Recipient Acknowledgement

Instructions: [show]

This text box presents comments and alerts, recorded by the Field Office, that do not qualify as issues or conditions.

HUD Award	Recipient Acknowledgement	Conditions Applicable to All Projects
<input type="checkbox"/>	<input type="checkbox"/>	<p>1. Incomplete or missing certification forms. The following certification forms were either incomplete or missing from the award Applicant Profile. The form(s) must be completed and uploaded into the Applicant Profile in e-Form before HUD can execute a grant agreement. Please notify the local HUD Field Office once this condition has been satisfied in e-Form:</p> <ul style="list-style-type: none"> a. Disclosure of Lobbying Activities, (if lobbying) (SF-PULL) b. Recipient Disclosure/Update Report (HUD form 2880) c. Drug-Free Workplace (HUD form 90070)
<input type="checkbox"/>	<input type="checkbox"/>	<p>2. Conducting business in accordance with core values and ethical standards not confirmed. Before HUD can execute the grant agreement, the recipient must upload its code of conduct into the Applicant Profile in e-Form. The recipient must satisfy this condition before HUD can execute a grant agreement. Please notify the local HUD Field Office once this condition has been satisfied.</p>
<input type="checkbox"/>	<input type="checkbox"/>	<p>3. System for Award Management (SAM) was not recorded.</p>
<input type="checkbox"/>	<input type="checkbox"/>	<p>4. Proposed project participants.</p>
<input type="checkbox"/>	<input type="checkbox"/>	<p>5. Assisting homeless under other Federal statutes.</p>
<input type="checkbox"/>	<input type="checkbox"/>	<p>6. Special performance/capacity. Before grant agreement execution, the recipient must provide a written, comprehensive management plan addressing the capacity concerns listed below.</p> <ul style="list-style-type: none"> a. Outstanding obligation to HUD that is in arrears or no payment schedule established. b. Unresolved construction delays, or monitoring or audit findings. c. History of poor financial management/drawdown issues. d. History of low occupancy levels. e. Lack of experience in administering the project type. f. Other capacity issues (specified below).
<input type="checkbox"/>	<input type="checkbox"/>	<p>7. APR not submitted.</p>
<input type="checkbox"/>	<input type="checkbox"/>	<p>8. Unclear expansion activities.</p>
<input type="checkbox"/>	<input type="checkbox"/>	<p>9. Ineligible budget combinations. The following funds were requested within the same project and cannot be used for the same unit and/or structure:</p> <ul style="list-style-type: none"> a. Leasing and acquisition, rehabilitation, and new construction b. Tenant-based rental assistance and acquisition, rehabilitation, and new construction c. Short-term/Medium term rental assistance and acquisition, rehabilitation, and new construction d. Rental assistance and leasing e. Rental assistance and operating
<input type="checkbox"/>	<input type="checkbox"/>	<p>10. Match not demonstrated.</p>
<input type="checkbox"/>	<input type="checkbox"/>	<p>11. Administration of leasing awards.</p>
<input type="checkbox"/>	<input type="checkbox"/>	<p>12. Other policy and program related conditions:</p> <p>Conditions Applicable for PH Projects</p> <p>a. New Projects: For permanent housing bonus funds that are being awarded, no more than 20 percent of the total of the grant's eligible project costs for each grant (grant total minus project administration costs up to 10 percent) may be used for case management. HUD will not fund any supportive services other than case management for the Permanent Housing Bonus projects. The remaining 80 percent of the grant's eligible project costs must be used for eligible housing costs (i.e., new construction, acquisition, rehabilitation, leasing, rental assistance, or operating costs). Before HUD can execute the grant agreement, the Supportive Services budget must be revised to include only case management for no more than 20 percent of the project's total costs. Recipients will have the option to redistribute the additional funds to eligible housing costs (i.e., new construction, acquisition, rehabilitation, leasing, rental assistance, or operating costs).</p> <p>b. Renewal Projects: For a Samaritan Housing Initiative (as stated in the FY2009, FY2010, FY2011, and FY2012 CoC NDPA's) or permanent housing bonus (as stated in the FY2009, FY2010, and FY2011 CoC NDPA's), no more than 20 percent of the total of the grant's eligible project costs for each grant (grant total minus project administration costs up to 10 percent) may be used for case management. HUD will not fund any supportive services other than case management for Renewal Samaritan Housing Initiative or permanent housing bonus projects. The remaining 80 percent of the grant's eligible project costs must be used for eligible housing costs (i.e., leasing, rental assistance, or operating costs). Before HUD can execute the grant agreement, the Supportive Services budget must be revised to include only case management for no more than 20 percent of the project's total costs. Recipients will have the option to redistribute the additional funds to eligible housing costs (i.e., leasing, rental assistance, or operating costs).</p> <p>Conditions Applicable for TH and RHR Projects</p> <p>14. Recipient was awarded funds under the 2008 Rapid Re-Housing for Families Demonstration program.</p> <p>Conditions Applicable For Dedicated HMIF</p> <p>15. Unclear HMIS Lead Agency.</p>

Save Save & Print Save & Exit

Back Home

Clear Screen

Issues and Conditions: Allows recipients to view and acknowledge the conditions (if any) placed on their grant that they must satisfy prior to grant agreement.

Applicant Name:
Applicant Number:
Project Name:
Project Number:
Applicant Office/Project Name:
Applicant Project Number:

e-Form Preview
 Applicant Technical Submission
 Before Starting
 Reference Submissions
 Issues, Conditions and Alerts
 Acknowledgements
Attachments
 Adjustments
 Admin Costs
 Project Milestones
 Certification
 Attachments
 1A. Application Type - N/A
 1B. Legal Applicant - N/A
 1C. Application Details - N/A
 1D. Congressional District(s) - N/A
 1E. Compliance - N/A
 1F. Declaration - N/A
 Part 2 - Recipient and Subrecipient Information
 2A. Subrecipients
 Part 3 - Project Information
 3A. Project Detail
 3B. Description
 Part 4 - Housing, Services, and HMIS
 4A. Services
 4B. Housing Type
 Part 5 - Participants and Outreach Information
 5A. Households
 5B. Subpopulations
 5C. Outreach
 Part 6 - Performance Measures
 6A. Additional Performance Measures
 Part 7 - Budget Information
 7A. Funding Request
 7B. Summary Budget
 7C. Sources of Leverage

Issues and Conditions Attachments

Instructions: [show]

Document Type	Required?	Download	Document Description	Date Attached
1) Attachment(s)	No	--	--	No Attachment
2) Attachment(s)	No	--	--	No Attachment
3) Attachment(s)	No	--	--	No Attachment
4) Attachment(s)	No	--	--	No Attachment
5) Attachment(s)	No	--	--	No Attachment

Issues and Conditions Attachments: Allows recipients to attach documentation related to the resolution of conditions.

Adjustment Name
 Application Number
 Project Name
 Project Number
 Service/Program

Form Review

Applicant Technical Submission

Before Starting
 National Submissions
 Issues, Conditions and Alerts
 Acknowledgements
 Attachments
 Assignments
 Admin Clats
 Project Histories
 Certification
 Advances

1A. Application Type - N/A
 1B. Legal Applicant - N/A
 1C. Application Details - N/A
 1D. Congressional District(s) - N/A
 1E. Compliance - N/A
 1F. Declaration - N/A
 Part 2 - Recipient and Subrecipient Information
 2A. Subrecipients
 Part 3 - Project Information
 3A. Project Detail
 3B. Description
 Part 4 - Housing, Services, and HMIS
 4A. Services
 4B. Housing Type
 Part 5 - Participants and Outreach Information
 5A. Households
 5B. Subpopulations
 5C. Outreach
 5D. Discharge Policy
 Part 6 - Performance Measures
 6A. Standard (PH Projects)
 6A. Standard (TH Projects)
 6A. Standard (SSO Projects)
 6B. Additional Performance Measures
 Part 7 - Budget Information
 7A. Funding Request
 7B. Acquisition/Rehabilitation/New Construction Budget
 7C. Leased Units
 7D. Leased Structures
 7E. Short-term / Medium-term Rental Assistance
 7F. Long-term Rental Assistance
 7G. Supp. Svcs. Budget
 7H. Operating
 7I. HMIS Budget
 7J. Summary Budget
 7K. Sources of Leverage

Submission Summary
 Bring Forward
 PROJECT BOOKING

Support by PDF
 Get PDF Viewer

Back to the e.Forms List

Adjustments

Instructions: [show]

* Do you wish to make changes to your application? [v]

Formlets selected for Adjustment

Part 1 - SF-424

- 1A. Application Type (N/A)
- 1B. Legal Applicant (N/A)
- 1C. Application Details (N/A)
- 1D. Congressional District(s)
- 1E. Compliance (N/A)
- 1F. Declaration (N/A)

Part 2 - Recipient and Subrecipient Information

- 2A. Subrecipients
- 2B. Experience

Part 3 - Project Information

- 3A. Project Detail
- 3B. Description
- 3C. HMIS Expansion
- 3C. Expansion

Part 4 - Housing, Services, and HMIS

- 4A. HMIS Standards
- 4A. HMIS Timetable
- 4B. Services
- 4B. SSO
- 4B. Housing Type

Part 5 - Participants and Outreach Information

- 5A. Households
- 5B. Subpopulations
- 5C. Outreach
- 5D. Discharge Policy

Part 6 - Performance Measures

- 6A. Standard (PH Projects)
- 6A. Standard (TH Projects)
- 6A. Standard (SSO Projects)
- 6B. Additional Performance Measures

Part 7 - Budget Information

- 7A. Funding Request
- 7B. Acquisition/Rehabilitation/New Construction Budget
- 7C. Leased Units
- 7D. Leased Structures
- 7E. Short-term / Medium-term Rental Assistance
- 7F. Long-term Rental Assistance
- 7G. Supp. Svcs. Budget
- 7H. Operating
- 7I. HMIS Budget
- 7J. Summary Budget
- 7K. Sources of Leverage

Adjustments: Allows recipients to select project information formlets (from their application and prepopulated with application data) for adjustment. The relevant forms can then be selected from the left hand menu and edited. Most recipients will edit little or no information. The formlets available depend on type of project.

Applicant Name:
Applicant Number:
Project Name:
Project Program Office Project Name:
Project Number:
Solicitation Project Number

eForm Preview

Applicant Technical Submission

Before Starting
Reference Submissions
Issues, Conditions and Alerts
Acknowledgement
Attachments
Adjustments
Admin Costs
Project Milestones
Certification
Attachments

1A. Application Type - N/A
1B. Legal Applicant - N/A
1C. Application Details - N/A
1D. Congressional District(s) - N/A
1E. Compliance - N/A
1F. Declaration - N/A
Part 2 - Recipient and Subrecipient Information
2A. Subrecipients
Part 3 - Project Information
3A. Project Detail
3B. Description

Administrative Costs

Instructions: [show]

Total Assistance Requested for Administration:

	Administrative Costs:	Year 1	Year 2	Year 3	Year 4	Year 5	Total
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
7.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
8.	Totals for Itemized Administrative Costs	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
9.	Amount for the Recipient	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
10.	Amount for the Subrecipient	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Administration Costs: Allows recipients to detail their administration costs over the course of the grant term.

Applicant Name:
Applicant Name
Applicant Number:
Applicant Number
Project Name:
Project Name
Project Number:
Project Number

e-Form Preview

Applicant Technical Submission

Before Starting
Reference Submissions
Issues, Conditions and Alerts
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Admin Costs
Project Milestones
Certification
Attachments

1A. Application Type - N/A
1B. Legal Applicant - N/A
1C. Applicant Details - N/A
1D. Congressional District(s) -
N/A
1E. Compliance - N/A
1F. Declaration - N/A

Part 2 - Recipient and Subrecipient Information
2A. Subrecipients

Part 3 - Project Information
3A. Project Detail
3B. Description

Part 4 - Housing, Services, and HHES

Project Milestones

* Enter the number of days from the execution of the grant agreement that each of the following milestones will occur, for each structure in the project. If the project has only one structure or no structures, complete only column A. Enter "N/A" if the event is not applicable.

Project Milestone	Days from Execution of Grant Agreement Structure A	Days from Execution of Grant Agreement Structure B	Days from Execution of Grant Agreement Structure C	Days from Execution of Grant Agreement Structure D
Closing on purchase of land, structure, or execution of lease	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Last unit leased, if leasing scattered units	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Rehabilitation started	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Rehabilitation completed	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
New construction started	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
New construction completed	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Operations staff hired	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Residents begin to occupy	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Supportive services begin	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Facility near 100% occupied	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Enrollment in supportive services near 100% capacity	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Project Milestones: Allows recipients to provide estimated deadlines concerning only the relevant milestones among the milestones listed. Only a few milestones will be relevant to any given project.

The screenshot shows the 'eForms' interface. On the left is a navigation menu with items like 'e-Form Review', 'Applicant Technical Submittal', 'e-Form Starting', 'Reference Submittals', 'Track Conditions and Alerts', 'Acknowledgment', 'Miscellaneous', and 'Adjustments'. The main content area is titled 'Certification' and contains three radio button options:

- General Cert:** I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001).
- Match Cert:** I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001).
- Site Control Cert:** I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001).

Below the text are several buttons: 'Save', 'Save & Next', 'Save & End', 'Done', 'Next', and 'Open Saving'.

Certification language for the general cert, Match cert, and Site control cert still need to be uploaded.

Certification: Allows recipients to certify that the information entered is accurate (General Cert), that they will meet their future Match commitments made in the application (Match Cert), and, if applicable to the project type, they will meet their Site Control commitments (Site Control Cert).

Applicant Name:
Applicant Name
Applicant Number:
Applicant Number
Project Name:
Project Name
Project Number:
Project Number
Sample Project Number:
Sample Project Number

e-Form Preview

Applicant Technical Submission

Before Starting

Reference Submissions

Issues, Conditions and Alerts

Acknowledgment

Attachments

Adjustments

Admin Tools

Project Histories

Certification

Attachments

1A. Application Type - N/A
1B. Legal Applicant - N/A
1C. Application Details - N/A

Attachments

Instructions [show]

Document Type	Required?	Download	Document Description	Date Attached
011 Site Control 1	No	--		No Attachment
041 Site Control 2	No	--		No Attachment
031 Site Control 3	No	--		No Attachment
041 Environmental Review 1	No	--		No Attachment
051 Environmental Review 2	No	--		No Attachment
061 Environmental Review 3	No	--		No Attachment
071 Match Documentation	No	--		No Attachment
081 Job Descriptions	No	--		No Attachment
091 Documentation of Financial Feasibility (New Construction, Acquisition, Rehabilitation)	No	--		No Attachment
101 Zoning Documentation	No	--		No Attachment
111 Other Attachment(s)	No	--		No Attachment

Attachments: Allows recipients to attach documentation that confirms that they meet their technical submission requirements, as applicable.

Applicant Name:
 Funding Agency Name
Applicant Number:
 Funding Agency Number
Project Name:
 Funding Agency Office Project Name
Project Number:
 Funding Agency Number

Form Review
 Applicant Technical Submission

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[1A. Application Type - N/A](#)
[1B. Legal Applicant - N/A](#)
[1C. Application Details - N/A](#)
[1D. Congressional District\(s\) - N/A](#)
[1E. Compliance - N/A](#)
[1F. Declaration - N/A](#)
[Part 2 - Recipient and Subrecipient Information](#)
[2A. Subrecipients](#)
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[Part 4 - Housing, Services, and HMD](#)
[4A. Services](#)
[4B. Housing Type](#)
[Part 5 - Participants and Outreach Information](#)
[5A. Households](#)
[5B. Subpopulations](#)
[5C. Outreach](#)
[Part 6 - Performance Measures](#)
[6B. Additional Performance Measures](#)
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[7A. Funding Request](#)
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[Submission Summary](#)
[Bring Forward PROJECT OUTING](#)

Submission Summary

[Instructions: \[show\]](#)

Page	Last Updated
Reference Submissions	No Input Required
Acknowledgement	Please Complete
Attachments	No Input Required
Admin Costs	Please Complete
Project Milestones	Please Complete
Certification	Please Complete
Attachments	No Input Required
1A. Application Type - N/A	No Input Required
1B. Legal Applicant - N/A	No Input Required
1C. Application Details - N/A	No Input Required
1D. Congressional District(s) - N/A	No Input Required
1E. Compliance - N/A	No Input Required
1F. Declaration - N/A	No Input Required
2A. Subrecipients	No Input Required
3A. Project Detail	Please Complete
3B. Description	Please Complete
4A. Services	Please Complete
4B. Housing Type	Please Complete
5A. Households	Please Complete
5B. Subpopulations	No Input Required
5C. Outreach	Please Complete
6B. Additional Performance Measures	No Input Required
7A. Funding Request	Please Complete
7J. Summary Budget	No Input Required
7K. Sources of Leverage	No Input Required

Notes:

- The Recipient has not acknowledged the issues and conditions identified by HUD.
- 4B. Housing Type list must include at least 1 item(s).
- At least one person in the Households Grid must be served.

Submission Summary: Allows recipients to review their submission status and to submit the project.