

## ATTACHMENT 2: GSS Pilot Follow-up Survey Contact Materials

- 1. SURVEY INVITATION EMAIL** (only for Pilot institution coordinators who already submitted GSS data prior to the Pilot Follow-up Survey contact; others will be directed to the survey questions after data is submitted in the GSS Web instrument)

To: [SC/UR EMAIL]

From: [GSS@RTI.ORG]

RE: Thank You and an Important Follow-up from the National Science Foundation

Dear [COORDINATOR NAME]:

On behalf of the National Science Foundation and the National Institutes of Health, I would like to thank you for your participation in the 2016 Pilot data collection of the Survey of Graduate Students and Postdoctorates in Science and Engineering (GSS).

Because the Pilot data collection introduced several new changes from prior GSS, we want your feedback on the efforts of those changes by answering a short survey. Your input will be extremely important in improving the data collection process and technical support provided to you and your colleagues in the next year's GSS.

Please use the log in information below to complete the survey by April 21.

Website: [URL]

User ID: [USERID]

Password: [PASSWORD]

Institution: [SCHOOL NAME]

If you have any questions, please contact Jennifer Pauli at RTI International toll-free at (866) 558-0781 or by e-mail at [gss@rti.org](mailto:gss@rti.org).

Thank you in advance for your continued support of the GSS.

Sincerely,

Kelly H. Kang

Project Officer

Survey of Graduate Students and Postdoctorates in Science and Engineering

National Center for Science and Engineering Statistics

National Science Foundation

## 2. EMAIL FOLLOW-UP (for nonresponding coordinators)

April 17, 2016

To: [SC/UR EMAIL]

From: [GSS@RTI.ORG]

Re: GSS Pilot Follow-up Survey Reminder

Dear [COORDINATOR NAME]:

This is a friendly reminder to complete the Pilot Follow-up Survey for the 2016 Survey of Graduate Students and Postdoctorates in Science and Engineering (GSS).

The survey should take only a few minutes of time but your feedback will be invaluable in helping us to improve the future GSS data collection efforts.

The login information for this short but important survey is provided below. Would you please take the time now to give us your input? We need to hear from you by April 21.

Website: [URL]

User ID: [USERID]

Password: [PASSWORD]

Institution: [SCHOOL NAME]

If you have any questions, please contact Jennifer Pauli at RTI International toll-free at (866) 558-0781 or by e-mail at [gss@rti.org](mailto:gss@rti.org).

We very much look forward to hearing from you, and your continued support of the GSS.

Sincerely,

Kelly H. Kang

Project Officer

Survey of Graduate Students and Postdoctorates in Science and Engineering

National Center for Science and Engineering Statistics

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