

**BURDEN HOURS FOR APPROVED INSURANCE PROVIDERS TO PROVIDE  
REQUIRED INFORMATION**

March 15, 2017

1. Task	2. Estimated Number of Respondents	3. Estimated Number of Responses per Respondent	4. Estimated Total Annual Responses (2 x 3)	5. Estimated Average Time to Respond	6. Estimated Total Burden Hours (4 x 5)
Reporting Information	18	332	5,976	15 minutes (.2500)	1,494
Late Payment of Debt Administrator Reinstatement	18	3	54	45 minutes (.7500)	41
Late Payment of Debt AIP Reinstatement	18	51	918	20 minutes (.3333)	306
Travel time	N/A	N/A	N/A	N/A	0
<b>TOTAL</b>					1,841

2/22/2017

<b>Burden</b>	<b>Letter Types</b>	<b>2014</b>	<b>2015</b>
AIP/RMA	Ineligibility Letters	6,252	5,619
RMA	CAT Debt Letters	440	558
RMA	Cross Servicing Letters	137	256
RMA	Other Letters(A&L)	14	19
<b>Total</b>		<b>6,843</b>	<b>6,452</b>

<b>Burden</b>	<b>Other Collection Points</b>	<b>2014</b>	<b>2015</b>
AIP	Late Payment of Debt AIP Reinstatement	None	None
AIP/RMA	Administrator Reinstatement Requests	None	none

<b>Cost to Mail Letters</b>			
	1st Class Postage	0.49	0.49
	Other costs to send letters (paper, etc)	0.05	0.05
	<b>Total cost to send Letters</b>	<b>0.54</b>	<b>0.54</b>

<b>Burdens</b>			
	AIP Time Burden		
	AIP Wage Burden		
	RMA Time Burden		
	RMA Wage Burden		
	Cost to Mail Letters		
	<b>Total RMA Cost Burden</b>		

2016	Average	Avg Hours	# of Hours based on 15 min avg time
6,080	5,984	0.25	1,496
502	500	0.25	125
147	180	0.25	45
22	18	0.25	5
6,751			1,671

2016	Average	Avg Hours	# of Hours
909	909	0.33	303
50	50	0.75	38

0.47	0.48
0.05	0.05
0.52	0.53

			1,836
	\$	16.57	\$ 30,429

	Annual Salary		1,708
GS 12 Step 6	\$ 82,949	\$ 39.88	\$ 68,115
		\$ 0.53	\$ 905
			\$ 69,020