

Affected Public	Phase	Respondent Type	Activity	No. respondents	Response	Est. Total annual responses	Hours per response	Total Burden Hours
State, Local or Tribal Agencies	Phase 1 SQI: Online	State & Tribal Agency Staff Administering CACFP	Pre-mailing	60	1	60	0.0334	2.004
			Reminder 1	60	1	60	0.0167	1.002
			Reminder 2	30	1	30	0.0167	0.501
			Verification	10	1	10	0.0167	0.167
			FAQ/Break-off	6	1	6	0.0167	0.1002
			Survey plus FAQ	60	1	60	0.4175	25.05
			<b>SLT Agency BURDEN HOURS SUBTOTAL (phase 1)</b>	<b>60.00</b>		<b>226.00</b>		<b>28.82</b>
	Phase 2 Focus Groups: Telephone	State & Tribal Agency Staff Administering CACFP	Recruitment <i>(Recontact respondents from phase 1)*</i>	15	1	15	0.25	3.75
			Focus Groups	9	1	9	1.5	13.5
	<b>State Agencies Subtotal (phase 1 &amp; 2)</b>				<b>60.00</b>		<b>250.00</b>	
Business: For or not-for profit	Phase 1 SQI: Online	Sponsoring Organizations	Pre-mailing	200	1	200	0.0334	6.68
			Reminder 1	100	1	100	0.0167	1.67
			Reminder 2	68	1	68	0.0167	1.1356
			Verification	20	1	20	0.0167	0.334
			FAQ/Break-off	4	1	4	0.0167	0.0668
			Survey plus FAQ	60	1	60	0.4175	25.05
			<b>SO BURDEN HOURS SUBTOTAL</b>	<b>200.00</b>		<b>452.00</b>		<b>34.9364</b>
		Child Care Centers	Pre-mailing	900	1	900	0.0334	30.06
			Reminder 1	450	1	450	0.0167	7.515
			Reminder 2	306	1	306	0.0167	5.1102
			Verification	88	1	88	0.0167	1.4696
			FAQ/Break-off	16	1	16	0.0167	0.2672
			Survey plus FAQ	200	1	200	0.4175	83.5
	<b>CCC BURDEN HOURS SUBTOTAL</b>		<b>900.00</b>		<b>1,960.00</b>		<b>127.92</b>	
	Day Care Homes	Pre-mailing	900	1	900	0.0334	30.06	
		Reminder 1	450	1	450	0.0167	7.515	
		Reminder 2	306	1	306	0.0167	5.1102	
		Verification	88	1	88	0.0167	1.4696	
		FAQ/Break-off	16	1	16	0.0167	0.2672	
		Survey plus FAQ	200	1	200	0.4175	83.5	
		<b>DCH BURDEN HOURS SUBTOTAL</b>	<b>900.00</b>		<b>1,960.00</b>		<b>127.92</b>	
	Phase 2 Focus Groups: Telephone	Sponsoring Organizations	Recruitment*	15	1	15	0.25	3.80
			Focus Groups	9	1	9	1.50	13.50

		SO BURDEN HOURS SUBTOTAL			24.00		17.30
Child Care Centers	Recruitment*	30	1	30	0.25	7.5	
	Focus Groups	18	1	18	1.50	27	
		CCC BURDEN HOURS SUBTOTAL			48.00		34.50
Day Care Homes	Recruitment*	30	1	30	0.25	7.5	
	Focus Groups	18	1	18	1.50	27	
		DCH BURDEN HOURS SUBTOTAL			48.00		34.50
<b>Business Subtotal (Phase 1 &amp; 2)</b>					4,492.00		377.08
<b>ESTIMATED GRAND TOTAL ANNUAL BURDEN HOURS</b>			2,060.00		4,742.00		423.15

\*Note: Recruitment are respondents who participated in phase 1 and will be recontacted to participate in phase 2





(a) Affected Public	Respondent Type	(b) Screeners, Surveys	(c) No. Respon-dents	(d) Frequency of Response	(e) Est. Total Annual Responses per Respondent (c x d)
State, Local or Tribal Agencies	State Agency Staff Administering the CACFP	Mixed mode - Phase 1 SQI or online	60	1	60
	State Agency Staff Administering the CACFP	Phase 2 Telephone Focus Group	9	1	9
<b>Subtotal</b>			<b>60</b>		<b>69</b>
Business-for or not-for Profit	Child Care Centers, Family Day Care Homes or Sponsoring Organizations	Phase 1 SQI	460	1	460
	Child Care Centers, Family Day Care Homes or Sponsoring Organizations	Phase 2 Telephone Focus Group	45	1	45
<b>Subtotal</b>			<b>260</b>		<b>287</b>
<b>Total</b>			<b>520</b>	<b>-</b>	<b>574</b>

(f)	(g)
Hours per Response	Total Burden Hours (e x f)
0.5	30
1.75	15.75
	<b>45.75</b>
0.5	230
1.75	78.75
	<b>308.75</b>
-	<b>354.5</b>