OMB Control # 0584-0524 Expiration Date: 9/30/2019

Attachment H - Scheduling reminder call for research participant

This information is being collected to assist the Food and Nutrition Service (FNS) in developing materials used in the Team Nutrition initiative. This is a voluntary information collection. Under the Privacy Act of 1974 and the FNS System of Record Notice FNS-8, FNS Studies and Reports, any personally identifying information obtained will be kept private to the extent of the law. According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-0524. The time required to complete this information collection is estimated to average 2 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Department of Agriculture. Food and Nutrition Service. Office of Policy Support. 3101 Park Center Drive. Room 1014. Alexandria.

Hello, my name is [name] from Applied Curiosity Research. May I please speak with [participant name]?

[Once the correct person in on the line.]

Hi [participant name] this is [name] from Applied Curiosity Research. I'm calling to remind you about your interview scheduled for [date and time]. Can you confirm that that date and time still works for you?

Great. Did you receive the handout in the mail yet?

[If not] We will resend the handout. Can you confirm the best address that we should send to?

[If yes] Please do not forget to review the handout and complete the online consent form before your interview. Without your consent, we cannot hold the interview.

After the interview your site will receive a \$25 Visa gift card as reimbursement for any expenses you may have had.

We look forward to hearing your thoughts. Good bye.