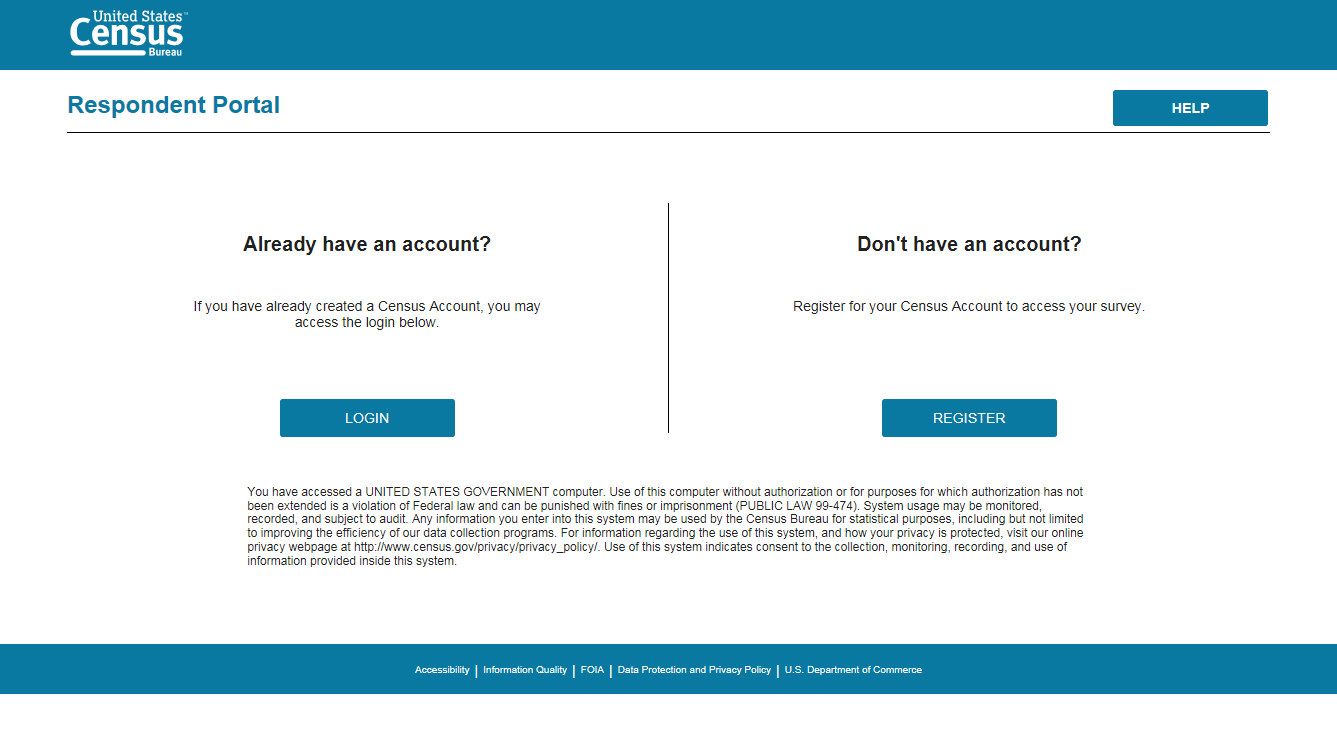
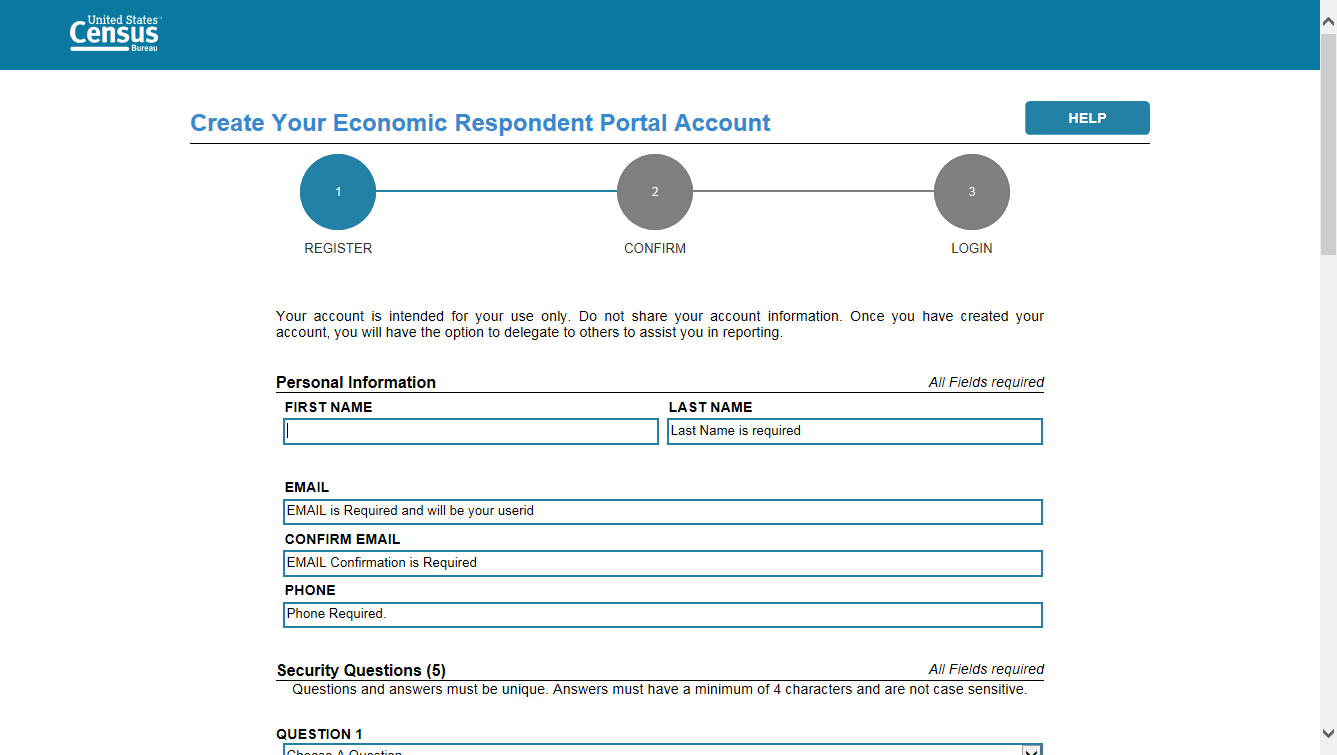
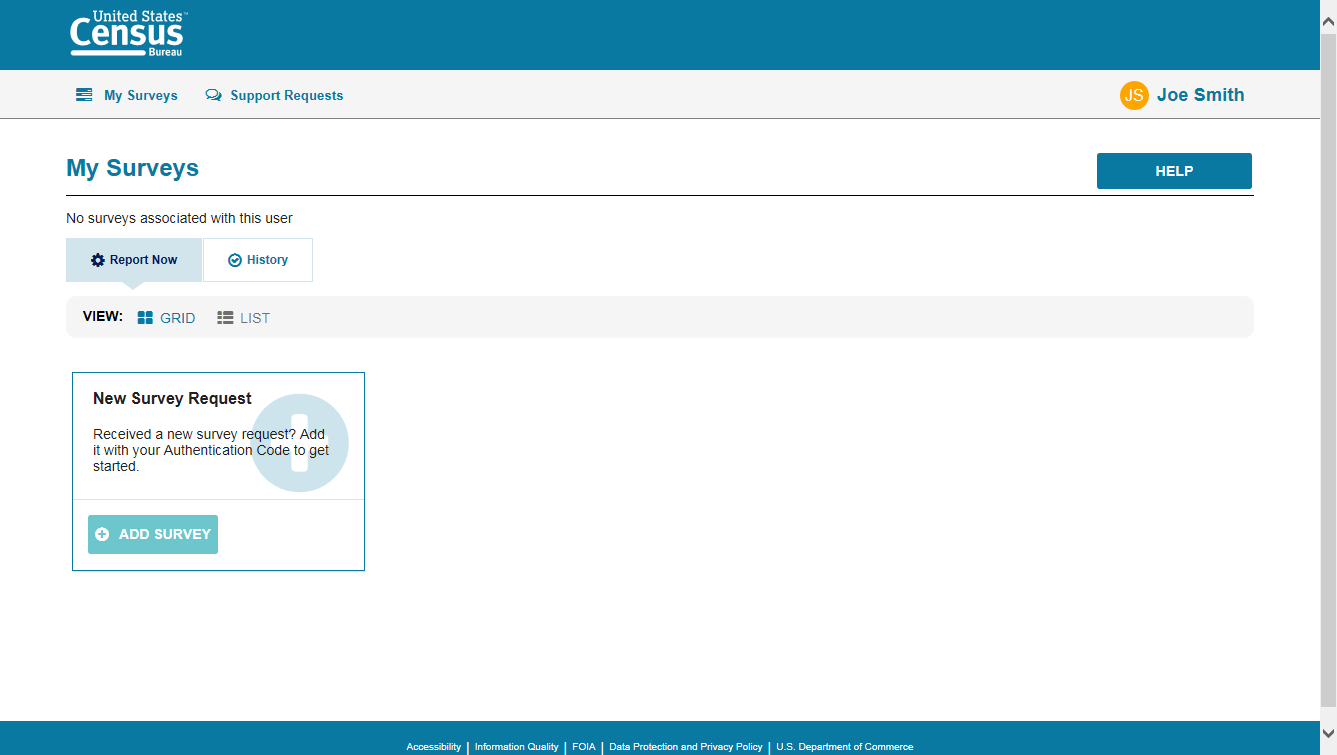
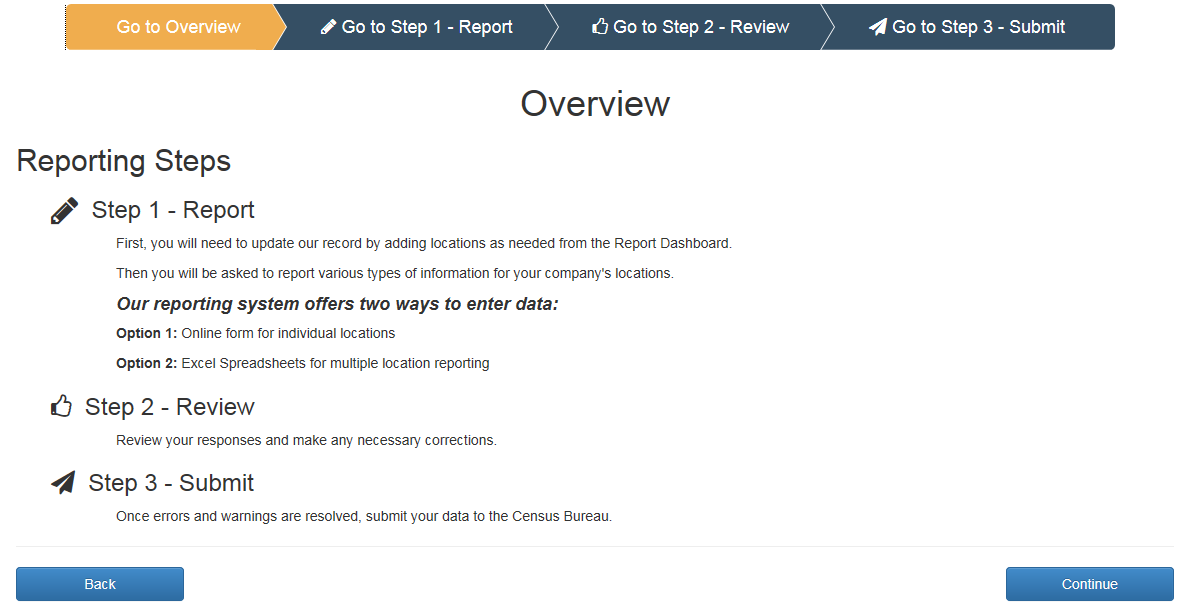
**How-To Video Script Outlines**

1. **Login Screens** (eCorr)
   * Steps to create a new account
   * Creating a profile and answering security questions
   * Entering the authentication code to access your survey

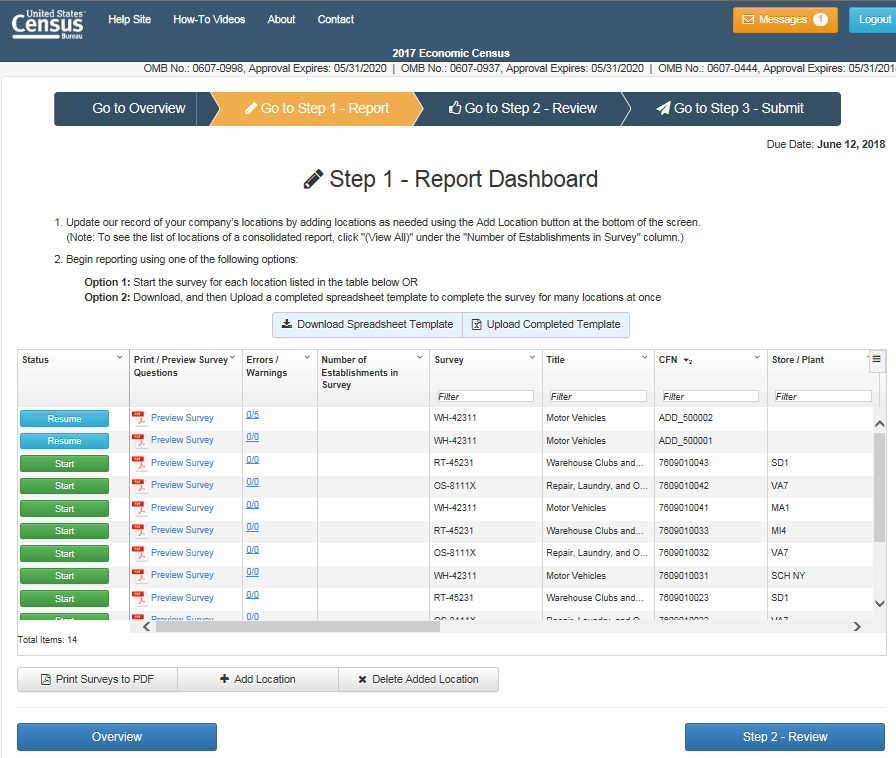
****

****

1. **Dashboard Overview** (From here and below are Centurion)
   * Overview Page: This page describes the basic steps a respondent needs to take to successfully submit their survey.

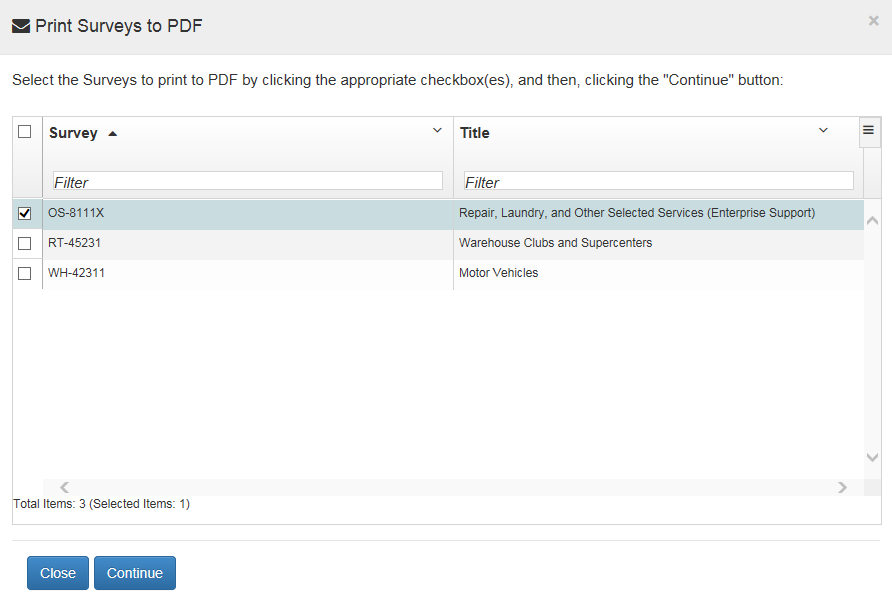
****

* + Site Navigation
    1. The Banner; Horizontal Scrolling; Forward Back Navigation
  + Main Dashboard Features
    1. Filtering; Sorting; Undoing Changes

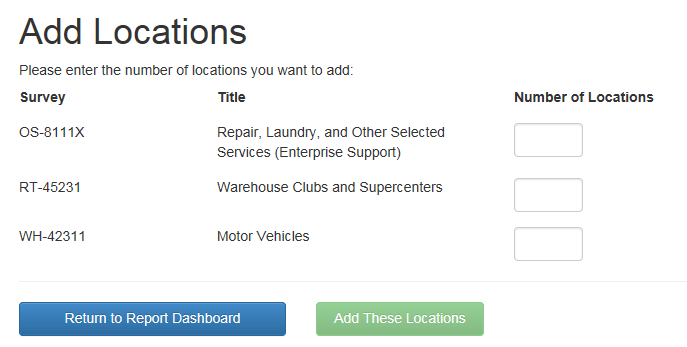


* + How to begin the survey

1. **Print Preview**
   * Printing Full Survey
   * Printing Survey with Responses

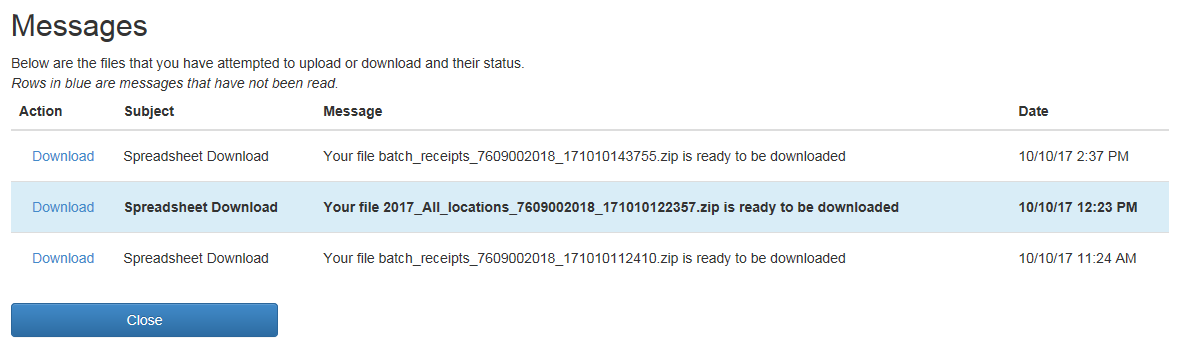
****

1. **Add/Delete Locations**
   * Adding a New Location
     1. Where to find the new information

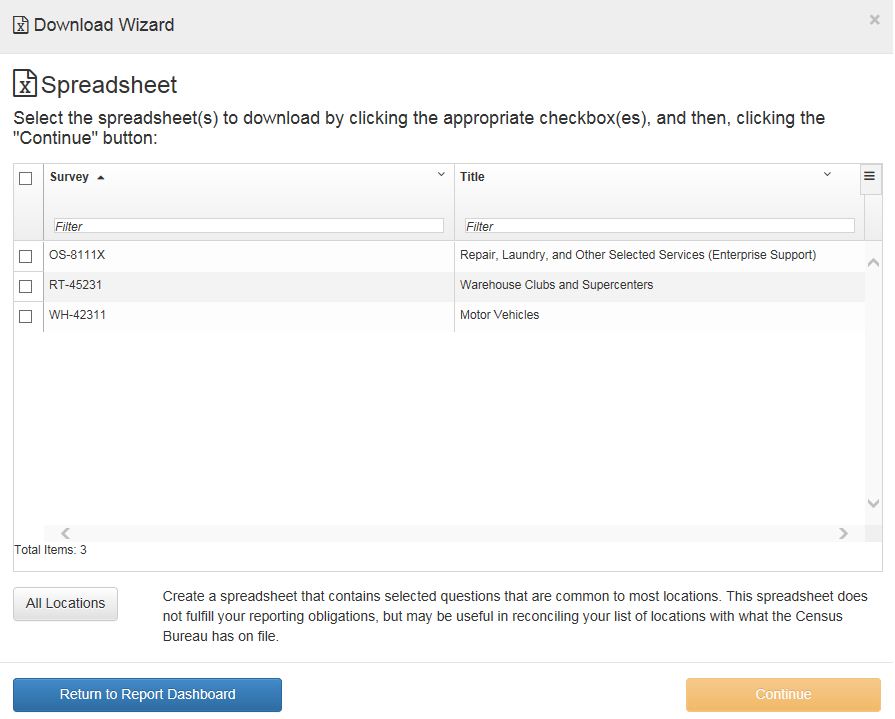
****

* + Deleting an Added Location
  + Deleting a Pre-listed Location

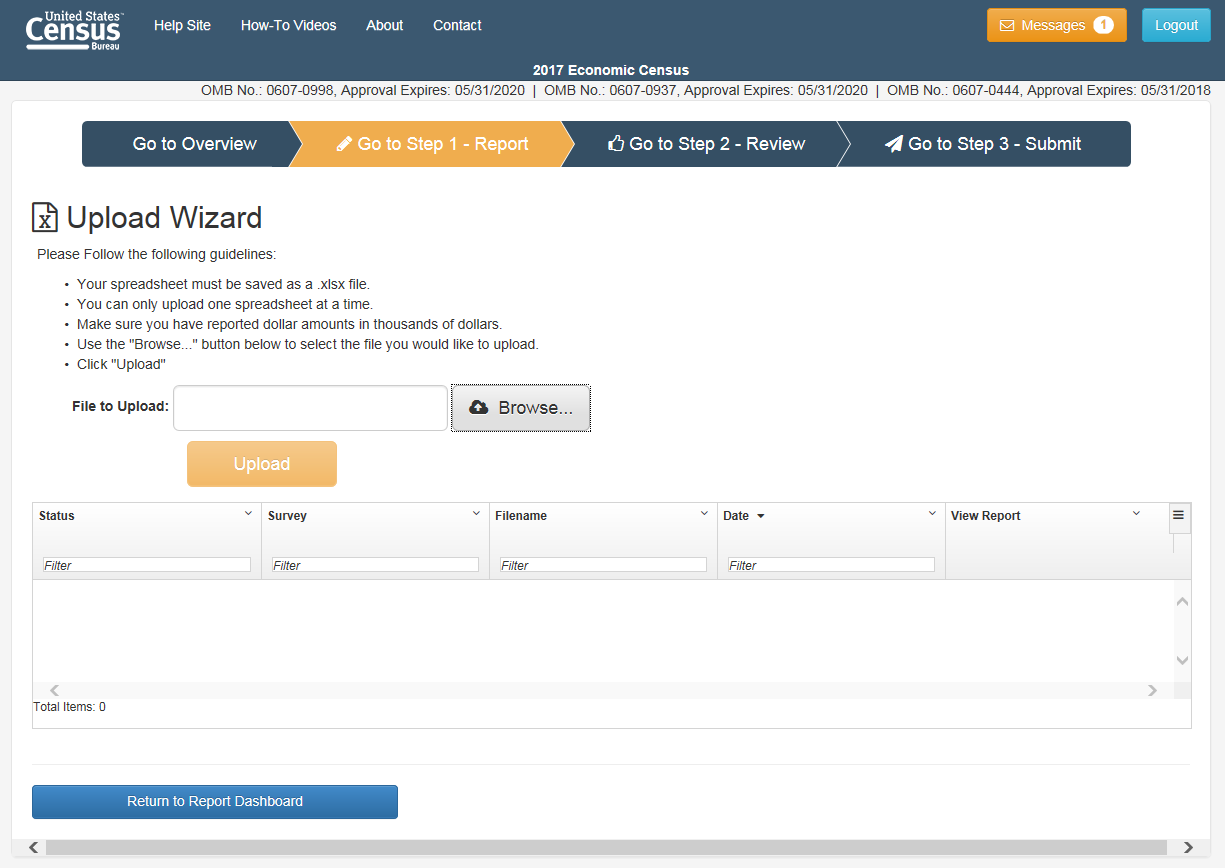
1. **Messages Feature**
   * Location of the messages
   * Types of messages received



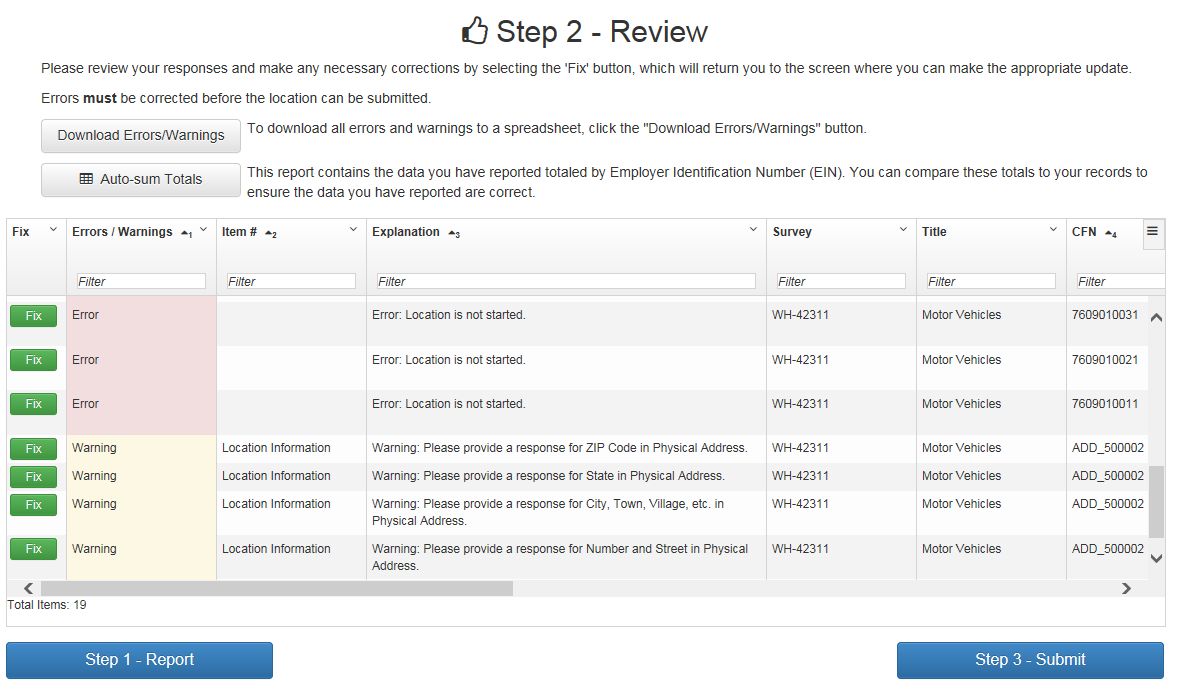
1. **Downloading Spreadsheet**
   * How to download the spreadsheet
   * General guidance for excel sheet do’s and don’ts
   * All locations action explanation

****

1. **Uploading Spreadsheet**
   * How to upload the completed spreadsheet



1. **Reviewing Your Responses**
   * Fixing Errors and Warnings
   * Downloading Errors and Warnings

****

1. **Submitting Your Survey**
   * How to submit the survey
   * Printing the completed survey
   * Confirming Survey has been submitted successfully

