

## Respondent Tasks

### Task One

Sam just received a request to complete survey OS-8111X online. How would Sam access the survey?

### Task Two

Alex would like to print the survey questions before filling the survey out. Where would Alex go to do this?

### Task Three

Casey is ready to start filling out the survey form OS-8111X. Where should Casey go to begin the survey?

### Task Four

Shay's business is doing well and just opened a store at a new location. Where would Shay go in order to add this new location to the survey?

### Task Five

*Part One:* Robin works for a large company and would like to complete the survey by using a spreadsheet. How would Robin download the spreadsheet?

*Part Two:* Robin has filled in the spreadsheet and now needs to upload the saved spreadsheet. How would Robin do that?

### Task Six

Pat is unable to add a new business location and would like some help. Where can Pat go on the site that might offer some assistance?