2018 Census Test
Group Quarters Operation

Help Telephone: 1-800-528-3049
(8:00 a.m. - 4:45 p.m. ET/M-F)

Welcome to the Group Quarters (eResponse) 2018 Census Test.

Your responses to the 2018 Census Test will assist us in our planning efforts to enumerate Group Quarters (GQ) facilities for the 2020 Census.

If you have questions regarding the 2018 Census test, please email dcmd.group.quarters@census.gov or call 301-763-9333.

Thank you for your participation.

Login

- Login by entering the user ID given to you in the Census letter and press the 'Login' button.
- User Id is case sensitive.

 User Id:

Please note: sessions will expire (requiring you to log back in) after 15 minutes of inactivity. No data will be lost.

U.S. Census Bureau Notice and Consent Warning

You are accessing a United States Government computer network. Any information you enter into this system is confidential. It may be used by the Census Bureau for statistical purposes and to improve the website. If you want to know more about the use of this system, and how your privacy is protected, visit our online privacy webpage at
http://www.census.gov/about/policies/privacy/privacy-policy.html.

Use of this system indicates your consent to collection, monitoring, recording, and use of the information that you provide for any lawful government purpose. So that our website remains safe and available for its intended use, network traffic is monitored to identify unauthorized attempts to access, upload, change information, or otherwise cause damage to the web service. Use of the government computer network for unauthorized purposes is a violation of Federal law and can be punished with fines or imprisonment (PUBLIC LAW 99-474).

Burden Statement   **Accessibility**   **Privacy**   **Security**

OMB No.: 0607-0999 Approval Expires: 09/30/2020

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Login

- Login by entering the user ID given to you in the Census letter and press the 'Login' button.
- User Id is case sensitive.

User Id:

Enter the 6-digit PIN we gave you the last time you entered the survey.

PIN:

Click here if you do not know your PIN.

Please note: sessions will expire (requiring you to log back in) after 15 minutes of inactivity. No data will be lost.

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Please provide the answer to the following verification question to return to your survey.

What is your paternal grandfather's first name?

Response: [   ]

Submit

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Please make note of the 6-digit PIN below.

PIN: **315197**

Please select verification questions for your PIN. If you forget your PIN, you will be asked to provide this response to enter the survey.

Security Question 1: | Please select a verification question. ▼ |

Response: [   ]

Security Question 2: | Please select a verification question. ▼ |

Response: [   ]

Next

Burden Statement   **Accessibility**   **Privacy**   **Security**

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Please make note of the 6-digit PIN below.

PIN: **XXXX (hidden for security)**

Please select verification questions for your PIN. If you forget your PIN, you will be asked to provide this response to enter the survey.

Please select a security question and answer. You will not be allowed to change your response.

Security Question 1: | Please select a verification question.   ▼ |

Response: | |

Please select a security question and answer. You will not be allowed to change your response.

Security Question 2: | Please select a verification question.   ▼ |

Response: | |

Next

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Logout	My Census IDs

Help Telephone: 1-800-528-3049
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Main Menu

- Start reporting data by clicking the 'Start' button below.
- To See a list of your Group Quarters, click the 'My Census IDs' link in the upper right hand corner on any screen.
- Please download Instruction Manual before continuing.

Facility			
Action	**Overall Status**	**Point of Contact**	**Instructions**
Continue	Started		

Individual Group Quarters			
Census ID	**GQ Name**	**Status**	**Data Upload Error Count**
200000000096	Test GQ	Started	0
200000000097	Test GQ	Started	0
200000000098	Test GQ	Started	0
200000000099	Test GQ	Started	0
200000000100	Test GQ	Started	0

The letters PDF or the icon indicate a document is in the Portable Document Format (PDF). To view the file you will need the Adobe® Reader, which is available for **free** from the Adobe web site.

Burden Statement	Accessibility	Privacy	Security

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2018

Group

Census IDs

Below is our list of your Group Quarters. Please be sure to report data for each of the IDs listed below:

My Census IDs

Individual Group Quarters

Census ID	GQ Name	Status	Data Upload Error Count
200000000096	Test GQ	Started	0
200000000097	Test GQ	Started	0
200000000098	Test GQ	Started	0
200000000099	Test GQ	Started	0
200000000100	Test GQ	Started	0

phone: 1-800-528-3049
8:00 a.m. - 4:45 p.m. ET/M-F)

Close Census ID List

Facility			
Action	**Overall Status**	**Point of Contact**	**Instructions**
Continue	Started		📄

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2018 Census Test
Group Quarters Operation

| Logout | My Census IDs |

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(8:00 a.m. - 4:45 p.m. ET/M-F)

Facility Validation

Please review the contact information for the group quarters and supply any necessary corrections:

Name:

Title:

Phone:

Email:

Burden Statement　　　　**Accessibility**　　　　**Privacy**　　　　**Security**

2018 Census Test
Group Quarters Operation

Logout	My Census IDs

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(8:00 a.m. - 4:45 p.m. ET/M-F)

Export Wizard

Download the 'Census Template' provided below and enter the requested data directly into the template.

DO NOT SUBMIT THE FOLLOWING:

- Personal Social Security numbers or Federal Tax ID
- Information not requested by the Census Bureau
- Domestic violence shelter data

Please Note:

- **Data will only be accepted using the provided Census template**.
- Please verify your completed Census Template before submitting.
- The Census ID field is **required** on both tabs of the uploaded spreadsheet.
- The data you provide will be validated.

Sample Template	Download Census Template

Previous	Return to Main Menu	Next

Burden Statement	**Accessibility**	**Privacy**	**Security**

2018 Census Test
Group Quarters Operation

| Logout | My Census IDs |

Help Telephone: 1-800-528-3049
(8:00 a.m. - 4:45 p.m. ET/M-F)

Import Wizard

- Click the "Browse" button to search for the file you want to upload to our site.
- Select the file you want to upload.
- Click the "Upload File" button to start the uploading process.
- Once your file has been uploaded successfully the file name will appear in the box below.

Please be sure that you have included data for each Group Quarters listed in your mailing materials and on the 'My Census IDs' list.

Select File to Upload

no file selected

No files have been uploaded.

| Previous | Return to Main Menu |

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Logout	My Census IDs

Help Telephone: 1-800-528-3049
(8:00 a.m. - 4:45 p.m. ET/M-F)

No file was entered to upload.

Import Wizard

- Click the "Browse" button to search for the file you want to upload to our site.
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- Click the "Upload File" button to start the uploading process.
- Once your file has been uploaded successfully the file name will appear in the box below.

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Select File to Upload

no file selected

No files have been uploaded.

Previous	Return to Main Menu

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Logout	My Census IDs

Help Telephone: 1-800-528-3049
(8:00 a.m. - 4:45 p.m. ET/M-F)

File Uploaded.

Print errors

SUBMISSION PENDING

Your Census Bureau template appears to be missing some required information. Please:

1. Print/save the required changes below.

2. Address the required changes to your Census Bureau template and resubmit.

If you believe you have received this message in error, please contact support staff at dcmd.group.quarters@census.gov

Population Count on GQ_Name sheet for Census ID 200000000096 is 22, however 1 entries in the spreadsheet.

Import Wizard

- Click the "Browse" button to search for the file you want to upload to our site.
- Select the file you want to upload.
- Click the "Upload File" button to start the uploading process.
- Once your file has been uploaded successfully the file name will appear in the box below.

Please be sure that you have included data for each Group Quarters listed in your mailing materials and on the 'My Census IDs' list.

Select File to Upload

no file selected

Filename	Date	Status	Action
1A-GQ-Template-2018_-_upload_test_1.xlsx	05-29-2018 10:28:23 AM	UPLOADED	delete

Previous	Return to Main Menu

Burden Statement	Accessibility	Privacy	Security

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2018 Census Test
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Logout	My Census IDs

Help Telephone: 1-800-528-3049
(8:00 a.m. - 4:45 p.m. ET/M-F)

File Uploaded.

[Print errors]

SUBMISSION PENDING

Your Census Bureau template appears to be missing some required information. Please:

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2. Address the required changes to your Census Bureau template and resubmit.

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Population Count on GQ_Name sheet for Census ID 200000000097 is 22, however 1 entries in the spreadsheet.
Population Count on GQ_Name sheet for Census ID 200000000096 is 22, however 1 entries in the spreadsheet.
Population Count on GQ_Name sheet for Census ID 200000000098 is 22, however 1 entries in the spreadsheet.
Population Count on GQ_Name sheet for Census ID 200000000100 is 22, however 1 entries in the spreadsheet.
Population Count on GQ_Name sheet for Census ID 200000000099 is 22, however 1 entries in the spreadsheet.

Import Wizard

- Click the "Browse" button to search for the file you want to upload to our site.
- Select the file you want to upload.
- Click the "Upload File" button to start the uploading process.
- Once your file has been uploaded successfully the file name will appear in the box below.

Please be sure that you have included data for each Group Quarters listed in your mailing materials and on the 'My Census IDs' list.

Select File to Upload

no file selected

Filename	Date	Status	Action
1A-GQ-Template-2018_-_upload_test_1.xlsx	05-29-2018 10:41:50 AM	UPLOADED	delete

Previous	Return to Main Menu

Burden Statement	**Accessibility**	**Privacy**	**Security**

There are errors in this file:

- Population Count on GQ_Name sheet for Census ID 200000000096 is 22, however 1 entries in the spreadsheet.

2018 Census Test
Group Quarters Operation

Logout	My Census IDs

Help Telephone: 1-800-528-3049
(8:00 a.m. - 4:45 p.m. ET/M-F)

SUBMISSION COMPLETED

Your data has been transferred to the Census Bureau

Upload a new file for any further data

Import Wizard

- Click the "Browse" button to search for the file you want to upload to our site.
- Select the file you want to upload.
- Click the "Upload File" button to start the uploading process.
- Once your file has been uploaded successfully the file name will appear in the box below.

Please be sure that you have included data for each Group Quarters listed in your mailing materials and on the 'My Census IDs' list.

Select File to Upload

no file selected

Filename	Date	Status	Action
1A-GQ-Template-2018_-_upload_test_1.xlsx	05-29-2018 10:28:23 AM	SUBMITTED	

Previous	Return to Main Menu

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2018 Census Test
Group Quarters Operation

| Logout | My Census IDs |

Help Telephone: 1-800-528-3049
(8:00 a.m. - 4:45 p.m. ET/M-F)

Submission Confirmation

Thank you for completing your Group Quarters eResponse questionnaire for the 2018 Census Test.
Please print this listing for your records by clicking the 'Print Confirmation' button below.

If you need to make any changes to your submissions, please contact us at 301-763-9333.

Data Submitted: Tue May 29 10:32:12 2018

Return to Main Menu   Print Confirmation

Burden Statement   **Accessibility**   **Privacy**   **Security**