

Request for Approval under the “Generic Clearance for the Collection of Routine Customer Feedback” (OMB Control Number: 0920-0974)

TITLE OF INFORMATION COLLECTION: Genomics and Population Health Action Collaborative (GPHAC) interviews with state health departments to assess genomics readiness

PURPOSE:

The CDC Office of Public Health Genomics (OPHG) collaborates with various external and internal partners to increase reach, visibility, and aid in improving overall population health. One of the most recent collaborations include the Genomics and Population Health Action Collaborative (GPHAC).

GPHAC is an activity of the Roundtable on Genomics and Precision Health of the National Academies of Sciences, Engineering, and Medicine with the following objectives:

- Identify opportunities for genomics to improve population health, prevent disease, and reduce health disparities.
- Inform and engage stakeholders about implementation of genomics.
- Explore ways to integrate evidence-based genomic applications into population health programs at the health care-public health interface.

In an effort to meet these objectives, OPHG is working with the GPHAC Implementation Working Group to assess state public health departments’ readiness to implement public health genomics activities. Staff from OPHG and the GPHAC Implementation Working Group will conduct phone interviews with key state public health officials to understand the organization’s current attitudes, approaches, and available resources for the implementation of genomics activities at the state health department level.

The information gained from these interviews will be used to develop online resources for states interested in implementing genomics activities. These resources will include a genomics readiness self-assessment for states to complete and resources tailored for states at varying stages of readiness. The findings from the interviews will also be made available as a resource to provide examples for states at various levels of genomics readiness.

DESCRIPTION OF RESPONDENTS:

Participants of the interviews will include representatives from the State and local public health departments, such as the chief medical officer for the state, the chronic disease director, the cancer registry director, and the head of the genetic services program for the state.

TYPE OF COLLECTION: (Check one)

- Customer Comment Card/Complaint Form
- Usability Testing (e.g., Website or Software)
- Focus Group

- Customer Satisfaction Survey
- Small Discussion Group
- Other: _____

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.

2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

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To assist review, please provide answers to the following question:

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? Yes No
2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974? Yes No
If Applicable, has a System or Records Notice been published? Yes No N/A

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? Yes No

BURDEN HOURS:

The interview will be conducted with individuals from State and local public health departments. Participants will be contacted via email (email invitation attached) or by phone if no response is received by email. The interviews will be conducted via phone, recorded and transcribed. Participants will also have the opportunity to answer the questionnaire on their own and return their responses via email. Each interview will take 1 hour to complete. Given 40 potential respondents with 1 hour to complete the survey, the total response burden will be 40 hours.

Category of Respondent	No. of Respondents	Participation Time	Burden
State, local, or tribal governments	40	1 hr.	40 hr.
Totals			40 hr.

FEDERAL COST: The estimated annual cost to the Federal government is \$ 2,866.05. There are no equipment or overhead costs. OPHG is working in collaboration with the National Academies which is established as a private, nonprofit, non-governmental organization. Therefore the estimated cost is based on the time required for one the CDC Contractor to conduct the interviews.

Staff or Contractor	Hours	Average Hourly Rate	Cost
Contractor: conduct interviews	45	\$63.69	\$2,866.05
Totals	45	\$63.69	\$2,866.05

FEDERAL COST: The estimated annual cost to the Federal government is \$ 2,866.05

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?
 Yes No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

An emailed invitation will be sent to all state partners, all state health departments are eligible to participate in the study. Those that are willing to participate will notify the contact individual indicated in the invitation. Interviews will be conducted primarily over the phone, participants

will also have the opportunity to answer the questionnaire on their own and return their responses via email.

Administration of the Instrument

1. How will you collect the information? (Check all that apply)

Web-based or other forms of Social Media

Telephone

In-person

Mail

Other, Explain

2. Will interviewers or facilitators be used? Yes No