



1. Form Approved

Project Title: Public Health Laboratory Interview Feedback on CDC Division of Laboratory Systems Professional Development Service Offerings

Pre-Focus Group Questionnaire

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Dear Colleague:

Thank you for volunteering to participate in an interview regarding CDC's laboratory training and professional development offerings. By sharing your thoughts and experiences, you will help us improve CDC's portfolio of laboratory training and other professional development resources.

We are conducting individual interviews via telephone (or in-person if that is more convenient for the participant) between April – June 2019. The interview will be recorded with your permission to verify the accuracy of our project team's notes. Once the notes are deemed accurate, the audio recording will be destroyed. The notes will be de-identified as an additional confidentiality measure. Your name and other identifying information will not be linked to your responses.

Please complete the attached pre-interview questionnaire and email your responses by [MONTH, DAY] to Amy Hoying at AHoying@cdc.gov. Once we receive your responses, we will let you know whether you have been selected to participate in an interview and we will reach out to you for scheduling. Please feel free to contact Amy with any questions you may have about the interview or the questionnaire.

Thank you,

Renee Ned-Sykes, MMSc, PhD
Team Lead, Training and Workforce Development Branch
Division of Laboratory Systems (DLS)
Center for Surveillance, Epidemiology, and Laboratory Services (CSELS)
Centers for Disease Control and Prevention (CDC)



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Please fill out the questions below to the best of your ability and return the completed questionnaire to Amy Hoying at AHoying@cdc.gov. Thank you for your participation.

1. What best describes your current place of employment?
 State Public Health Laboratory
 Local/City/US Territory Public Health Laboratory
 Other Governmental Laboratory
 Hospital/Clinic Laboratory
 Physician Office Laboratory
 Independent Reference Laboratory
 Other (please describe) _____
2. How many years have you been employed by one or more laboratories that fall into the categories above?
3. In which city and state (or territory) does your current laboratory reside?
4. What is the approximate number of laboratory personnel who work at your current laboratory?
5. Please indicate your highest level of education.
 High school diploma/GED
 Associate degree, including Medical Laboratory Technician (MLT) degree
 Bachelor's degree (BS, BA, etc.)
 Master's degree (MS, MPH, MBA, MPA, MPP, etc.)
 Doctoral degree (PhD, DrPH, DSc, ScD, MD, DVM, DDS, etc.)
6. Do you supervise personnel? (Yes or No)
7. Do you have direct responsibilities managing or leading critical support activities for the laboratory or subset of the laboratory? If yes, please specify your role below. If no, please select "Not applicable."
 Quality Assurance Officer/Manager
 Training Coordinator
 Safety Officer
 Other (please describe) _____
 Not applicable
8. Do you have a role in deciding how the knowledge, skills, and abilities of laboratory staff are assessed? (Yes or No)
9. To what extent do you consider yourself knowledgeable about the availability, accessibility, or use of trainings and professional development opportunities that your organization's laboratory staff engage in (other than yourself)?
 1 Not Knowledgeable
 2 Somewhat Knowledgeable
 3 Knowledgeable
 4 Very Knowledgeable



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10. What is the best number and email to contact you to set up a focus group?

Phone: _____ Email: _____

11. Can you recommend other colleagues who may be interested in speaking with us? If so, please provide their name(s) and as much contact information as possible.

Name: _____ Phone: _____

Email: _____