

## Attachment 6c: Reminder Email Template

**Subject:** REMINDER - Invitation to Participate in State Synergy Survey

Dear [Insert Name],

**We would like your assistance in sharing the State Synergy survey link with staff in your state program who are directly involved in the planning and/or implementation of the 1305 program (e.g., program manager/director, evaluators, staff with subject matter expertise). If you have not already, please share the survey link with all relevant staff for participation.**

As a reminder, you recently received an email regarding your participation in the State Synergy Survey as part of the national evaluation of *State Public Health Actions to Prevent and Control Diabetes, Heart Disease, Obesity and Associated Risk Factors and Promote School Health* (1305) cooperative agreement. The survey is intended to document the collaboration and partnerships related to 1305 within your agency, we would like to invite each state health department funded by 1305 to participate. **If you have not already, please take approximately 45 minutes to complete the survey.**

You can access the survey by clicking **HERE**. [Hyperlink]

As a reminder, please complete the survey by [Insert Due Date]

If you have any questions about this survey, please contact Dara Schlueter at [Dara.Schlueter@icfi.com](mailto:Dara.Schlueter@icfi.com) or 404-321-3211.

Thank you very much in advance for supporting this important effort!

Best Regards,

<Insert signature>